

All Weather Sport Facilities - Mainland Common & Harbour East Application For Use

Community Development - Facility Scheduling

PO Box 1749, Halifax, NS B3J 3A5

(902) 490-7100 - (902) 490-4421(fax)

~~ NOTE PRIOR TO BOOKING: Once time has been confirmed by HRM Facility Scheduling Staff, time will not be permitted to be cancelled and the client will be responsible for full payment. ~~

Organization/League Name (if applicable): _____

Contact Name: _____

Address: _____ City _____ Postal Code: _____

Telephone(Home): _____ Business/Alternate: _____

E-Mail: _____ Fax: _____

Alternate Contact: _____

Address: _____ City _____ Postal Code: _____

Telephone(Home): _____ Business/Alternate: _____

E-Mail: _____ Fax: _____

Event Name: _____

'Sport' to be Played: _____

Type of League: " Adult " Minor " Co-ed " Female " Male

Did your league book this or any other HRM facility last year? " Yes " No

If yes, which facilities and for what Purpose? _____

Facility Requested - All Weather - Mainland Common (Halifax) "

All Weather - Harbour East (Dartmouth) "

Field Set Up Requested (ie. Full Field or Cross Field. If unsure, please consult with scheduling staff for recommendations.):

Field #: _____ Day _____ Time _____

Start Date: _____ End Date: _____

****For league use, a schedule must be submitted before a contract will be issued.**

Do you require Parks services prior to, or during, your event? " Yes (please list) " No

(Please note: there may be additional costs charged to the client for services provided by HRM staff.)

Do you require the use of: **Scoreboard?** " Yes " No

Booth? " Yes " No

Do you require access to: **Electricity?** " Yes " No

Do you plan to request permission for: **A Beer Garden?** " Yes " No

A Tent? " Yes " No

If **yes** to any of the above, please see staff to obtain information regarding procedures.

****PLEASE NOTE...NO MOTORIZED VEHICLES ARE PERMITTED WITHIN THE FENCED AREA OF THE COMPLEX WITHOUT WRITTEN PERMISSION FROM HRM STAFF. VEHICLES ARE ONLY PERMITTED TO PARK NEAR THE GATED ENTRANCES TO UNLOAD AND LOAD EQUIPMENT.****

Please indicate below any and all additional equipment to be used and how it will be arriving on site:

Do you plan to have vendors on site: " Yes " No If yes, who are the vendors and what product(s) will they be selling:

(It is the organizers's responsibility to ensure vendors have all applicable licenses.)

Will spectators be charged*? " Yes " No If yes, list fee(s): _____

Site Meeting required?: " Yes _____ date/time " No

HRM reserves the right to require SECURITY and/or OFF DUTY POLICE OFFICER(S) on site for any and/or all events at the expense of the league/event organizer. Please discuss requirements with HRM Facility Scheduling staff.

The HRM All Weather Facilities are Non Smoking Facilities.

I ACKNOWLEDGE THAT THIS IS APPLICATION IS ONLY A REQUEST AND THAT NO RENTAL IS CONFIRMED UNTIL **ALL APPLICABLE FEES ARE PAID IN ADVANCE OF USE AND A CONTRACT IS SIGNED.** (Under certain circumstances, a payment plan may be available.) A \$15.00 non refundable application fee must accompany this application form in order to be considered. I ALSO ACKNOWLEDGE THAT I HAVE RECEIVED, REVIEWED AND AGREE TO ADHERE TO ALL ITEMS OUTLINED IN THE 'CODE OF CONDUCT' THAT HAS ALSO BEEN PROVIDED .

Signature: _____ Date: _____

Office Use Only:

Staff Receiving: _____ Date: _____