



## Community Liaison Group for Spryfield

**Tuesday, January 6, 2009  
Meeting Summary**

**Attendance: Carolyn, David, Jaime, Jim, Marjorie, Philip, Serena  
Regrets: Marcus, Megan**

Agenda item	Actions	Who & When
1. Agenda and Minutes	<ul style="list-style-type: none"> <li>Marjorie facilitated the meeting.</li> <li>Philip suggested some changes to the minutes, and will make the changes.</li> </ul>	Philip
2. Updates	<ul style="list-style-type: none"> <li>The planning student, Becky Cameron, will be coming into the CCDA office on Thursday to meet with Marjorie. Any other group members who are available can stop by. This will be an opportunity to get an idea of what kind of work Becky would like to do. Members who have suggestions of tasks for Becky can let Marjorie know.</li> <li>We have received the final report from the Dalhousie SRES students. Marjorie provided a bit of background on this or our newest member, Carolyn.</li> <li>The MacIntosh Run Watershed Association is hosting a public meeting on January 19 on partnering for the trail.</li> </ul>	<p>All – as needed</p> <p>No action</p> <p>No action</p>
3. Communications	<ul style="list-style-type: none"> <li>The poster prepared by HRM has not yet been updated to incorporate changes suggested by CLG. More suggestions from the members were to include a photo of people, and to perhaps stagger the photos somehow so they are not so linear. Philip will send the poster out to the group when he receives it.</li> <li>Philip had suggested that we use the piece we prepared for the Chebucto News for the back of our business cards, and the group agreed. Philip will have a sample prepared, and share with the</li> </ul>	<p>Philip – when possible</p> <p>Philip – when possible</p>

	<p>group before finalizing.</p> <ul style="list-style-type: none"> <li>• Marjorie submitted our article to the Chebucto News. It will hopefully appear in the January edition.</li> </ul>	No action
6. Engagement strategy	<ul style="list-style-type: none"> <li>• Group discussed method of engagement for initial small group meetings, and further clarified the three-tiered approach we will take to engagement.</li> <li>• Members came up with the top fifteen groups we will start to contact for meetings. Responsibility for contacting the groups by telephone was divided up among group members.</li> <li>• Marjorie will contact Urban Farm Museum Society to try to get on their agenda for January 12. She will also contact the Business Commission, which is meeting soon.</li> <li>• Carolyn and Serena will update engagement process and distribute based on discussion.</li> <li>• We will send out a letter to all other groups that we may not have time to meet with, providing methods of contacting us should they want more information. Jaime will draft and send out for feedback, Philip will format with logos, and Marjorie will distribute.</li> </ul>	<p>No action</p> <p>All - ASAP</p> <p>Marjorie - ASAP</p> <p>Carolyn/Serena – by next meeting</p> <p>Jaime/Philip/Marjorie - ASAP</p>
7. Next Meeting	<ul style="list-style-type: none"> <li>• Next meeting will take place on Tuesday, January 20.</li> <li>• Carolyn will facilitate</li> </ul>	