

MAINTENANCE ACTIVITY	DESCRIPTION	TIMING	Service Level				Quality Standard
			Class A	Class B	Class C	Class D	
Grass Cutting	Cutting turf areas using ride on mowing equipment.	M,J,J,A,S	.Minimum height - 2.5". Maximum height - 4".	Minimum height - 2.5". Maximum height - 4".	Minimum height - 2.5". Maximum height - 4".	Minimum height - 2.5". Maximum height - 4".	Mowed evenly with no grass clippings remaining
Line Marking	Painting of lines using athletic marking paint on rectangular fields	M,J,J,A,S,O	Painted once per week.	Painted every second week.	Painted every second week.	Groups to maintain lines throughout season.	Fields marked with clearly visible white paint. 4" lines. Dimensions as per regulation of sport or site limitations.
Litter Pick Up	Pick up of litter from playing field area.	M,J,J,A,S,O	Three times per week, users to assist.	Twice a week, users to assist.	Every second week. Users to assist.	Every second week. Users to assist.	Site free of litter when cleaned.
Field Repairs (minor holes/depressions)	Check, by walking of field, for minor depressions and holes that may be trip/rollover points for users.	J,J,A,S,O	Checked three times per week and repaired as necessary	Check weekly and repaired as necessary, users to assist.	Check bi-weekly, repaired as necessary, users to assist.	Users to check and repair with soil provided.	Areas filled with top soil or top-dressing material or top-dressing material at grade and flush with surrounding area.
Corner Flags System			Users to provide.	Users to provide.	Users to provide.	Users to provide.	
Players Benches	Repair or replacement of players benches, if on site.	J,J,A,S,O	Check three times per week, repair as required.	Check weekly, repair as required.	Checked bi-weekly, repair as required.	Checked monthly, repair as required.	Safe and free of damage.
Bleachers	Repair or replacement of bleachers, if on site	J,J,A,S,O	Check three times per week, repair as required	Check weekly, repair as required.	Checked bi-weekly, repair as required.	Checked monthly, repair as required.	Safe and free of damage.
Fencing	Repair or replacement of fencing.	J,J,A,S,O	Check three times per week, repaired for safety.	Check weekly, repaired for safety.	Checked bi-weekly, repaired as necessary.	Checked monthly, repaired as necessary.	Safe and free of damage or snag points.
Aerating	The use of tractor drawn aerating equipment to punch holes/slice into soil to relieve compaction.	A,M,J,S,O	Up to six times per year.	Four times per year.	Twice per year.	Twice per year.	Uniform coverage depth to 2 to 4 inches, depending on existing field conditions.
Overseeding (if turf exists)	Application of grass seed to turf areas to re-establish turf where required.	A,M,S	Once per year, as required budget permitting.	Once per year, as required budget permitting.	As required, every third year.	As budget permits.	Appropriate grass seed application is even, spread in a minimum of two directions and uniform of grass seed. Repaired areas to be at grade and flush with surrounding turf. Even germination of grass seed.

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Liming	Application of lime to established turf areas.	A,M,O,N	Once per year based on soil testing.	Once per year based on soil testing.	Once per year based on soil testing.	Once per year.	Calculated application of lime is even and free of burn spots.
Fertilizing	Application of fertilizers to established turf areas.	A,M,J,S,O	Three times a year depending on soil testing.	Two times per year depending on need. Based on soil testing.	Twice per year as required depending on soil testing.	Once per year.	Calculated application of fertilizer is even and free of burn spots.
Weed Spraying			Not permitted unless organic, as per By- Law P-800 Pesticides, Herbicides and Insecticides.	Not permitted unless organic, as per By- Law P-800 Pesticides, Herbicides and Insecticides.	Not permitted unless organic, as per By- Law P-800 Pesticides, Herbicides and Insecticides.	Not permitted unless organic, as per By- Law P-800 Pesticides, Herbicides & Insecticides.	
Layout (Survey) Check	Field is squared.	A,M	Every Spring	Every Spring.	Every Spring.	Every Spring.	Field surveyed and corners pegged to ensure field is squared.
Sodding	Stripping of sod/soil, leveling, sod bed preparation and laying of sod where required.		Goal mouths and worn areas yearly.	Goal mouths and worn areas every second year.	As required, every second year.	Not available.	Turf established to comparable level of surrounding turf area with no sod separation.
Irrigation/Watering	The watering of field.	J,A	As required during dry periods.	As and when required during dry periods.	Not available.	Not available.	Thorough soaking to depth of root zone applied over consecutive days.
Goal Posts	Repair or replacement of goal posts.	J,J,A,S,O	Place in Spring and remove at end of season, dependent on site location.	Supply in Spring and remove in Fall dependent on site location.	Supply in Spring and remove in Fall, dependent on site location.	May be available, not guaranteed.	Safe and free of damages. Secured solidly to ground. Painted white and numbered if located at multiple field site.
Rest Periods			Every Friday including Friday night.	None (only scheduled 16-20 hrs/week.	None, only scheduled 18-20 hrs/wk.	None, only scheduled 18-20 hrs/wk.	Scheduled 12-16 hours per week.
Opening Date			May 25 - dependent on field location.	May 29	June 2	June 2	
Closing Date			End of Season	End of season - dependent on field location.	End of season - dependent on field location.	End of season - dependent on field location.	
Uses			Games only - No practices or camps.	Games and practices.	Games and/or practices and/or camps	Games and/or practices and/or camps	

Field closures based on field conditions as per Rain Out Policy.

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ATHLETIC FIELD SERVICE STANDARDS

MAINTENANCE ACTIVITY	DESCRIPTION	TIMING	Service Level					Quality Standard
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Grooming/Dragging	Scarify, pulverize and roll with a bannerman or screen drag. Re-distribution of material to level and flush with surround turf. Light rolling of infield included.	M,J,J,A,S,O	Once per day. (Monday to Friday)	Three times per week.	Two times per week.	Once per week.	Up to three times per season. All additional times are users responsibility.	Pattern varied each time and groomed to a depth of 2" - 4".
Home Plates	Safety inspection, repair, replacement or new installation of rubber home plates. Realign, raise area to a safe condition.	M,J,J,A,S,O	Installed in Spring and area maintained level to surrounding area. Five days/week.	Installed in Spring and area maintained level to surrounding area three days per week.	Installed in Spring and area maintained level to surrounding area. Two days/week.	Installed in Spring and area maintained level to surrounding area. Once/week.	Installed once per season.	All home plates installed level with existing ground surface. All home plates aligned with optimum outfield clearances along first and third base lines. Rubber plate is attached to wooden base.
Pitching Mound/Area	Safety inspection, repair, replacement or new installation of pitching rubber. Realign, raise or lower existing pitching rubber to restore pitching mound/area to a safe condition.	M,J,J,A,S,O	Check for damage and reshape to return to original shape daily (5 days per week).	Checked for damage and reshape to return to original shape three times per week.	Check for damage and reshape twice per week.	Check for damage and reshape once per week.	Pitching rubber installed once per season.	All pitching rubbers installed level with existing ground surface and aligned with home plate and attached to wooden base. Pitching mound to be made up of heavier clay mixture to maintain compaction. Constructed to proper dimensions.

Bases Pegged	The installation in the ground of a base distance peg with attached string at appropriate distances.	M,J,J,A,S	Check daily and replace as needed.	Check three times per week.	Checked twice per week.	Checked once per week.	Supplied once per season.	Base area pegged at proper distance(s) for use and a string is visible to determine base placement.
Base Areas	Safety inspection of area to ensure level and flush with surrounding area.	M,J,J,A,S,O	Check daily.	Level and rake three times per week.	Not available, responsibility of user.	Not available, responsibility of user.	Not available, responsibility of user.	Hand rake area to ensure level with surround area.
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Lining	The painting of lines using athletic field marking paint for outfield foul lines.	M,J,J,A,S	Foul line extension painted on grass once per week, all other lines done by users.	Foul line extension painted on grass every second week, all other lines done by user.	Not available, responsibility of user.	Not available, responsibility of user.	Not available, responsibility of user.	Fields marked with clearly visible white paint - outfield foul lines only.
Grass Cutting	Cutting turf areas using ride on mowing equipment.	M,J,J,A,S	Minimum height - 2.5". Maximum height - 4".	Minimum height - 2.5". Maximum height - 4".	Minimum height - 2.5". Maximum height - 4".	Minimum height - 2.5". Maximum height - 4".	Minimum height - 2.5". Maximum height - 4".	Mowed evenly with no grass clippings remaining
Field Repairs - holes	Checking of field for minor holes and depressions that may be trip points.	M,J,J,A,S,O	Check daily, users to assist.	Check three times per week and repaired as necessary.	Twice per week, users to assist.	Once per week, users to assist.	Users to repair with soil provided.	Areas filled with top soil or top-dressing material or top-dressing material at grade level and flush with surrounding area.
Watering - Infields	Watering of infield to reduce dust when grooming.	J,A	Infields watered during dry spells prior to grooming.	Not available.	Not available.	Not available.	Not available.	Thorough soaking to depth of groomers capability.
Litter Pick-up	Clean up of litter from playing field area.	M,J,J,A,S,O	Five days per week.	Three times per week. Users responsible to assist.	Once per week. Users responsible to assist.	Once per week. Users responsible to assist.	Users responsible.	Site free of litter when cleaned.
Players' Benches/Dugouts	Repair or replacement of players' benches, if on site.	M,J,J,A,S,O	Check daily, repair as required.	Check three times per week, repair as required.	Check twice per week, repair as required.	Check weekly, repair as required.	Check three times per season, repair as required.	Safe and free of damage.
Bleachers	Repair or replacement of bleachers, if on site.	M,J,J,A,S,O	Check daily, repair as required.	Check three times per week, repair as required.	Check twice per week, repair as required.	Check weekly, repair as required.	Check three times per season, repair as required.	Safe and free of damage.

Backstops/Fencing	Repair or replacement of fencing, if on site.	M,J,J,A,S,O	Check weekly, repair for safety.	Check three times per week, repair for safety.	Check twice per week, repair as required.	Check weekly, repair as required.	Check twice per week, repair as required.	Safe and free of damage or snag points.
Addition of Infield Mix	Addition, grading and leveling of sport field mix to infield.	M,J,J,A,S,O	Check monthly, add as required.	Check monthly, add as required.	Check monthly and repaired as necessary, users to assist.	Check monthly and repaired as necessary, users to assist.	Users to check and repair with soil provided by HRM upon request.	Infield mix added to grade and flush to surrounding outfield.
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Warning Tracks	Grading and leveling of warning track surfaces, which includes the addition of surface material, removal of debris/weeds and packing of the surface.	M,J,J,A,S	Pulverized minimum of four times per year. Edged once per year.		Not available.	Not available.	Not available.	Ensure surface is free of debris at grade and flush to surrounding turf. Surface must remain firm underfoot when complete.
Liming	Application of lime to established turf areas.	A,M,O,N	Once per year based on soil testing.	Once per year based on soil testing.	Once per year.	Once per year.	Once per year.	Calculated application of lime is even and free of burn spots.
Fertilizing	Application of fertilizer to established turf areas.	A,M,J,S,O	Three times per year based on soil testing.	Outfield rim to infield every second year, if needed.	Twice per year.	Twice per year.	Once per year.	Calculated application of fertilizer is even, uniform and free from burn spots.
Aerating	The use of tractor drawn aerating equipment to punch holes/slice into soil to relieve compaction.	A,M,J,S,O	Minimum of twice per year.	Minimum of twice per year.	Twice per year.	Twice per year.	Once per year.	Uniform coverage depth at 2 to 4 inches.
Weed Spraying			Not permitted unless organic as per By-Law P-800 Pesticides, Herbicides and Insecticides.	Not permitted unless organic, as per By-Law P-800 Pesticides, Herbicides and Insecticides.	Not permitted unless organic, as per By-Law P-800 Pesticides, Herbicides and Insecticides.	Not permitted unless organic, as per By-Law P-800 Pesticides, Herbicides and Insecticides.	Not permitted unless organic, as per By-Law P-800 Pesticides, Herbicides and Insecticides.	
Repair Sod/Resodding	Stripping, leveling and sod base preparation and laying of sod.	M,S	Outfield rim to infield once per year, if needed.	Outfield rim to infield every second year, if needed.	Only as required.	Only as required.	As budget permits.	Turf established to comparable level of surrounding area with no sod separation.
Press Boxes		M,J,J,A,S,O	Cleaned and checked weekly.	Cleaned and checked weekly.	Not available.	Not available.	Not available.	

Lighting Repairs			As required - light bulbs will not be replaced if only one light is burnt out.	As required - light bulbs will not be replaced if only one light is burnt out.	Not available.	Not available.	Not available.	95% of lights always working whenever needed.
Light Operation			Key will be given to user to use as required. All groups charged for lights.	Key will be given to user to use as required. All groups charged for lights.	Not available.	Not available.	Not available.	
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Rest Periods			As required.	As required.	As required.	As required.	As required.	
Opening Dates				May 1, weather depending.	May 19, weather depending.	May 19, weather depending.	May 28, weather depending.	
Closing Dates			End of season dependent on location.	End of season dependent on location.	End of season dependent on location.	End of season dependent on location.	End of season dependent on location.	
Uses			Fastball, baseball games.	Fastball, baseball, slopitch games.	Fastball, baseball, slopitch games and practices. Field sport practices as needed.	Fastball, baseball, slopitch games and practices. Field sport practices as needed.	Fastball, baseball, slopitch games and practices. Field sport practices as needed.	
Playing Conditions			Field closures based on field conditions as per Rain Out Policy.	Field closures based on field conditions as per Rain Out Policy.	Field closures based on field conditions as per Rain Out Policy.	Field closures based on field conditions as per Rain Out Policy.	Field closures based on field conditions as per Rain Out Policy.	