

**Halifax 2014 Bid Society
Board of Directors Meeting**

**June 14, 2006
1:00 - 3:00 p.m.**

Attending:

Fred MacGillivray (Chair)
Howard Windsor
Tom Jones
Duff Montgomerie
Joan Duncan
Trevino Betty
Trice Cameron
Mel Coombs
Suzanne Coffey
John Knubley
Wayne Anstey
Jamie Ferguson
Dale MacLennan
Dan English
Dr. Andrew Pipe
Kevin Riles
Frank Garner

Scott Logan (Ex-Officio)
Eric Savard (Ex-Officio)
Louann Scallion-Morine (Recorder)

1. Business Arising from Previous Meetings

a. *Approval of Minutes*

*Motion: To approve the minutes of the April 29th Board of Directors meeting.
Motion approved.*

b. *Number of Directors - Special Resolution*

A special resolution was created for signature by the Secretary following the Board of directors' motion at the April 29th meeting to increase the number of representatives to 16. This special resolution must have the approval of three-quarters of the board to be effective.

Motion: The Board of Directors approve a special resolution to increase the number of members to 16 and that the Secretary sign that special resolution. Moved by Tom Jones, seconded by Jamie Ferguson. Motion approved.

c. *Additional Board Representatives (Corporate & Aboriginal)*

Fred MacGillivray has met with potential corporate representatives. Lloyd Johnson of the Millbrook Band has accepted an appointment as aboriginal representative and will attend the next board meeting.

Motion: To approve the appointment of Lloyd Johnson as a full-time member of the Board of Directors. Moved by Duff Montgomerie, seconded by Dan English. Motion approved.

2. Governance Structure

A few changes were made to the Governance Structure, including changes to the Operational Advisory Group and the creation of a Governor Group that would link with the Candidate City Board. A Coordinating Committee comprised of government representatives at all three levels has been established to ensure that Halifax 2014's direction connects with those bodies. The Bid Partners Committee includes the Mayor of HRM, Premier of Nova Scotia and Federal Sport Ministers.

The Province of Nova Scotia has set up a Games Secretariat and has recruited a lead for VIK initiatives.

3. Venue Development Plan

Frank Garner and Kevin Riles presented the venue development plan, which includes both mandatory and proposed sports, EAD competitions and venues. This information is confidential until lodgement of the bid in May 2007.

Motion: The Board of Directors approve the following recommendations for adoption in principle for the purpose of undertaking further detailed analysis. Interim report on threats to proposed venues, final report and recommendations to be presented to the Board for approval in November 2006.

- 1. Sports program as presented*
- 2. Guiding principles for venue selection and development as presented*
- 3. Venue allocations as presented.*

Moved by Joan Duncan, seconded by Howard Windsor. Motion approved.

4. Finance and Administration

a. International Bid Expenses from December 16th to March 2nd

Motion: The Board of Directors approve the expenses incurred by the Bid Committee between December 15, 2005 and the creation of the Society on March 2, 2006, totalling \$321,666.82, as expenses of the Bid Society. Moved by Andrew Pipe, seconded by Dan English. Motion approved.

b. (1) Cash Flow - Transition

The Executive Committee approved expenses totalling \$254,987.12 for the period from March 2nd to May 31st during its June 7th meeting.

b. (2) Cash Flow Implications

The Board of Directors approved the bid budget during its April 29th meeting. This budget was then approved by the Halifax Regional Municipality on May 2nd and by the Province of Nova Scotia on May 9th.

A preliminary cash flow according to the budget was provided to board members.

c. Year-end of the Society - Special Resolution

A special resolution was created to change year-end to the period from December 1st to November 30th for signature by the Secretary.

Motion: That the Board of Directors approves the special resolution to designate the fiscal year of the Society as the period from December 1st to November 30th and that the Secretary sign that resolution. Moved by Mel Coombs, seconded by Suzanne Coffey. Motion approved.

d. Hiring Update

Nine positions were posted on the HRM website and Careerbeacon.com, and interviews will be completed by June 23rd. An offer to Kevin Riles is pending for the Director of Operations and Venues Planning position, and all positions are anticipated to be filled by June 30th.

5. Procurement Report

The Province of Nova Scotia and HRM have provided access to their price agreements, and Communications Nova Scotia and HRM have offered staff support.

The Executive Committee approved a motion during its June 7th meeting to extend contractors engaged at the domestic phase from April 30th to June 30th, 2006 if required.

WHW Architects has been awarded the RFP for the Society's Architect conditionally with a maximum of \$200,000 approved to be spent prior to the contract being finalized in July. Negotiations are underway with the only bidding firm, Bristol Group, for the Expression of Interest for the sponsorship strategy.

6. Other Business

a. Communications Update

Communications initiatives are underway, cost-sharing agreements have been arranged for radio, tv and print ads and an extensive VIK agreement is being finalized. PNS communications consultants and Sport Nova Scotia have also provided valuable communications staff support to our internal team.

Domestic, national and international communications strategies have been drafted and will be rolled out in June. Board members suggested developing a regional strategy for the Atlantic provinces, as well.

Action: Board members will advise the Director of Communications or Louann Scallion-Morine of any opportunities to promote the bid, and staff will provide the necessary materials.

Communications NS managing directors will review the strategies and identify opportunities in the ministers' calendars to implement initiatives.

Board members were provided with a Halifax 2014 pamphlet produced by a local Olympic athlete/graphic designer.

Bilingual materials will be created for national use and English-only materials will be used internationally.

b. Economic Impact Analysis

The Greater Halifax Partnership is considering undertaking an economic benefits analysis of the benefits of the 2014 Games. It was agreed that since the outcome of this will inform funding decisions, it should be a government-led initiative and cannot be driven by Halifax 2014.

Action: Dan English, Howard Windsor, Duff Montgomerie and John Knubley will meet to discuss the initiative and will consider issuing an RFP.

7. International Relations Update

Scott Logan accompanied Minister Chong to the Commonwealth Youth Ministers' meeting in The Bahamas on May 24th and 25th. Ministers are very focused on social development that can be enhanced through sport.

Fred MacGillivray and Scott Logan attended the Pan-American Sport Organization meeting in Argentina from May 27th to 29th.

The Faces of the Bid will travel to several regions in July, including Melbourne for the Candidate City Seminar.

8. Relationship with the Federal Government

Budget discussion have been held with Sport Canada since April. Changes to CGF and federal government regulations have affected the contribution Halifax 2014 is seeking from the federal government, and further negotiations are required.

Motion: The Board of Directors allows Halifax 2014 to request that the federal government shows consistency with the federal policy and contribute 35% of the overall budget based on the Federal Policy for Hosting International Sport Events. Moved by Dan, seconded by Joan. Motion approved.

Action: It was agreed that Fred MacGillivray, Tom Jones and Scott Logan will lead all discussions with Sport Canada regarding the international bid budget and will meet with Tom Scrimger. They will report back to the board on that meeting.

Significant changes to the international bid process instituted by the Commonwealth Games Federation, along with government expectations of bid cities and estimate reliability have had an impact on the 2014 international bid budget. Negotiations will continue with the federal government to reach a mutually acceptable outcome.