



Community Liaison Group for Spryfield

Tuesday, October 21, 2008
Action Minutes

Attendance : David, Jaime, Jim, Marcus, Marjorie, Megan, Philip, Sara
Regrets : Serena

Agenda item	Actions	Who & When
1. Agenda and Minutes	<ul style="list-style-type: none"> Megan facilitated the agenda Minutes from October 7 meeting were approved 	No action
2. Updates	<ul style="list-style-type: none"> Megan provided an update on some networking she has done through the School Advisory Committee. JL Ilsley principal suggested focus groups with students and teachers. Philip provided an update on the Communications Tour. Sara and Jaime (as well as Philip) will attend on Thursday, October 23. Sara will report back to the group. Philip provided an update on the late application process. If new applications for the CLG are received, they will be kept in a late file to be reviewed in case membership drops below seven. Even if they are not selected for the CLG, applicants can still be kept update or become involved in other ways. Philip passed out brochures and provided more detail on the HRM Volunteer Conference 	<p>No action</p> <p>Sara - for next meeting</p> <p>No action</p> <p>No action</p>

	<ul style="list-style-type: none"> • Marjorie discussed the SRES student Project Proposal that was forwarded to CLG members. A timeline was provided, and we the students will present to us the week of November 10. 	No action
3. Project Plan	<ul style="list-style-type: none"> • CLG members devised a timeline for the project tasks from the previous meeting. Philip will take timeline and tasks and prepare a chart for distribution to members • Roles and responsibilities – the CLG members decided that some tasks would require all members, and some could be done by individual members. Specific responsibilities will be determined as specific tasks are discussed. • It was determined that the Communications Plan would be discussed at the next meeting. Members were given some questions to consider and provide input on at the next meeting. • The Vision Area was discussed and boundaries were agreed upon by present members. Marcus will take the map used and produce a new one with both primary and secondary areas. The Vision Area will be reviewed at the next meeting. Any questions on development or planning relating to the Vision Area can be addressed to Marcus. 	<p>Philip – for next meeting</p> <p>CLG members – ongoing</p> <p>CLG members – for next meeting</p> <p>Marcus – for next meeting</p> <p>All – next meeting</p>
4. Developing the next meeting agenda	<ul style="list-style-type: none"> • Jaime agreed to facilitate the next meeting • Meeting will take place on Tuesday, November 4, 6:30pm – 8:30pm at the Chebucto Connections office. • There will be another meeting on Wednesday, November 12, same time and place, at which time the SRES students will provide a presentation. 	Jaime