



**CLG Meeting Notes**  
**Jan. 29<sup>th</sup>, 2009 7 pm - 9 pm**  
**Old Moore's Building, Penhorn**

<b>Purpose:</b> Community Engagement Next Steps		
<b>Present:</b> Joe, Marilyn, Charles, Kasia, Maria, Brenda		
<b>Regrets:</b> William, Patrick, Deidre, Sarah		
Item	Notes/Action	Who & When
1. Note Taker - <b>Charlie</b>		
2. Brenda delaRenzo	<ul style="list-style-type: none"> <li>Brenda was introduced as a new CLG member</li> </ul>	
3. Surveys - review number of completed surveys (all), review preliminary results	<ul style="list-style-type: none"> <li>Maria reported that, including 38 on-line and those paper surveys received to date of meeting, there were over 130 surveys in. Most have been tabulated through her Office. She gave a brief commentary on the results to date.</li> <li>Joe mentioned that we needed to get area HRM Councilors involved in survey. In this regard he contacted Councilor Younger who did on-line survey and was to request all his e-mail contacts in his District to do likewise.</li> <li>Other Councilors are to be contacted - Joe Councilor Karsten; and, Charlie Councilor McCluskey.</li> <li>Identified an <b>end of Survey date</b> as Saturday, <u>February 14<sup>th</sup></u>. This was felt a suitable date relative to the start of the Focus Workshops that are to start on February 26<sup>th</sup>.</li> </ul>	Joe Charlie
4. Alderney School Meeting & Surveys	<ul style="list-style-type: none"> <li>The School had no problem with CLG setting up a table in the School during the Meeting; however, wanted a member of the CLG to speak to the Group and encourage them to fill out the Survey and</li> </ul>	

	<p>to more or less encourage a ‘keep the School’ vote on each Survey.</p> <ul style="list-style-type: none"> <li>• It was felt by those in attendance that the CLG Members should not be persuading any one on how to answer any part of the Survey. In the end it was felt that while retention of the School was an important issue, by the CLG Members promoting keeping Alderney School open, this was not really part of our mission. Accordingly it was agreed that we would not participate as a Group although some members would be attending as private citizens.</li> <li>• After the School Meeting, arrangements would be explored with the School for students to take Surveys home to parents and then return to the School for CLG retrieval.</li> </ul>	
<p>5. Update on outreach to schools and community groups; invitation to Kiwanis Club, Portland Estates, Dartmouth Non-Profit</p>	<ul style="list-style-type: none"> <li>• Sarah reported on progress achieved to date at both Prince Arthur and Ellenvale junior High Schools. She is meeting next week with V-P’s and or teachers of respective schools. Rather than have each student in Grade 9 complete a Survey with their parents, having about 40%, i.e. 2-classes, at each location would be a more manageable volume considering the time required to tabulate the Surveys.</li> <li>• Discussion proceeded to determine how to generate <b>additional youth input</b>. One thought was to approach Charlie Dolan to investigate desirability of having his guests staying in his two Edward’s Foundation homes (one male and one female) complete Survey. Charlie to contact Mr. Dolan. If we proceed Marilyn expressed interest in going to each site.</li> <li>• <b>Kiwanis Club</b> has requested CLG Members attend Feb 12<sup>th</sup> meeting (10 a.m.) to discuss Project and complete Surveys. Joe and Sarah volunteered to visit Kiwanis.</li> <li>• Maria to determine meeting date of <b>Portland Estates Residents Association</b> and schedule a CLG Member(s) to attend</li> </ul>	<p>Sarah &amp; Brenda</p> <p>Charlie</p> <p>Charlie &amp; Marilyn</p> <p>Joe &amp; Sarah</p> <p>Maria</p>

	<p>so as to discuss Project and complete Surveys. Joe offered to go depending on timing.</p> <ul style="list-style-type: none"> <li>• <b>Dartmouth Non-Profit Housing</b> - On Feb. 10<sup>th</sup> Brenda will host a tea reception at her apartment for other residents of her building. The Project will be outlined and request for Surveys will be handed to attendees.</li> </ul>	<p>Joe</p> <p>Brenda &amp; Kasia</p>
6. Update on engaging the business sector	<ul style="list-style-type: none"> <li>• Maria updated us on her discussions with various individuals. Much discussion followed on how best to engage the commercial community. A similar Survey as used for the residential community was not felt to be suitable and it would be necessary to come up with a briefer questionnaire/survey having questions pertinent to the business community. It should be worded to the effect of, 'How can we help them'. Determine Area business numbers for next meeting.</li> </ul>	<p>Maria/Kasia</p>
7. Plan for Focus Workshop Groups (preliminary dates, discuss format, role of staff)	<ul style="list-style-type: none"> <li>• Following earlier distribution of tentative dates by Maria, we agreed to push the dates back by one week so as to allow for full tabulation of all Survey data. Dates are now set for <b>February 26, March 5, 12, and 19.</b></li> <li>• Decision needed for designated CLG member volunteers to serve as moderators for the focused working groups.</li> <li>• Maria suggested and assigned homework on 'how do we engage attendees' in the process. We may want to utilize leading questions that draw attendees into constructive discussions.</li> <li>• Respondents to the Survey, who expressed interest in being part of the focus workshop groups, will be informed of the dates aforesaid and the subject that pertains to each night so they may chose in advance their particular area(s) of interest.</li> </ul>	<p>All</p>
<p><b>Meeting preparation: Focus Workshop leading questions.</b></p>		