



CLG Meeting Notes
February 5, 2009 7 pm - 9 pm
Old Moore's Building, Penhorn

Purpose: Focus Working Group format, Stakeholder Groups		
Present: Bill, Charles, Patrick, Sarah, Maria, Kasia, Brenda		
Regrets: Marilyn, Joe		
Item	Notes/Action	Who & When
1. Review Agenda		
2. Review January 8, 2009 and January 15, 2009 Meeting Notes		
3. Review Agenda & Note Taker - Bill		
4. Alderney School Update	<ul style="list-style-type: none"> • Good turnout to meeting • Good presentations • Final decision will be presented at end of March and will be made at Alderney School • Local developments were discussed 	
5. Surveys	<ul style="list-style-type: none"> • 117 surveys have been returned • Good responses • Deadline is February 13th so that numbers can be compiled 	<ul style="list-style-type: none"> • Bill will do data entry on February 14th
6. Outreach	<ul style="list-style-type: none"> • Packages given to Ellendale and Prince Arthur • Ellendale will determine which classes will get the survey, in order to give a good cross section • Portland Estates Resident's Association (PERA) has requested that we attend their February 15th meeting • Bill indicated his presentation to his Neighbourhood Watch (NW) meeting was outstanding, he will be trying to make contact with other NW 	<ul style="list-style-type: none"> • Bill will attend February 15th meeting • Maria will send Bill contact info for PERA • Bill to contact other NW
7. Business Sector Engagement	<ul style="list-style-type: none"> • A draft Business Survey was circulated with much discussion about content • Instead of approaching all businesses about this, it was decided that we'd give 10-15 businesses the survey—list was compiled 	<ul style="list-style-type: none"> • Maria will have second draft done for next week & circulate via e-mail.
8. Focus Groups	<ul style="list-style-type: none"> • Four dates and four themes discussed • Leads and assistant for each Focused Working Group (FWG) given 	

	<ul style="list-style-type: none"> • First meeting will be on February 26th • Brenda will be holding a coffee chat in her apartment building on Feb. 10 • Each Lead and Assistant should meet to discuss format and questions to ask at each FWG • Suggested that we use the template used by Pilot CLGs for action planning as a basis for format 	
9. House Cleaning		
A. Council	Discussion deferred	
B. Potential meeting with Mayor	There is potential that the three CLGs could get together for a meeting with Mayor and Councillors and possibly some HRM staff	Maria and Kasia will see about setting this up
C. Press Releases and Letter to Editor	Bill indicated that the press release about the survey wasn't published, neither was his letter to the editor	
D. Facebook	There are now 35 members of the Facebook Group	
10. House Cleaning		
11. Next meeting		