



**Residential Property Tax Exemption Program,  
Residential Property Tax Deferral Program and  
Deferral of Local Improvement Charges Program  
2008-2009**



PO Box 1749  
Halifax, Nova Scotia  
B3J 3A5 Canada

<b>How do you pay your property taxes? Please check one.</b>		
<input type="checkbox"/> Pre-Authorized Payment Plan	<input type="checkbox"/> Mortgage Company	<input type="checkbox"/> Pay Taxes Yourself

<b>What program(s) are you applying for? Check any or all that apply.</b>		
<input type="checkbox"/> Property Tax Exemption (Rebate)	<input type="checkbox"/> Property Tax Deferral Program	<input type="checkbox"/> Deferral of Local Improvement Charges

**Address of Property (civic address)**

<b>Registered Owner of Property</b> <i>(on your deed)</i> <i>Note: if there is more than one owner, all owners must sign the application</i>	<i>Note: Applicant/owner cannot be a business or industry.</i>
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<b>Assesment Account Number</b> <i>(on your tax bill)</i>	T -
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<b>Customer Number</b> <i>(on your tax bill)</i>	
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**Name(s) of Applicant(s):** *(must be the owner of the property and use it for his or her own principle residence)*

**Applicant's Mailing Address:** *(if different from property civic address)*

Applicant's Telephone Number: (902) \_\_\_\_\_

<b>Office Use Only</b>	
Exemption Amount: \$	Processed by:
Deferral Amount: \$	Date:
Deferral of LIC's: \$	Letter Issued:

**Applicant's Contact Person:** (if there's a family member, Trustee, Executor or Power of Attorney acting on your behalf in relation to this application please state the name, address and telephone number of that person)

Name:

Address:

Telephone Number: (902) \_\_\_\_\_

**You must complete the following section. Please check the correct response.**

- |  |                              |                             |
|--|------------------------------|-----------------------------|
| 1. a) Do you live on the property and is it your principle residence?      | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| b) Is the property a duplex, triplex or contain a separate apartment unit? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| If Yes - (i) do you occupy only a portion of the property?                 | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| (ii) is any portion of the property used as a rental property?             | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

2. How many people live on the property including yourself? (list below)
- | Name     | over 18 years of age                                     | relationship to applicant | student  |
|----------|--|---------------------------|--|
| 1. _____ | <input type="checkbox"/> Yes <input type="checkbox"/> No | _____                     | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 2. _____ | <input type="checkbox"/> Yes <input type="checkbox"/> No | _____                     | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 3. _____ | <input type="checkbox"/> Yes <input type="checkbox"/> No | _____                     | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 4. _____ | <input type="checkbox"/> Yes <input type="checkbox"/> No | _____                     | <input type="checkbox"/> Yes <input type="checkbox"/> No |

3. Are you and/or anyone who lives on the property self-employed?       Yes  No
- If "yes", you must include **Revenue Canada business tax statement as well as the notice of personal income tax *Notice of Assessment***.
- Have you deducted any portion of your property taxes as a business expense?       Yes  No
- If "yes", how much did you deduct?      \$ \_\_\_\_\_

**Proof of Income for the 2007 Taxation Year Must Be Included**

A. Applicants' Income:	\$
B. Income of Applicant's husband, wife, spouse, common law partner, or domestic partner:	\$
C. Other Resident(s) Income:	\$
D. Income from a Boarder/Renter: (not claimed on Revenue Canada Return)	\$
<b>Combine Gross Household Income* (add lines A, B, C and D):</b>	<b>\$</b>

\*Note: Combined Gross Household Income (means all income earned or received by household residents over 18 years of age\*\* in the prior year). Be sure to include a copy of your *Income Tax Notice of Assessment* as proof of income.

\*\*Income of students over 18 years of age is not to be included on the condition that you supply a letter or supporting documentation from the school stating that the student's income is being used for payment of tuition.

I/we hereby declare that the above information is a true and accurate statement.

Signature of Applicant(s): \_\_\_\_\_

Signature of other property owner(s): \_\_\_\_\_

Date of Application: \_\_\_\_\_

**Additional Information**

This information will be collected for program planning purposes only and not released to the general public. Please Note: Completion of this section is voluntary and not required.

By providing information about yourself in this section you will help Halifax Regional Municipality serve customers who are seniors. Check **YES** or **NO** to the following questions.

1. Are you a senior 65 and over?	<input type="checkbox"/> Yes <input type="checkbox"/> No
2. Did you receive the Guaranteed Income Supplement prior to January 1, 2008?	<input type="checkbox"/> Yes <input type="checkbox"/> No
3. If the answer to 1 and 2 is "yes", would you like HRM to send your name and address to the Nova Scotia Seniors Property Tax Rebate Program?	<input type="checkbox"/> Yes <input type="checkbox"/> No

**For Office Use Only**

## Help With Completing Your Application Form

Information on how to complete your application form can be found in the Program Newsletter and on the HRM Website at [www.halifax.ca](http://www.halifax.ca) (go to QuickLinks for Grants Program). If you need further help completing the application please contact 490-5454 or call an HRM Customer Service Centre.

## Other Housing Assistance Programs

There are other assistance programs at the Provincial or Municipal level that you may qualify for.

For example:

**Provincial Seniors Property Tax Exemption Program:** This program is for seniors who have been receiving the Guaranteed Income Supplement prior to January 1<sup>st</sup>, of the each year. Criteria requires you to have paid your property taxes from the prior year in full. A receipt from HRM showing property taxes are paid in full is required by the program. Applicants to this program receive a rebate on half of their taxes paid to a maximum of \$400. Applications are available from **Service Nova Scotia and Municipal Relations** by calling 424-4500 or toll free at 1-877-296-9338.

**Provincial Home Repairs Programs:** There are approximately 15 different programs available to low income homeowners and seniors which will assist in the repair and maintenance of your home. Including but not limited to roof replacement, upgrades to wiring, windows, doors, ramps, and furnace replacement. For information on these programs call **Nova Scotia Department of Community Services (Housing)** 424-5110 or toll free at 1-800-774-5130.

**Provincial CAP Assessment Program:** The CAP Assessment Program (CAP) is a provincial program designed to protect Nova Scotia property owners from dramatic increases in market value assessment by limiting or “capping” the amount of the annual assessment increase. For information on this program call 424-5225 or toll 1-800-667-5727.

**Municipal Residential Heritage Incentive Program:** This program is offered by Halifax Regional Municipality to assist owners of registered heritage properties improve the exterior of their home. A rebate is offered by HRM for up to 50% of the cost of the repairs, up to a maximum of \$5,000. These grants are provided to encourage the use of period correct materials, traditional design, and traditional skills. For information on this HRM program call 490-4436.

**Municipal Seniors Snow Removal Program:** Halifax Regional Municipality is partnering with seniors groups and other volunteer groups in the community to provide a program to assist seniors (65+) and persons with disabilities with snow removal this winter. For information on this program call the HRM Call Centre at 490-4000.



FINANCIAL SERVICES  
GRANTS PROGRAM