

JOB DESCRIPTION	
POSITION TITLE:	Ferry Captain
BUSINESS UNIT:	Metro Transit
DIVISION:	Ferry Division
REPORT:	Supervisor, Ferry Operations
POSITION #:	72282738, 72282739, 72282740
Approved:	July 2013

SUMMARY

The Ferry Captain is functionally responsible to the Supervisor, Ferry Operations for all aspects of the operation of the vessel to which they are assigned, including measures to ensure the safety of the vessel and passengers.

DUTIES AND RESPONSIBILITIES

A Ferry Captain shall:

- Direct and assist in the preparation of a ferry vessel for service
- Safely depart, navigate, berth and communicate in accordance with the Collision Regulations, Halifax Harbour regulations and Marine Communication and Traffic Services Halifax direction
- Adhere to established schedules for departure and arrival;
- Direct the operation of the vessel in accordance with the Ferry Operations Manual and applicable occupational health and safety regulations
- Perform the duties of Master in accordance with the Domestic Ferries Security Regulations and individual Ferry Security Plans, during his/her shift
- Monitor the performance of all crew members, report exemplary or unsatisfactory conduct to the Supervisor, Ferry Operations
- Direct and conduct training drills
- Promote a safe work environment and promote good inter-crew relations. Support the application of wellness initiatives
- Report any deficiencies or irregularities to the Supervisor, Ferry Operations
- Other duties as required by the Supervisor, Ferry Operations

SUMMARY OF QUALIFICATIONS

Education and Experience

- Completion of Grade XII or equivalent
- Experience with marine electronic equipment
- Experience and demonstrated expertise with Voith-Schneider propulsion
- Minimum (5) five years experience in a marine operation (2 at a supervisory level preferred)

Job Specific

- Transport Canada Master, 500 Gross Tonnage, Domestic

- Current Marine Medical
- Valid First Aid
- Restricted Operator Certificate
- Current Confined Space Entry Certificate

COMPETENCIES

In addition to specific experience and knowledge necessary for the job, the individual will require demonstrated strength in, but not limited to, the following HRM competencies:

Customer Service: Implies a desire to help or serve others, to meet their needs. It means focusing one's efforts on discovering and meeting the customer or client's needs. "Customers" include internal colleagues, citizens, elected officials or anyone that the person is trying to help.

Communication: is effective, timely, and relevant exchange of information that is respectful of the diversity of people, and the geography and working environments of our employees. It includes receiving information, listening, understanding and responding openly and effectively in interactions with others. It also implies this information is processed into actions.

Continuous Learning: Identifying and addressing personal strengths, developmental needs and changing circumstances to enhance performance and career growth.

Initiative: Identifying and dealing with issues pro-actively and persistently, seizing opportunities that arise.

Flexibility: Managing and adjusting own behaviours to work effectively in light of new information, changing situations and/or different environments and with various people. It entails understanding and appreciating difference and opposing perspectives on an issue, adapting one's approach as the requirements of a situation change. Easily accepting changes in one's own organization or job requirements.

Teamwork & Cooperation: The intention to work cooperatively with others, to be part of a team, to work together, as opposed to working separately or competitively. For this competency to be effective, the intention should be genuine. Teamwork and cooperation may be considered whenever the subject is a member of a group of people functioning as a team.

Valuing Diversity: Valuing Diversity is the ability to understand and respect the practices, customs and values of other individuals and cultures. Diversity is beneficial to the organization and community. It applies the ability to work effectively with a wide cross-section of the community representing diverse backgrounds, cultures and socio-economic circumstances, and divergent goals.

RELATIONSHIPS/CONTACTS

Reports to: Supervisor, Ferry Operations

Internal Contacts: Ferry Crew
Metro Transit Staff

External Contacts: General Public

WORKING CONDITIONS:

- Shift Work. Possible shift adjustments of short notice in response to operational requirements may be required. .
- 40 hours of work per week.
- Ferry environment.
- Confined spaces
- Working with the public
- May be exposed to extreme weather.

WORK LOCATION:

Woodside and Alderney Ferries and Terminals

Signatures:***Reviewed by Director:***

Director: **Eddie Robar, Director of Metro Transit**

Director Signature: _____
Date: July 2013

Reviewed by Human Resources:

Name: _____
Signature: _____
Date: _____