
Board of Directors Meeting

June 14, 2006

1:00 p.m.

Halifax 2014 Commonwealth Games Bid

Office

Suite 1150, 99 Wyse Road

Approval of Agenda

1. **Business arising from previous meetings**
2. **Governance structure**
3. **Bid planning update**
4. **Finance and administration**
5. **Procurement**
6. **Other business**
7. **International relations update**
8. **Adjournment**

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1a – Approval of Minutes

(Tab 1)

Motion: To approve the minutes of the April 29th Board of Directors meeting.

Moved by:

Seconded by:

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1b – Number of Directors

(Tab 2)

- Motion approved at March 30th Executive Committee meeting to increase number of board members from 15 to 16 to include additional corporate representative
- Board of Directors approved motion at April 29th meeting
- Special resolution prepared for Secretary's signature
- Executive Committee approved special resolution at June 7th meeting

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1b – Number of Directors

(Tab 2)

Motion: The Board of Directors approve a special resolution to increase the number of members to 16 and that the Secretary sign that special resolution.

Moved by:

Seconded by:

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1c – Additional Board Reps

- The Board of Directors approved adding two corporate representatives on April 29, 2006
- Millbrook Band invited to appoint a representative to the Board of Directors by Fred MacGillivray in a letter dated May 3, 2006
- Next step – Board of Directors to approve aboriginal and corporate reps

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2 – Governance Structure

(Tab 3)

Please refer to tab 3 for the new Governance Policy.

- Additions include:
 - Creation of a Governance Group
 - Revisions to the Operational Advisory Group

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3a – Bid Planning Update Sport & Venue Selection

**Presentation by Kevin Riles,
Acting Director of Operations & Venues Planning**

&

**Frank Garner
Sport Director**

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3a – Bid Planning Update

Sport & Venue Selection

The Executive committee approved a motion on June 7th:

Motion: The Executive Committee approve the following recommendations **for adoption in principle** for the purpose of undertaking further detailed analysis. Interim Report on threats to proposed venues. Final report and recommendations to be presented to the Board for approval in November 2006.

1. Sports Program as presented.
2. Guiding Principles for Venue Selection and Development as presented.
3. Venue allocations as presented.

4a – Finance & Administration

International Bid Expenses

(Tab 4)

Motion: The Board of Directors approve the expenses incurred by the Bid Committee between December 15, 2005 and the creation of the Society on March 2, 2006, totalling \$321,666.82, be approved as expenses of the Bid Society.

Moved by:

Seconded by:

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4b (1) – Finance & Administration

Cash Flow – Transition Period

(Tab 4)

- The Executive Committee approved expenses totalling \$254,987.12 for the period from March 2nd to May 31st during June 7th meeting.



4b (2) – Finance & Administration

Cash Flow Implications

(Tab 4)

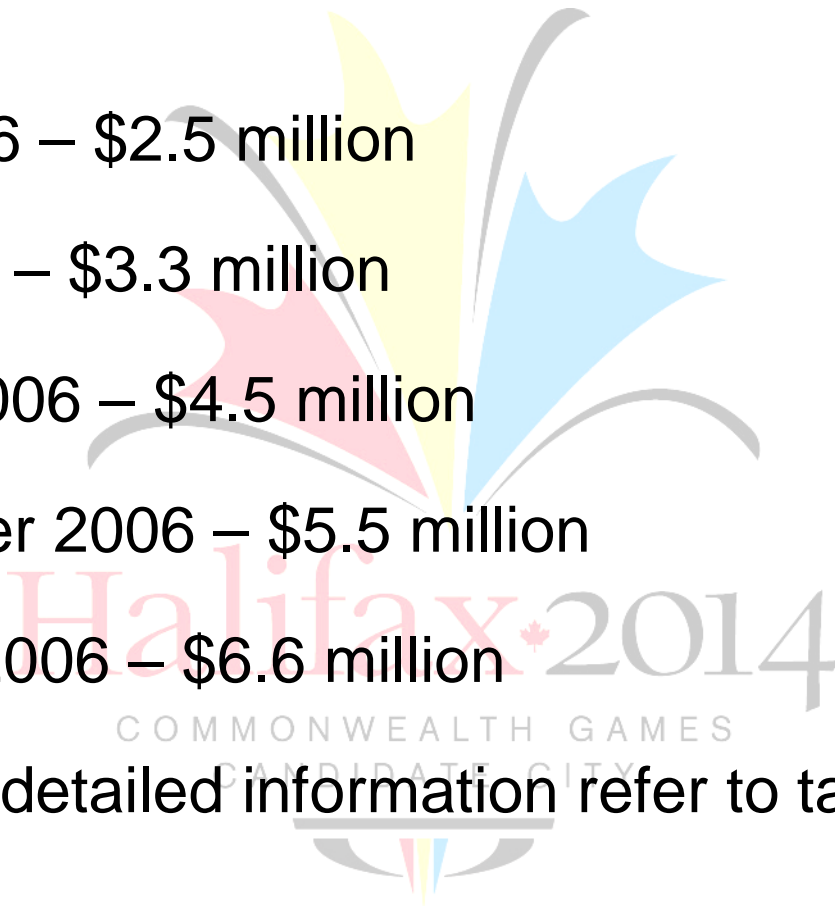
- Halifax 2014 bid budget approved by Board of Directors
- Budget approved by HRM & PNS. Fed gov't funding to be confirmed



4b (2) – Finance & Administration Cash Flow Implications

(Tab 4)

- June 2006 – \$2.5 million
- July 2006 – \$3.3 million
- August 2006 – \$4.5 million
- September 2006 – \$5.5 million
- October 2006 – \$6.6 million
- For more detailed information refer to tab 4



4c – Finance & Administration

Year-End of the Society

(Tab 5)

Motion: That the Board of Directors approves the special resolution to designate the fiscal year of the Society as the period from December 1st to November 30th and that the Secretary sign that resolution.

Moved by:

Seconded by:

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4d – Finance & Administration Hiring Update – For Information

(Tab 6)

- Nine positions posted in May on HRM website and careerbeacon.com
- Five positions also posted on canadiansport.ca
- All postings closed by May 26th
- Interviews held on June 1st for Director of Operations & Venues Planning and offer pending
- Interviews held for two positions the week of June 5th
- Letters of offer being prepared
- Interviews for other positions will be held the week of June 12th

5 – Procurement Report

Society's Architect

- RFP awarded to WHW Architects
- Executive Committee approved entering into conditional contract for work not to exceed \$200,000
- Services to be completed on or before August 2nd

Contractors' Extension

- Executive Committee moved to extend contractors engaged at the domestic phase from April 30, 2006 to June 30, 2006

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6a – Other Business Communications Update

(Tab 7)

Milestones & Achievements

- Promotional ads
- Events
- Speaking engagements
- Media relations
- Website
- Communication resources
- Partner relations
- International relations



6a – Other Business Communications Update

(Tab 7)

Immediate Next Steps & Priorities

- Draft communication program
- Communications resources - recruit director, strike Communications Advisory Committee & advertise EOI for communications services
- Continue local support program implementation
- Issue RFP for firm to implement website audit recommendations
- Media announcements
- Speaking engagements

6b – Other Business Economic Impact Analysis

(Tab 8)

- Government-led initiative
- Halifax 2014-independent observer
- Goals:
 - Predict economic impact potential
 - Identify business and social opportunities

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7 – International Relations Update For Information

(Tab 9)

May travel

- Youth Ministers meeting, May 24 – 25, Nassau
- Pan-American Sport Organization (PASO) meeting
May 27 – 29, Buenos Aires



7 – International Relations Update For Information

(Tab 9)

June – July travel

- Candidate City Seminar, July 10 – 13, Melbourne
- CGA visits on route to and from Melbourne
 - Scott Logan via CGAs in Oceania
 - Tom Jones via India & other Asian CGAs
 - Fred MacGillivray via India with Tom Jones & other Asian CGAs
 - Andrew Pipe to South Africa for the Zone 6 Youth Games
 - First site visit to Sri Lanka (CGF general assembly location)

7 – International Relations Update For Information

(Tab 9)

Upcoming events

- South Asian Games – August
- Asian Games – December
- Other visits to CGAs

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8 - Adjournment

