

For each machine please provide the following:
 (please provide an attachment if not sufficient space)

Location name:	
Address:	
Serial #:	
License fee \$\$:	
Location name:	
Address:	
Serial #:	
License fee \$\$:	
Location name:	
Address:	
Serial #:	
License fee \$\$:	
Location name:	
Address:	
Serial #:	
License fee \$\$:	
Location name:	
Address:	
Serial #:	
License fee \$\$:	
Total:	

Please note: Any automatic machine placed on HRM property (sidewalk etc) may be subject to an encroachment license pursuant to bylaw E-200, and the premises where an automatic machine resides must be in compliance with the Land Use Bylaw.

Signature: _____

Date: _____

Please make cheques payable to:
 Halifax Regional Municipality
 c/o Customer Service Alderney Gate
 PO Box 1749
 Halifax, NS
 B3J 3A5

Automatic Machine Licensing HRM Bylaw A-200



In March 2004, Halifax Regional Council approved Bylaw A-200 in respect to the licensing of Automatic Machines.

This means that any automatic machine within HRM must be licensed.

Why should automatic machines pay a license fee?

Automatic machines are in competition with businesses that are obligated to pay commercial and business occupancy taxes.

What is an automatic machine?

An Automatic machine by definition means *“a mechanical or electronic device that is operated by the introduction of a coin, counter or slug or is designed or normally intended to be so operated.”*

Type of machines that require licensing under bylaw A-200:

- Juke Box
- Amusement Machines (including but not limited to pinball, shuffleboard and air hockey)
- Bulk Machine (gumball, prizes, washers/dryers etc)
- Vending Machine (food, drink, services, etc)
- Mechanical Ride

Depending on the type of machine, yearly license fees range from \$10.00 to \$55.00.

If a machine has a single stand but multiple dispensers, am I required to purchase licenses for each dispenser (or head)?

Yes, the definition of an automatic machine is any device that dispenses a service or product by the introduction of a coin. Each dispenser would be a separate automatic machine.

How do I Obtain a License?

Attached is a Registration/Licensing form. By completing the form and remitting a cheque for the appropriate amount, license stickers will be mailed to you. The information on the machines (location, address and serial number) will be maintained in a database for renewal notices next year.

For further information you may call the HRM Call Centre at 490-4000, visit our website www.halifax.ca (follow the quick link to Customer Service), or email stewarw@halifax.ca.

Can an organization apply to be exempt from the licensing fee?

No, There no longer is a provision for exemption, from the fee, for donations to charities.

If a machine is not licensed, what are the consequences?

Any person who fails to comply with this Bylaw will be guilty of an offence and liable to a penalty of between \$100.00 and \$2,000.00.



By-Law A-200 Respecting Automatic Machines

**Registration/Licensing Form
(License for a one year period,
renewable not later than
April 30 of each year)**

Contact Information

Contact Name: _____

Business Name: _____

Mailing Address: _____

Postal Code: _____

Contact Number(s): _____

Machine Type & License Fee:

- Type: Bulk (gumball, prizes, photo copies etc)
of units: _____
x \$10.00 = _____
- Vending (food, drink, services, newspaper boxes)
of units: _____
x \$55.00 = _____
- Juke Box, Mechanical Ride, Amusement
of units: _____
x \$35.00 = _____
- Washers/Dryers
of units: _____
x \$25.00 = _____