

## **October – November 2010 Website Update**

### **ATAC Meeting – October 27 2010**

Meeting called to order at 1:00 pm by Cathy Cranidge, Chairperson.

Committee members present: Antonio Feijoo (Supervisor, Accessible Services), Terri Zinck (Administrative Support), Cathy Cranidge (Chairperson), Joann Walsh, Roy LeBlanc, Suzanne McConnell, Todd Hacquoil, Terry Cousineau, Mel Larsen, Bonita Shepherd, Phil Herritt (Metro Transit).

Special Guest – David Reage (Coordinator Project Planning, Metro Transit)

Regrets – Gary Russell, Linda Pottie, Murray Holman, Councillor Blumenthal, Pat Meagher

The minutes of the meeting held September 22 2010 were approved as corrected.

#### Agenda –

1. Update on Proposed Dartmouth Bridge Terminal – David Reage, Coordinator of Project Planning for Metro Transit updated the Committee on this project. He advised that the Tenders came back over budget so some design changes must be made. These changes will not affect the accessibility features. They are presently working with consultants but it will probably be a year or more before this terminal will be up and running. He also advised the Lacewood and Highfield Terminals will be undergoing changes in the future as well.
2. Code of Conduct – It was decided by the Committee that an official Code of Conduct policy should be drawn up and signed by each member.

#### Reports –

No Show/Late Cancellation Committee – Two appeals were completed in October and nine letters have been sent out regarding No Show/Late Cancellation Policy. Improvements have been noted.

Low Floor Committee – Meeting will be re-scheduled for this committee in the near future.

Public Relations – The Committee was thanked for their help with the BBQ.

Eligibility Committee – Still awaiting comments on the proposal.

#### Added Items –

1. The Appeals Committee was thanked for their assistance.

2. Seat Belts – An enquiry was made regarding seat belts on the buses. Extensions will be provided.
3. Newspaper article – Human rights issue, we cannot comment.
4. A suggestion was made by a committee member that a series of questions be drawn up and each month, committee members would comment on this question and have a general discussion on the topic.

Meeting adjourned at 2:50 pm

Next meeting – Wednesday November 24 2010 Metro Transit Training Room A 1-3 pm

### **ATAC Meeting – November 24 2010**

Meeting called to order at 1:00 pm by Cathy Cranidge, Chairperson.

Committee members present: Antonio Feijoo (Supervisor, Accessible Services), Terri Zinck (Administrative Support), Cathy Cranidge (Chairperson), Joann Walsh, Roy LeBlanc, Suzanne McConnell, Todd Hacquoil, Mel Larsen, Bonita Shepherd, Linda Pottie, Murray Holman, Councillor Blumenthal.

Regrets – Gary Russell, Pat Meagher

The minutes from the meeting of October 27 2010 were approved.

Agenda –

1. ATAC Code of Conduct – A copy of the Code of Conduct policy was drafted and reviewed and all in attendance agreed this should be signed by all committee members.
2. IBI Update – the IBI study has been deferred to the next meeting of Council.
3. General Discussion.

Deferred Business –

It was noted that the Route 3 will continue for now. More meetings are planned and it has been suggested that improved promotion and marketing will encourage more use of this route.

A motion was made that the ATAC Committee send a letter to the Mayor and Council in support of keeping the Route 3 on a permanent basis.

Reports –

No Show/Late Cancellation Committee – Twelve warning letters have been sent for the month of October with 1 suspension pending.

Low Floor Committee – A meeting is planned for January to compile recommendations for next year.

Public Relations Committee – Nothing to report as this time.

ECAT Committee – Still awaiting IBI results.

Added Items –

1. Exhaust fumes on bus – Concerns were raised regarding exhaust fumes on AAB. The bus number should be noted and reported to 490-4000.
2. Seat Belts – Members advised that the seat belts are not always long enough. It was noted that the new buses will have longer belts and that extensions will be purchased if needed.

Meeting adjourned at 2:30 pm

Next meeting – Wednesday January 26 2011 Metro Transit Training Room A 1 – 3 pm