



**COMMUNITY DESIGN ADVISORY COMMITTEE
DECEMBER 14, 2017
MINUTES**

PRESENT: Fred Morley, Chair
Gaynor Watson-Creed, Vice Chair
Dale Godsoe
Christopher Daly
Jenna Khoury-Hanna
Reg Manzer
Rima Tomeh
Councillor Sam Austin
Councillor Lindell Smith
Councillor Richard Zawaski

REGRETS: William Book
Deputy Mayor Wayne Mason
Councillor Shawn Cleary

STAFF: Jacob Ritchie, Manager, Urban Design
Carl Purvis, Manager, Planning Applications Program Manager
Sherryl Murphy, Deputy Clerk

The following does not represent a verbatim record of the proceedings of this meeting.

The agenda, supporting documents, and information items circulated to Community Design Advisory Committee are available online: <https://www.halifax.ca/city-hall/boards-committees-commissions/december-13-2017-community-design-advisory-committee>

The meeting was called to order at 11:37 a.m. and adjourned at 1:25 p.m.

1. CALL TO ORDER

The Chair called the meeting to order at 11:37 p.m.

2. APPROVAL OF MINUTES – November 22, 2017

MOVED by Councillor Austin, seconded by Councillor Mason

That the minutes of the November 22, 2017 meeting of the Community Design Advisory Committee be approved as presented.

MOTION PASSED.

3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS

The agenda was accepted as distributed.

4. BUSINESS ARISING OUT OF THE MINUTES

4.1 Confirmation of Special Meeting in January – Presentation of the Integrated Mobility Plan

The Committee confirmed that a special meeting would be held on January 24, 2017 beginning at 11:30 a.m. in Halifax Hall, City Hall to receive a presentation of the Integration Mobility Plan.

5. CALL FOR DECLARATIONS OF CONFLICT OF INTERESTS - NONE

6. CONSIDERATION OF DEFERRED BUSINESS – NONE

7. CORRESPONDENCE, PETITIONS & DELEGATIONS

7.1 Various Correspondence re Centre Plan

Correspondence from Kourash Rad on behalf of the UDI Centre Plan Committee dated December 13, 2017 and including attachments dated November 10, 2017 and November 28, 2017 was before the Committee. The Chair noted receipt of the correspondence.

8. REPORTS/DISCUSSION

8.1 Implementing the Centre Plan

- A document prepared by staff and entitled 'Implementing the Centre Plan' dated December 7, 2017 was before the Committee
- A map identifying the areas that would be impacted by the regulation was also before the Committee.
- A staff presentation entitled 'Implementing the Centre Plan' dated December 14, 2017 was also circulated to the Committee

Jacob Ritchie, Manager Urban Design and Carl Purvis, Planning Applications Program Manager delivered a presentation regarding the Centre Plan. Ritchie reviewed the 2015 Community Engagement Strategy and the 2018 Plan for Engagement including the communication tactics which are proposed. Purvis provided a detailed description of each of the tactics. A copy of this presentation can be found on line and in the official file for the meeting.

During discussion on the presentation concern was expressed that there would be only one storefront given the Halifax/Dartmouth split. Note was made that it is important to help the public not relitigate matters which have already been decided. Staff indicated that the pre-consultation will help the public in this regard. Members should have briefing notes before the release of the document. Ensuring stakeholder meetings have focus will be important. Members reinforced that the use of social media will be vital in disseminating information regarding the process and the plan.

In a brief discussion regarding the storefront, staff advised that the space would be more accessible to the public who wish to gather information and would provide work space for the team. The team presently works from Alderney in scattered work stations and with no designated meeting space. Members urged the team to ensure the messaging around what success looks like be well developed in order frame public expectation. In terms of a role for members, attendance at the larger more public open houses would have significant impact.

The Chair referred to the correspondence received from UDI dealt with under agenda item 7.1 and suggested that in addition to the immediate session a later session (s) with the industry stakeholders. A second stakeholder session 1-F at the end of April to receive industry stakeholder feedback will be included in the timeline.

Ritchie noted that UDI has identified in their letter that the 1(D) Section could be removed. The Chair suggested staff get back to UDI to discuss the removal of 1(D)

MOVED by Christopher Daly, seconded by Jenna Khoury-Hanna that the Community Design Advisory Committee accept the Centre Plan Engagement Plan as set out in the December 7, 2017 'Implementing the Centre Plan' document with one change to provide for an industry stakeholder session in Section 1-F at the end of April.

MOTION PUT AND PASSED.

9. ADDED ITEMS - NONE

10. DATE OF NEXT MEETING

A special meeting of the Community Design Advisory Committee will be held on Wednesday, January 24, 2017 to receive a presentation on the Integrated Mobility Plan. The next regular meeting of the Committee is scheduled for Wednesday, February 28, 2017

11. ADJOURNMENT

The meeting adjourned at 1:25 p.m.

Sherryl Murphy
Deputy Municipal Clerk

INFORMATION ITEMS - NONE