



# Application for Tax Exemption for Non-Profit Organizations in 2012-2013



PO Box 1749  
Halifax, Nova Scotia  
B3J 3A5 Canada

**Application Deadline: November 30<sup>th</sup>, 2011**

<b>Name of Organization:</b>	<b>Contact Person:</b>  Telephone: Fax:
<b>Mailing Address:</b>	<b>Civic Address of Property:</b>
<b>NS Registered Joint Stock Number:</b>	
<b>Federal Charitable Number:</b>	
<b>Act of Legislature, Name and Date of the Act:</b>	

### Please indicate if this is a Renewal or New Application.

- Renewal** - Currently on by-law: no change in number of properties or location
- Renewal** - Currently on by-law: applying to add an additional property, delete a property, or change of address
- Renewal** - Currently on by-law: request increase in level of exemption, due to change in public program/service
- New Application** - Not on by-law: applying for tax exemption for the first time

### Please include the following information with your application.

It is the applicant's responsibility to ensure HRM has current contact information on record.

- Updated list of the Board of Directors** with name, address and telephone number.
- Prior year's **financial statement** or Treasurer's report.
- Program reporting** - tell us who you are and what you do.
- Sign** the application form (two signatures required).
- Proof of property ownership.
- To protect client safety, if your organization is an emergency shelter, please note on the form so that the civic address will not be used in public reports.

If your organization has outstanding debt to Halifax Regional Municipality, in excess of the current year, a decision on your eligibility to the program will be deferred until an active payment plan is in place. Active means payments on a regular schedule as approved by HRM Finance. Debt includes outstanding taxes, fines, fees, grant reimbursement to HRM, rent, etc.



**Civic Address of Taxable Property:** Please list all properties below or on a separate page, by civic address and *Assessment Account Number(s)*:

**Current Tax Classification:**

- |                                      |                                   |
|--------------------------------------|-----------------------------------|
| <input type="checkbox"/> Commercial  | <input type="checkbox"/> Resource |
| <input type="checkbox"/> Residential | <input type="checkbox"/> Other    |

**Description of Property Assessed for Tax:** Vacant land, building with lot, building, etc.

**Sector:** See program newsletter for description

- |  |  |
|--|--|
| <input type="checkbox"/> Environment                       | <input type="checkbox"/> Service Club  |
| <input type="checkbox"/> Sport/Recreation/Leisure          | <input type="checkbox"/> Social Services   |
| <input type="checkbox"/> Health                            | <input type="checkbox"/> Heritage, Historical Attractions and<br>Community History |
| <input type="checkbox"/> Affordable Housing                | <input type="checkbox"/> Arts & Crafts   |
| <input type="checkbox"/> Emergency Assistance              | <input type="checkbox"/> Ethnocultural   |
| <input type="checkbox"/> Shelters and Transitional Housing |  |

