



Application for Residential Property Tax Exemption, Residential Property Tax Deferral and Deferral of Local Improvement Charges 2004-2005



PO Box 1749
Halifax, Nova Scotia
B3J 3A5 Canada

Any person providing false or misleading information which may induce the Municipality to grant, or consider to grant an exemption sought by the applicant will be prosecuted to the fullest extent of the law.

Please check the box below if you have a payment plan through Halifax Regional Municipality, have a bank or mortgage holder who pays your tax bill, or if you pay the tax bill directly to HRM.

<input type="checkbox"/> Pre-Authorized Payment	<input type="checkbox"/> Mortgage	<input type="checkbox"/> Pay Directly
<input type="checkbox"/> Partial Tax Exemption (Rebate)	<input type="checkbox"/> Deferral of Taxes	<input type="checkbox"/> Deferral of LIC's

Name of Assessed Property Owner(s):	
Complete Mailing Address:	
Telephone number: (902)	Number of Residents on the property:
Assessment Account Number: T -	Customer Number:
<p>1. I hereby certify that I am the owner and permanent resident of the property for which I am requesting an exemption for the 2004-2005 tax year.</p> <p>2. Gross household income is the income of all residents living on the property. To calculate income, use total income from all residents on the property who are over the age of 18. Proof of total income should come from line 150 of the Canada Customs and Revenue Agency's Income Tax Summary. If you and your spouse/common-law partner file jointly proof of the spouse's net income must be included.</p>	

1. Owner(s) Income:	\$
2. Spouse's Income:	\$
3. Other Resident(s) Income:	\$
4. Net Income from a self-contained apartment (rental income, boarders):	\$
Total Household Income (Add lines 1, 2, 3 and 4):	Not to exceed \$26,000
	\$

I/we hereby swear that the above information to be a true and accurate statement.

Signature of Assessed Owner(s): _____

Applications Will Not Be Accepted after December 31st, 2004.

Exemption Amount: \$	Processed by:
Deferral Amount: \$	Date:

How to Fill Out Your Form

After you have filed your personal income tax for the current year and have received the Notice of Assessment back from Canada Customs and Revenue Agency confirming your income, you can then complete your application.

Income Tax Summary: This is the form that Canada Customs and Revenue Agency sends back to you after you have filed income tax for the year. This form states your total income and whether or not you owe Canada Customs and Revenue Agency money or are receiving a refund. If you do not have your Notice of Assessment from Canada Customs and Revenue Agency, you can call **1-800-959-8281** and have one sent to you.

Note: *This form is not your Notice of Assessment for your property, and is not the Notice of Assessment for GST Rebate.*

Household Income: This is the income from Line 150 for all resident's on the property over the age of 18, it includes all members of the household.

Spouse's Income: Gross income for all applicants is found on line 150. If a husband and wife file on the same tax return, the spouse's net income is recorded between line 300 and line 303 and on the front of the return submitted. Canada Customs and Revenue Agency staff advised that couples cannot file jointly and that line 150 is only the income of the person named at the top of the Notice of Assessment.

Student Income: If you have a student residing on the property and the student is over the age of 18, you will need to submit proof that income earned by the student is being expensed for payment of tuition. This can be in the form of a letter and supporting documentation from the school.

If Assessed Owner is Deceased: You will need to submit a copy of the death certificate for a member of the household who is deceased and a registered owner on the property. This will then be forwarded by staff to the Provincial Assessment Office to update the property ownership record.

Income Not Included: Income does not include RCMP Pensions and Veterans Pension amounts covered under the Income Tax Act, Section 81.1 subsections (d) and (i) are not claimed by Revenue Canada, and are not taxed (but Department of National Defense Pensions are taxable and should be claimed on line 115 under Other Pensions or Superannuation), GST/HST Credit, Child Tax Benefit payments as well as those from related provincial and territorial programs.

For Office Use Only

If you require assistance in filling out this form please contact 490-5454
or go to your nearest HRM Customer Service Centre.