



Community Liaison Group for Spryfield

Monday, November 24th, 2008
Action Minutes

Attendance: Jim, Marcus, Marjorie, Philip, Serena
Regrets: Sara, Jaime, David, Megan

Agenda item	Actions	Who & When
1. Agenda and Minutes	<ul style="list-style-type: none"> Due to the small group size, all members participated in facilitation Serena volunteered to take minutes and distribute the next agenda Serena will update the minutes from November 12th to reflect the updated project plan. 	Serena Serena
2. Spryfield Resident's Association (SRA) meeting	<ul style="list-style-type: none"> David, Serena and Jim will attend the SRA meeting on November 25th David will make a presentation to the SRA on the role of the Spryfield CLG Philip provided pamphlets on visioning to give to the SRP Marcus provided updated maps of the CLG visioning area 	David, Serena and Jim David
3. Updates	<ul style="list-style-type: none"> Philip advised that Sara has resigned from the CLG. He is in the process of interviewing another applicant. 	Philip
4. Frequently Asked Questions (FAQs)	<ul style="list-style-type: none"> Marcus provided an updated FAQs sheet for CLG members to use in explaining the visioning process. The group discussed modifying the FAQs for a handout to the public. Further suggestions can be given to Marcus. David will use the FAQs for his presentation to the SRA. 	No action CLG
5. Communications	<ul style="list-style-type: none"> Jaime is working on an outline and will provide 	Jaime

	<p>an update on the communications plan at the next meeting.</p> <ul style="list-style-type: none"> • Jaime will also email a draft to CLG members • CLG Banner: the group discussed creating an image that is representative of Spryfield to use on all communication materials: <ul style="list-style-type: none"> ○ Marjorie/David will send photos/images of Spryfield to Philip ○ If possible, Philip will ask Patricia (HRM) to create an artists rendering from the photographs and send along a couple samples for the group to look at. • Group members voted on a slogan for the Spryfield CLG; the slogan will be: SHAPING SPRYFIELD’S FUTURE TOGETHER • Philip provided an update on the HRM website. Susan Corser has updated the Spryfield CLG section to include a readers corner which will have articles/interesting material to read for visitors to the site. 	<p>Jaime</p> <p>Marjorie/David</p> <p>Philip</p> <p>No action.</p> <p>No action</p>
<p>6. Event Planning</p>	<ul style="list-style-type: none"> • Group members discussed the development of an engagement plan. • Marjorie/ Serena prepare an outline of existing community/citizen groups and present at the next CLG meeting • Group members discussed engaging in the following manner: <ol style="list-style-type: none"> 1. Jan. – Feb: Meeting with small already existing groups/ meeting where they are/ where people already gather (using open ended questions to gather information) 2. March: Inviting people from these groups and the community to a larger meeting to discuss themes that have emerged and ask deeper questions. (i.e. action planning, starting to build a picture of our vision for Spryfield). 3. April: Use all of the info provided from the previous meeting to hold a larger public event inviting all members of the public to participate in an Open House. Present Draft Action Plan. 4. May: Launch the community vision. 	<p>Marjorie/Serena</p> <p>CLG</p>

	<ul style="list-style-type: none"> Group members discussed having a first public meeting in late January 2009. 	
7. Community Profile	<ul style="list-style-type: none"> Marjorie/David will provide an overview of the Spryfield community profile at the next CLG meeting. Group members discussed using the community profile to gather feedback. 	Marjorie/David
8. Next Meeting	<ul style="list-style-type: none"> Next meeting will take place on Tuesday, December 9th, 6:30 – 8:30. South Centre Mall, CCDA office. 	