

# Arena Facility Usage Contract

1. The Client agrees to pay all rental fees and other charges in advance of use as per the payment procedures set forth by the Facility Scheduling Office and as outlined on the reverse side of this contract. Please note that under certain circumstances, the option of a payment plan may be available.
2. The Client agrees to adhere to all deadlines (ie. Application, schedules, etc. ) set forth by the Facility Scheduling Office.
3. The consumption and/or selling of ALCOHOLIC BEVERAGES in any HRM Arena is strictly prohibited. Failure to comply will result in the loss of your next scheduled booking. A second offence is final and will result in the cancellation of the rental contract.
4. Smoking and/or the chewing of tobacco in any HRM Arena is strictly prohibited. Failure to comply will result in the loss of your next scheduled booking. A second offence is final and will result in the cancellation of the rental contract.
5. **Your group will be held responsible for:**
  - < any damages caused to the facility due to your/participants/spectators negligence
  - < maintaining and cleaning the facility during and immediately following usage
  - < the behaviour of participants/spectators
  - < abiding by all notices and regulation signage posted in the facility
6. **Your group must:**
  - < ensure coaches are first in and last out of the dressing rooms - Participants are NOT to be left unattended in the dressing room
  - < return any and all equipment used during the rental period to its proper location
  - < adhere to all regulations as outlined on the contract or as issued in conjunction with the contract
  - < end the rental on time, as indicated on the Facility Rental Contract
7. All bookings must be made through the appropriate Facility Scheduling Office. Any unauthorized changes in facility use and/or subletting of time will not be permitted.
8. The Client must assure adequate supervision and control during the rental period. Any children 12 years old and under are not permitted in the arena without adult supervision.
9. All one hour arena rentals are 50 minutes in duration due to the resurfacing of the facility. Bookings start on the hour and run until 10 to the hour.
10. Clients must have a copy of their Facility Rental Contract available for verification while using any facility in case of any unauthorized use. Any client not having this verification may not be able to bump the unauthorized client based on a first come, first use basis. The authorized client may be asked to leave the premises.
11. If the user group cancels the contract after it has been signed, the user is responsible for paying all monies owing for the **ENTIRE CONTRACT**. This includes all times not yet used, but outlined on the contract.
14. If the Client causes damage to the facility that user will be accountable for and charged the repair costs.
15. Failure to comply with the conditions of this Facility Rental Contract will result in the immediate loss of contract and/or future booking privileges.
16. By accepting this contract, the Client agrees to accept all responsibility for any damage to property or facilities caused by usage and/or damages sustained by participants or spectators and agree to indemnify Halifax Regional Municipality safe and harmless of any and all responsibility.

**\*\*Cancellations must be reported to the appropriate Scheduling Office 7 days prior to any booking to avoid billing. HRM reserves the right to cancel each scheduled hour of use no more than twice per season with at least 7 days notice. The user has the right to cancel each scheduled hour no more than twice per season with at least 7 days notice.**

**\*\*HRM reserves the right to cancel ice time due to inclement weather.**

Organization/league/user name: (please print) \_\_\_\_\_

As per (signature): \_\_\_\_\_ Date: \_\_\_\_\_

Staff Signature: \_\_\_\_\_ Date: \_\_\_\_\_