

SIDEWALK CAFÉ LICENSE APPLICATION

Establishment name and address: _____

Contact name and
position: _____

Telephone number: _____ Cell phone number: _____

E-mail address: _____

Type of café: ☐ seasonal ☐ annual

1. Certificate of Insurance providing proof of Commercial General Liability coverage in limits of not less than two million dollars (\$2,000,000) with liquor not excluded (if applicable). Halifax Regional Municipality is to be added as an Additionally Insured.
2. Written consent from the owner of the principle use property or a security deposit.
3. Where the building adjacent to the proposed café is being served with natural gas, is the gas service on the same exterior wall as the proposed café? ☐ Yes ☐ No

If yes, have café plans showing the gas service and access to gas service been previously submitted? ☐ Yes ☐ No

If no, a set of plans for the café are to be submitted with the application indicating the location of the gas service and access to the gas service.

Note: If café plan is the same as last year, skip to proposed sidewalk café construction date.

4. Detailed construction drawings, site plan and café plan.
5. Is the building adjacent to proposed café a registered Heritage property? ☐ Yes ☐ No

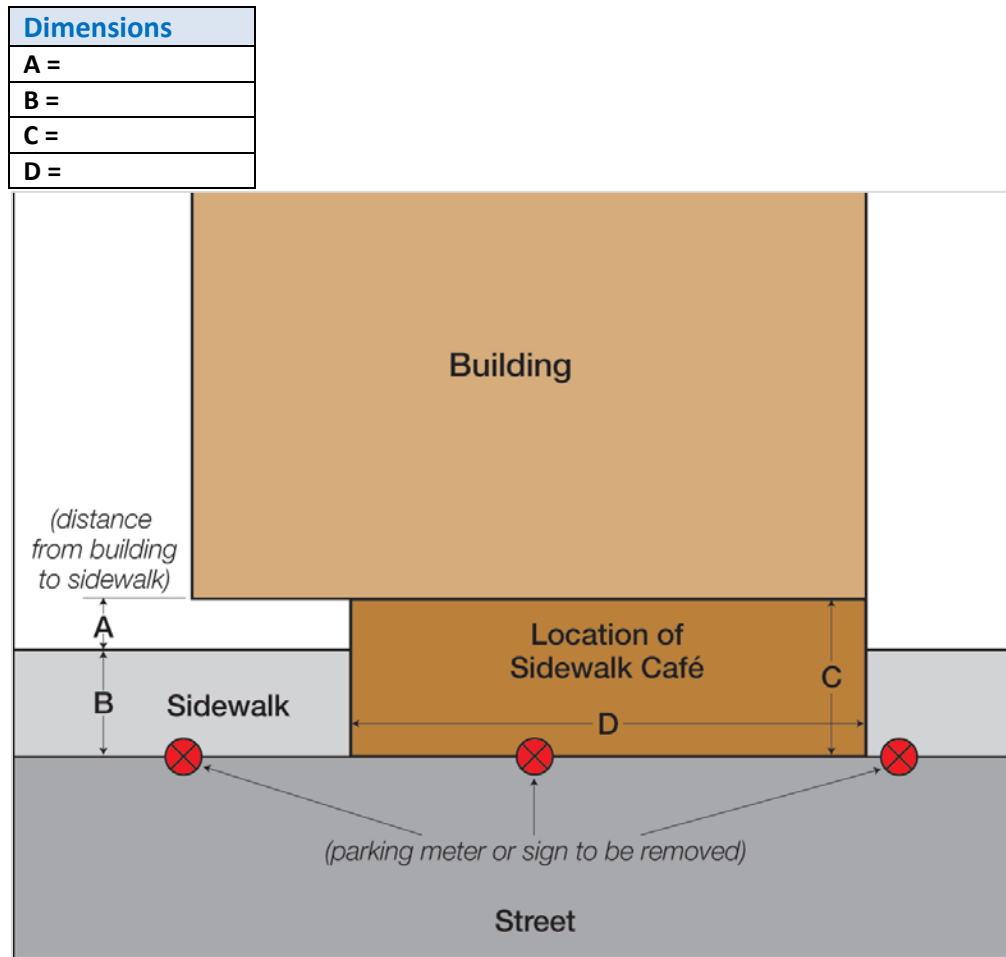
Proposed Sidewalk Café Construction Date: _____

I understand that submitting this document does not permit construction in the street right of way. Construction may only begin once a letter to construct has been received.

Signature: _____ Date: _____

In accordance with Section 485 of the Municipal Government Act (MGA), the personal information collected on this form will only be used by municipal staff and, if necessary, individuals under service contract with the Halifax Regional Municipality for purposes relating to the processing of your licensing application. If you have any questions about the collection and use of this personal information, please contact the Access and Privacy Office at 902-490-7460 or accessandprivacy@halifax.ca

Example Site Plan



Include locations of existing fire hydrants, street furniture or bus shelters on site plan.

Café Plan

Dimensions
A =
B =
C =
D =



- A - Height of café barrier
- B - Length of café barrier
- C - Exit width
- D - Dimension of encroachment to street corner if applicable

Include locations and height of barriers.