

**Halifax 2014 Executive Committee
Meeting
June 30, 2006
8:00 - 9:00 a.m.**

Attending:

Fred MacGillivray (Chair)
Joan Duncan
Howard Windsor
Duff Montgomerie
Tom Jones
Ken Bagnell
Wayne Anstey
Dale MacLennan

Scott Logan (Ex-Officio)
Eric Savard (Ex-Officio)
Louann Scallion-Morine (Recorder)

Regrets:

Trice Cameron
Dan English

1. Sport Canada and Minister Chong Meetings Briefing

On June 28th, Fred MacGillivray, Tom Jones and Scott Logan met with Tom Scrimger, Director General with Sport Canada, and the Honourable Michael Chong, Minister of Sport, separately in Ottawa to discuss the federal government's budget contribution.

Mr. Scrimger discussed Sport Canada's hosting policy and reiterated that a one-time contribution would be provided.

The meeting with Minister Chong was positive. Minister Chong discussed his desire for an announcement in early August. Minister MacKay's chief of staff was also present at that meeting.

It was agreed that through the chair and the CEO, opportunities for discussions between Minister Barnett and the federal ministers would be sought to further support the bid budget.

2. Communications Strategy

The domestic communications strategy and plan were circulated to the Executive Committee. Two Communications NS directors and private consultants assisted with

actioning the communications strategy over a two-week period, and the assistant deputy minister of Communications NS has committed ongoing value-in-kind support.

Action: Howard will follow up on Communications NS staff and incorporate the plan into their work.

Several key stakeholders attended a breakfast on June 29th hosted by Halifax 2014.

3. Hiring Update

A hiring update was circulated to the Executive Committee. Deborah Hashey has accepted an offer as Director of Communications, Kevin Riles' contract as Director of Operations and Venues Planning is being finalized, and Kate Randall is the International Relations Officer. Kari-Lynn Gunderson joined as Administrative Assistant on June 26th, and Genevieve Hachey will begin as Receptionist/Administrative Assistant on July 4th.

The hiring plan was revised within the approved budget to increase capacity and includes four new positions.

Motion: The Executive Committee approves the amended hiring plan, which includes the following new positions:

- project manager*
- communications officer*
- financial analyst*
- administrative assistant*

Moved by Joan, seconded by Howard. Motion approved.

4. Facilitating Bid Budget Support

It is important to request that Sport Canada's contribution to Halifax 2014 be separate from its funding to Commonwealth Games Canada.

Action: Duff and Howard will brief Minister Barnet and Premier MacDonald on the federal budget contribution to Halifax 2014.

Action: Deborah Hashey will meet with HRM communications staff and suggest material for the Mayor's speeches with regard to Halifax 2014 and the cost of the bid and games.

Action: Halifax 2014 staff will prepare a briefing note for the Deputy Minister of the Department of Health Promotion and Protection and Intergovernmental Affairs, Bob Fowler, that reflects the differentiation of funding.

Action: Scott will confirm Halifax 2014's budget request with Minister MacKay, confirm that Premier MacDonald will speak with Minister MacKay and that Minister Barnet will speak with Minister Chong.

5. Melbourne Expenses

Finance staff have calculated preliminary expenses for the March 2006 trip to Melbourne, and they are predicted to be within the estimated figure stated in February.

A Freedom of Information (FOI) request was submitted for the Melbourne trip figures; they will not be released through this request, but instead will be made public to fulfill a commitment that had been made in February.

Action: Dale will meet with PNS and HRM FOI specialists and will draft a policy proposal on responding to FOI requests. Howard will advise of the name of the PNS rep.

6. ERA Report

It was agreed that this request is a matter for the former chair of the 2010 Bid Committee and the governments, not the 2014 Bid Committee, and that the 2010 chair must lead and respond to this request. Bid Committee staff will provide any required support as requested.

Action: Fred will meet with Peter Stoffer in early August to discuss his request for the 2010 feasibility report.

Dale and Eric will meet with Mel Coombs to discuss which portion of the report can be released.