



Application For Community Grant to Non-Profit Organizations in 2010-2011

HALIFAX
REGIONAL MUNICIPALITY

PO Box 1749
Halifax, Nova Scotia
B3J 3A5 Canada

Application Deadline: Wednesday, March 31st, 2010

1. Name of Applicant Organization:	2. Contact Person: Telephone: Fax:
3. Mailing Address:	4. Civic Address (if different from #3):
5. NS Registered Joint Stock Number:	6. Federal Charitable Status Number:
7. Tier: Circle the description that best describes your organization: volunteer only or volunteer plus permanent full or part-time staff and the budget range. Tier I Volunteer/Staff or No Staff <\$50,000 Tier II Volunteer/Staff or No Staff <\$250,000 Tier III Volunteer/Staff or No Staff >\$250,000	

Please include the following information with your application.

- Proof of current registration as a non-profit society** certificate number from the Registrar of Joint Stocks or Federal Charitable Registration number through Canada Customs and Revenue Agency. Applicants must be registered for a minimum of one (1) year as of date of application to this program.
- An accurate updated **list of members of the Board of Directors** with name, address, and telephone number.
- A **financial statement** or Treasurer's report from the last completed fiscal year.
- Project location if different from the address listed above in boxes 3 or 4.
- Grant category you are applying to; a complete list of eligible activities is included in the Community Grants Guide. Copies of the Guide are available from HRM Customer Service Centres or call HRM Call Centre at 490-4000.
- Quotes for the purchase of goods and services. Submissions without quotes are incomplete and ineligible for funding.

Time-frame: The review process usually takes 6 months

Application for Community Grant 2010-2011

8. Check only one category of grant:

Environment

Affordable Housing

and Emergency Shelters

Recreation & Leisure

Emergency Assistance

Neighbourhood Safety

Community History

Community Diversity

Arts and Crafts

9. Amount of Grant Requested:

\$

See Guidebook for maximum value of grant.

10. Other HRM assistance: property tax, rent subsidy, grant, in-kind, etc.

11. Have you applied to other funding agencies for this project? Please list name and amount:

12. Describe the specific project that you are going to do (attach additional information if required):

13. Describe the people this project aims to serve (how will the public benefit?):

14. How will you measure the “success” of your project?

The following is a project budget (not your entire organizational budget), please see the Community Grants Guidebook 2010-2011 for help in completing this section.

Project Budget			
Estimated Project Funding		Estimated Project Costs	
Type of Project Income	\$ Amount	Type of Project Expense	\$ Amount
HRM Grant Requested	\$		\$
Other HRM Assistance	\$		\$
Provincial Assistance	\$		\$
Federal Assistance	\$		\$
\$ Share of Project Budget from your Organization	\$		\$
Project Income (fees, rental, admission, etc.)	\$		\$
Other	\$		\$
Other	\$		\$
Other	\$		\$
Total Estimated Income for the Project	\$	Total Estimated Cost of the Project	\$
Note: if \$ are not confirmed mark with an *		Difference between income and expenses: \$	

Quotes must be provided.

