

P.O. Box 1749 Halifax, Nova Scotia B3J 3A5 Canada

> Item No. 14.1.1 Halifax Regional Council October 2, 2018

TO: Mayor Savage and Members of Halifax Regional Council

Original Signed by

SUBMITTED BY:

Jacques Dubé, Chief Administrative Officer

DATE: August 20, 2018

SUBJECT: Case CA0122: Proposed Amendments to Administrative Order 29,

Respecting HRM Civic Addressing Policies - Street Naming from

June 1, 2018 - August 15, 2018

ORIGIN

Street naming and renaming requests submitted through new subdivision applications, development permits and corrections exercises from June 1, 2018 to August 15, 2018.

LEGISLATIVE AUTHORITY

Halifax Regional Municipality Charter, s.323 "The Council may... (c): by policy, name or rename any street or private road;"

By-law C-300, Respecting Civic Addressing

Administrative Order #29, Respecting HRM Civic Addressing Policies

RECOMMENDATION

It is recommended that Halifax Regional Council adopt the proposed amendments to Administrative Order 29 Respecting Civic Addressing Policies as set out in Attachment A of this report in order to approve:

- 1. the naming of nine new private lanes as identified in Attachment A and Maps 1, 2, 3, 4, 5, 6, and 7; and
- 2. the renaming of Battery 18th Road to Shipside Lane, Halifax as identified in Attachment A and Map 8; and
- 3. the naming of a public street in Halifax as identified in Attachment A and Map 9.

BACKGROUND

The Halifax Regional Municipality Charter allows Regional Council to name and rename any street or private lane by policy. In accordance with the HRM Charter, Council has adopted Administrative Order 29, Respecting HRM Civic Addressing Policies and By-law C-300, Respecting Civic Addressing. Regional Council officially approves all new street names for public streets and private lanes.

Civic Addressing Policy and By-Law

The Civic Addressing By-Law (C-300) requires that all names must be approved in accordance with the Civic Addressing Policy. Schedule A of the Policy contains the guidelines that must be followed for all new street or lane names (see Attachment C). Names are required for those streets or lanes which are submitted through:

- a) the subdivision process for new public streets and new private lanes and;
- b) the application process for existing un-named private lanes.

The Civic Addressing By-law defines a private lane as any street, road or travelled way which serves three or more structures or facilities and is not owned by Halifax Regional Municipality or the Province of Nova Scotia. Therefore, all private lanes providing access to three or more structures or facilities must be named.

Section A4 of the Street Name Guidelines (Schedule A of Admin Order 29) states that no double-barreled names shall be permitted except for HRM place names listed in the Nova Scotia Gazetteer or approved heritage names. Admin Order 46, Asset Naming Policies is the process by which public streets can be approved as heritage names. Therefore, private lane names shall be approved by Regional Council as part of the street naming process. These names are evaluated using the criteria approved through Admin Order 46.

DISCUSSION

The following list of street names have been reviewed in keeping with HRM's Civic Addressing Policies and By-law and staff advises that all the proposed names are consistent with the Policies and By-law. Attachment B provides a more detailed discussion on each recommendation, including an evaluation of the names in relation to the Policies and By-law. Therefore, it is recommended that Regional Council approve all names, as contained in Attachment A.

Proposed Street Namings

1. Private Lane Naming

Proposed Name	Community	Origin	Мар	Rationale For Naming
Anchorage Road	Porters Lake	Subdivision #21657	1	Lane services at least 3 structures or facilities
Antler Way	West Chezzetcook	Subdivision #21625	2	Lane services at least 3 structures or facilities
Covesedge Court	Eastern Passage	Subdivision #21739	3	Lane services at least 3 structures or facilities
Everlina Lane	Windsor Junction	Development Agreement #15969	4	Lane services at least 3 structures or facilities
Ketchview Lane	Ketch Harbour	Development Permit	5	Lane services at least 3 structures or facilities
Mast Lane	Porters Lake	Subdivision #21657	1	Lane services at least 3 structures or facilities
Sailmaker Lane	Halifax	Corrections Project	6	Lane services 3 structures or facilities

Proposed Name	Community	Origin	Мар	Rationale For Naming
Slipway Lane	Halifax	Corrections Project	7	Lane services 3 structures or facilities
Stables Run	Windsor Junction	Development Agreement #15969	4	Lane services at least 3 structures or facilities

2. Private Street Renaming

Proposed Name	Community	Current Name	Мар	Admin Order Criteria
Shipside Lane	Halifax	Battery 18 th Road	8	No street name shall contain numbers & double barreled names are not permitted

3. Public Street Naming

Proposed Name	Community	Current Name	Мар	Admin Order Criteria
Poshorough Loop	Halifax	Unnamed	۵	All public streets shall be
Rosborough Loop	Пашах	(off Purcells Cove Road)	9	named

FINANCIAL IMPLICATIONS

The costs associated with the Administration of the HRM's Civic Addressing By-law and Administrative Order can be accommodated within the 2018-2019 operating budget for C420 Land Development and Subdivision.

RISK CONSIDERATION

There are no significant risks associated with the recommendations contained within this report.

COMMUNITY ENGAGEMENT

The community engagement process is consistent with the intent of the HRM Community Engagement Strategy. The level of community engagement was notification and/or consultation with affected property owners in accordance with the HRM Civic Addressing By-law [Section 4(2)]. As per the standard consultation process all relevant property owners were notified and/or consulted.

ENVIRONMENTAL IMPLICATIONS

No environmental implications were identified.

ALTERNATIVE

Regional Council may choose not to approve some or all the street namings and renamings as contained in Attachment A. This alternative is not recommended as these street names meet the street naming criteria set out in HRM's Civic Addressing Policies (Administrative Order 29).

ATTACHMENTS

Map 1: Anchorage Road & Mast Lane, Porters Lake

Map 2: Antler Way, West Chezzetcook
Map 3: Covesedge Court, Eastern Passage

Map 4: Everlina Lane & Stables Run, Windsor Junction

Map 5: Ketchview Lane, Ketch Harbour

Map 6: Sailmaker Lane, Halifax
Map 7: Slipway Lane, Halifax
Map 8: Shipside Lane, Halifax
Map 9: Rosborough Loop, Halifax

Attachment A: Amending Administrative Order #29
Attachment B: Project Details of Proposed Naming

Attachment C: Administrative Order #29 Schedule A - Street Naming Guidelines

A copy of this report can be obtained online at halifax.ca or by contacting the Office of the Municipal Clerk at 902.490.4210.

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Report Approved by: Original Signed

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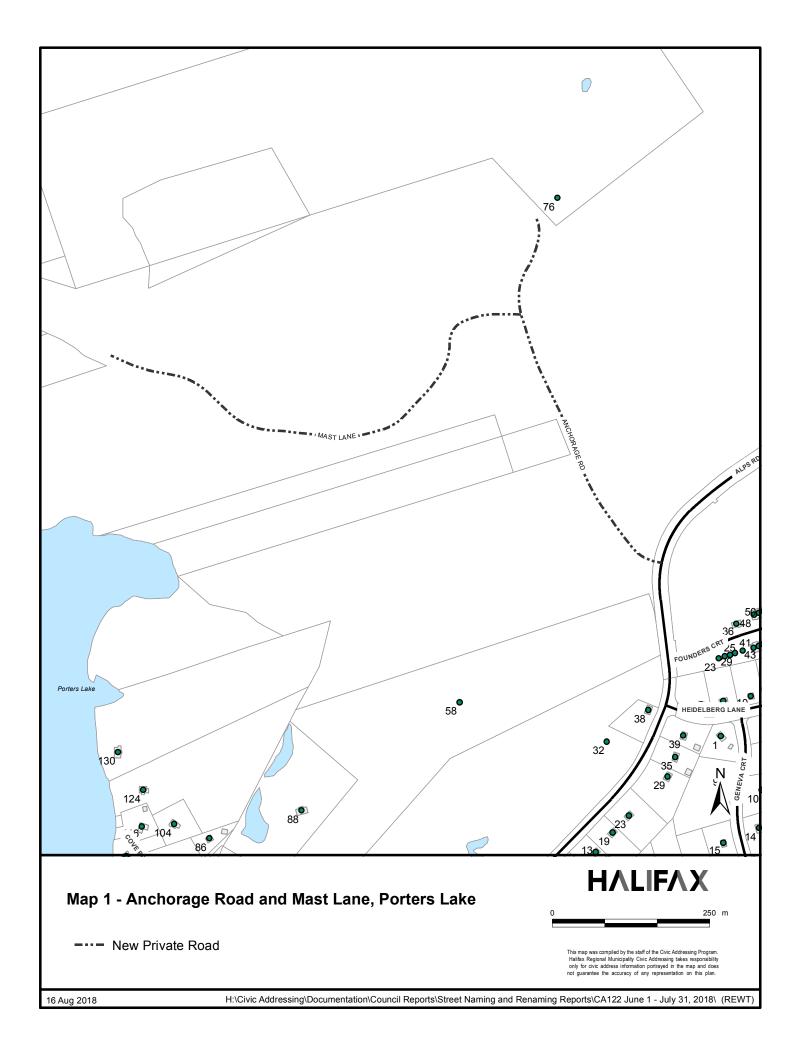
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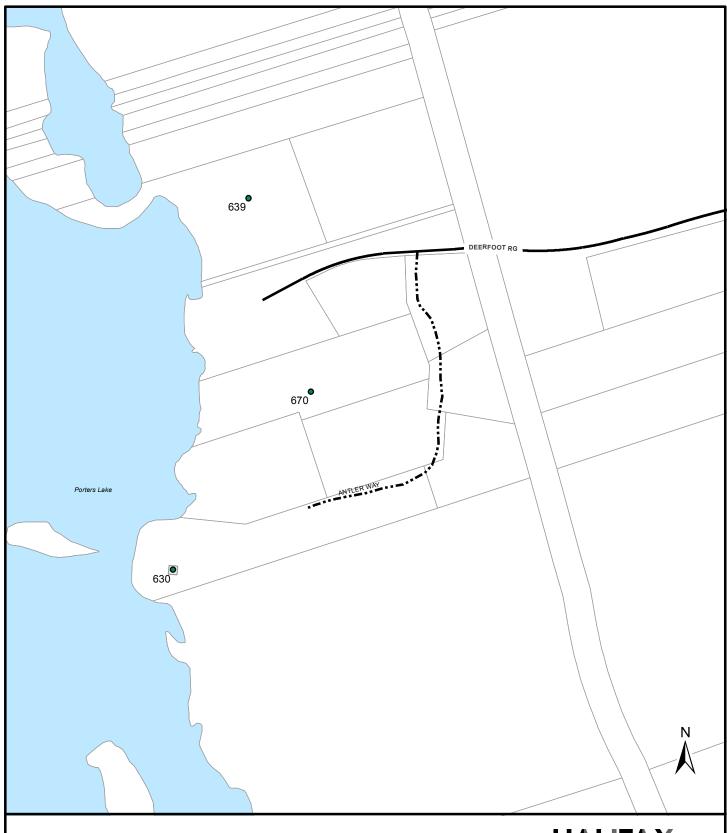
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Report Approved by: Kelly Denty, Director, Planning and Development 902.490.4800





Map 2 - Antler Way, West Chezzetcook

--- New Private Road

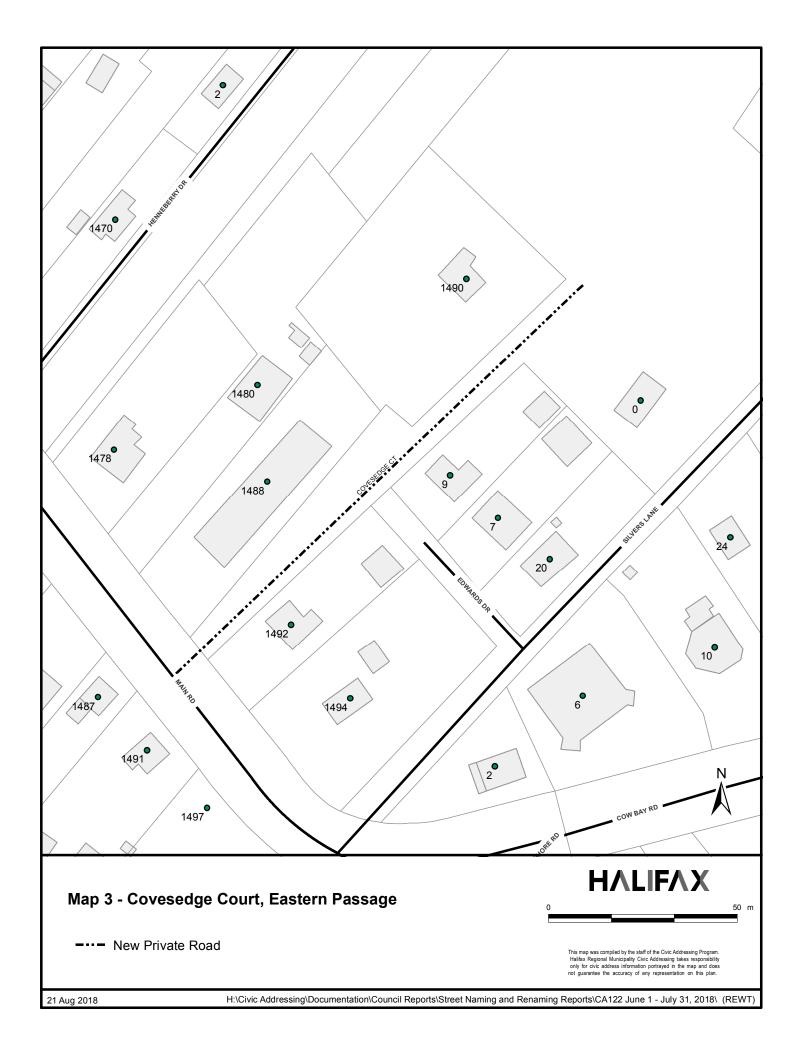
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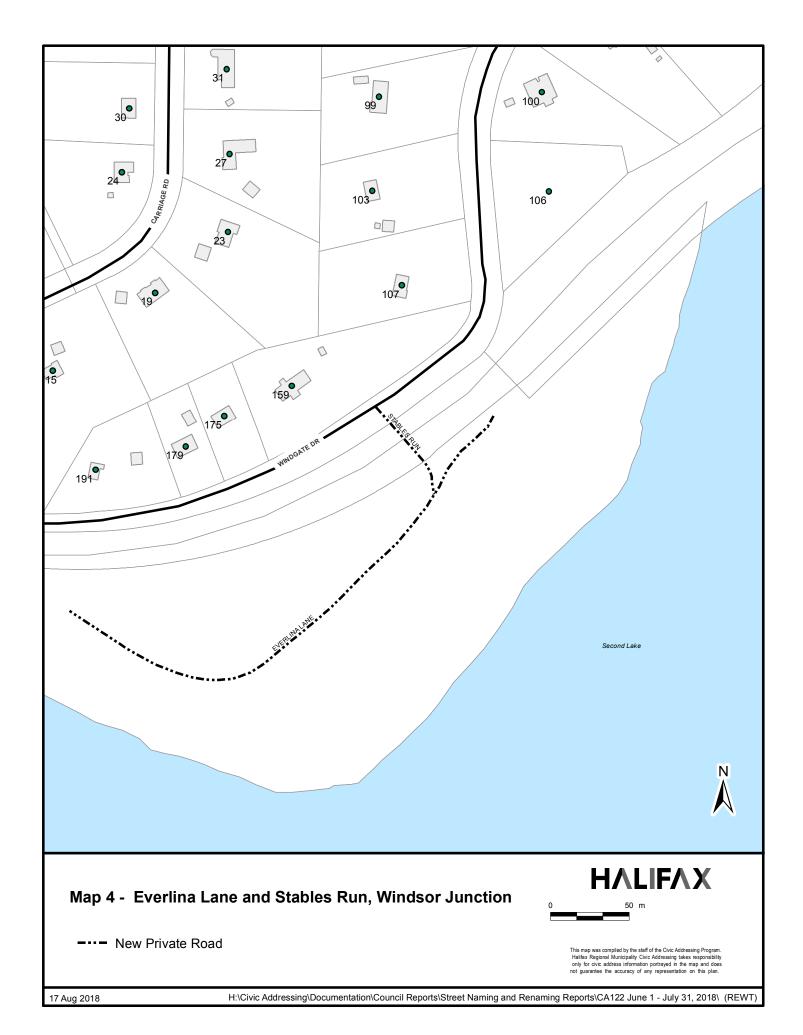
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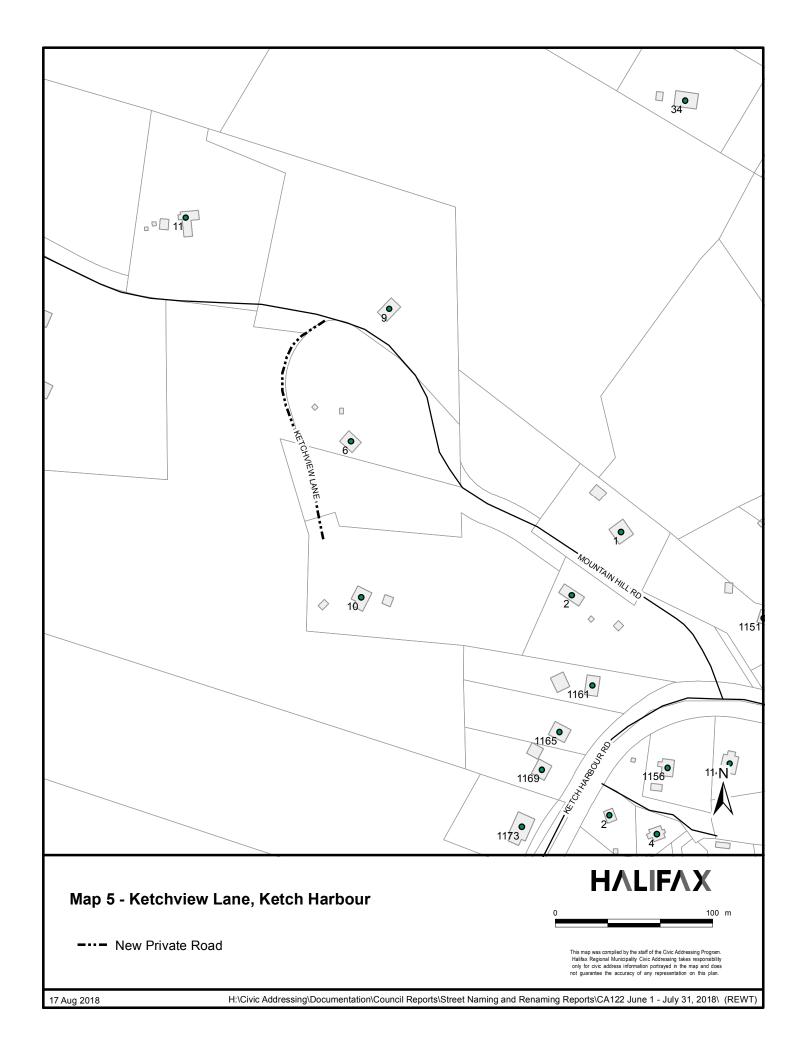


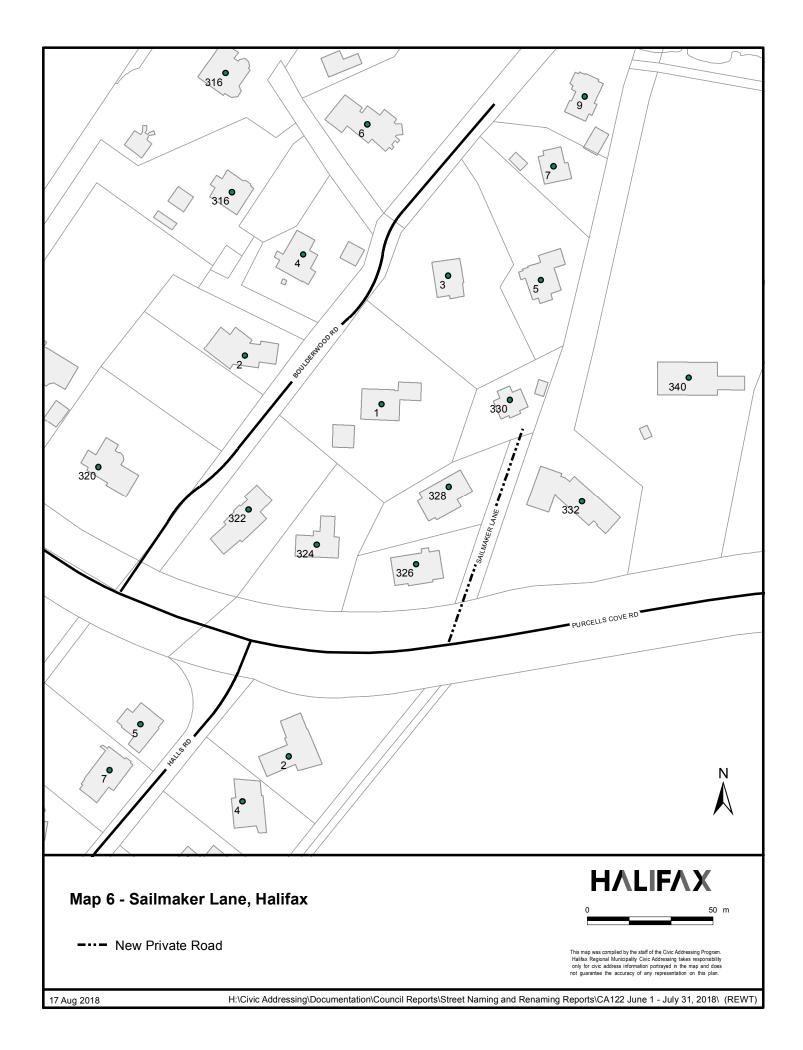
This map was compiled by the staff of the Civic Addressing Program. Halfax Regional Municipality Civic Addressing takes responsibility only for civic address information portrayed in the map and does not guarantee the accuracy of any representation on this plan.

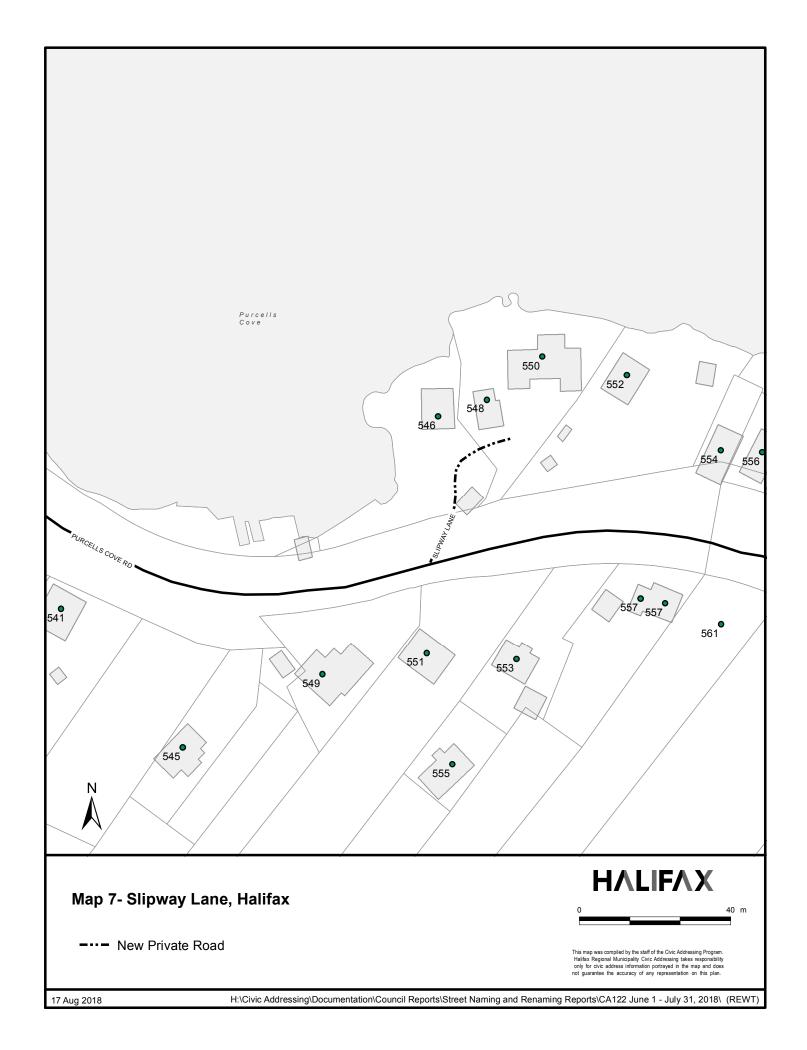
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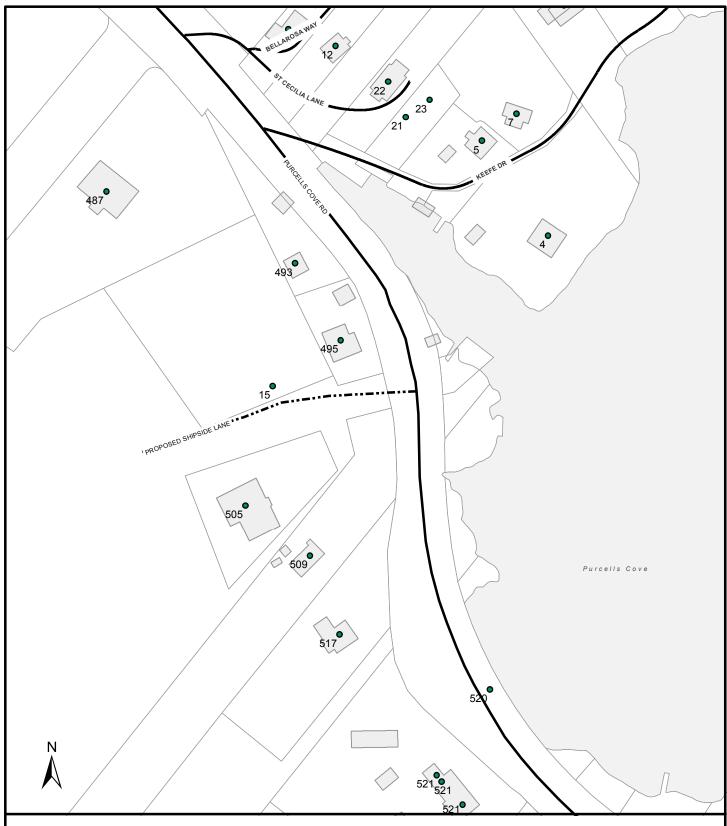












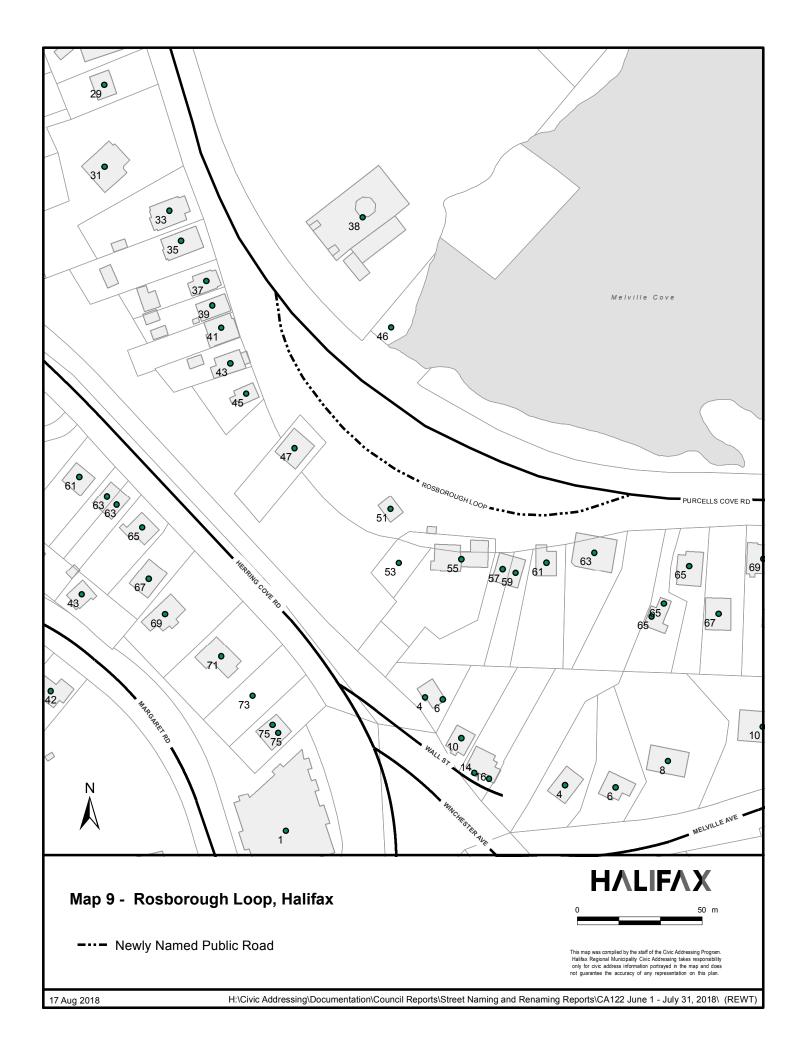
Map 8 - Renaming of Battery 18th Road to Shipside Lane, Halifax

---- Private road to be renamed

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This map was compiled by the staff of the Civic Addressing Program. Halfax Regional Municipality Civic Addressing takes responsibility only for civic address information portrayed in the map and does not guarantee the accuracy of any representation on this plan.



Attachment A:

(Amending Administrative Order #29)

HALIFAX REGIONAL MUNICIPALITY ADMINISTRATIVE ORDER 29 RESPECTING HRM CIVIC ADDRESSING POLICIES

BE IT RESOLVED that Administrative Order 29, Respecting HRM Civic Addressing Policies, is further amended as follows:

1. Schedule C is amended row starting "Angler":	by adding th	ne following row after the row st	tarting "Analise" and before the
ANCHORAGE	ROAD	PORTERS LAKE	Date of Council Approval
2. Schedule C is further am before the row starting "Appalo		dding the following row after the	e row starting "Anson" and
ANTLER	WAY	WEST CHEZZETCOOK	Date of Council Approval
3. Schedule C is further ambefore the row starting "Cox":	ended by a	dding the following row after the	e row starting "Countryview" and
COVESEDGE	COURT	EASTERN PASSAGE	Date of Council Approval
4. Schedule C is further ambefore the row starting "Everwoon		dding the following row after the	e row starting "Eventide" and
EVERLINA	LANE	WINDSOR JUNCTION	Date of Council Approval
5. Schedule C is further am before the row starting "Keyes"		dding the following row after the	e row starting "Kerri Lea" and
KETCHVIEW	LANE	KETCH HARBOUR	Date of Council Approval
6. Schedule C is further am before the row starting "Matchp		dding the following row after the	e row starting "Maryfield" and
MAST	LANE	PORTERS LAKE	Date of Council Approval
7. Schedule C is further am the row starting "Rose":	ended by a	dding the following row after the	e row starting "Rons" and before
ROSBOROUGH	LOOP	HALIFAX	Date of Council Approval
8. Schedule C is further ambefore the row starting "Sailors"		dding the following row after the	e row starting "Sailboat" and
SAILMAKER	LANE	HALIFAX	Date of Council Approval

9.	Schedule C is fur	ther amended by	adding the following	row after	the row s	starting '	'Slicers"	and
before	the row starting '	"Smoke":						

SLIPWAY LANE	HALIFAX	Date of Council Approval
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10. Schedule C is further amended by adding the following row after the row starting "St Pauls" and before the row starting "Stadacona":

11. Schedule D is amended by adding the following row after the row starting "Shellnut" and before the row starting "Siding":

SHIPSIDE LANE	HALIFAX	BATTERY 18 TH ROAD	Date of Council Approval

Attachment B: Project Details of Proposed Street Renaming and Naming

1. Private Lane Namings:

a) Anchorage Road, Porters Lake, Private Lane Naming

Reason for This private lane was created through subdivision #21657. A map of

the naming: the proposed Anchorage Road is included as Map 1.

<u>Civic Addressing</u> As per section 3(h) of the Civic Addressing By-law a private road means any By-law/Policy: street, road or travel way which serves three or more structures or facilities and

street, road or travel way which serves three or more structures or facilities and is not owned by HRM or the Province of Nova Scotia. There will be at least three (3) structures accessed by this lane and in accordance with Policies, any lane providing access to three or more structures shall be named and the

structures addressed accordingly.

<u>Public Safety</u> namings.

Public Safety
Committee:

<u>Proposed Name:</u> Anchorage Road - This name was suggested by the developer. This name

meets the street naming criteria laid out in the Policies.

Recommendation: In accordance with the By-law and Policies civic addressing staff recommends

that the un-named lane way, as shown in Map 1, be named Anchorage Road.

b) Antler Way, West Chezzetcook, Private Lane Naming

Reason for This private lane was created through subdivision #21625. A map of

the naming: proposed Antler Way is included as Map 2.

<u>Civic Addressing</u> As per section 3(h) of the Civic Addressing By-law a private road means any street, road or travel way which serves three or more structures or facilities and

is not owned by HRM or the Province of Nova Scotia. There will be at least three (3) structures accessed by this lane and in accordance with Policies, any lane providing access to three or more structures shall be named and the

structures addressed accordingly.

HRM Civic Addressing The

Public Safety Committee: The Committee does not provide recommendations on private lane

namings.

Proposed Name: Antler Way – This name was suggested by the property owner. This name

meets the street naming criteria laid out in the Policies.

Recommendation: In accordance with the By-law and Policies civic addressing staff recommends

that the un-named lane way, as shown in Map 2, be named Antler Way.

c) Covesedge Court, Eastern Passage, Private Lane Naming

Reason for This private lane was created through subdivision #21739. A map of

the naming: the proposed Covesedge Court is included as Map 3.

Civic Addressing As per section 3(h) of the Civic Addressing By-law a private road means any By-law/Policy: street, road or travel way which serves three or more structures or facilities and

is not owned by HRM or the Province of Nova Scotia. There will be at least three (3) structures accessed by his lane and in accordance with Policies, any lane providing access to three or more structures shall be named and the

structures addressed accordingly.

HRM Civic Addressing

Public Safety Committee:

The Committee does not provide recommendations on private lane

naminas.

Proposed Name: Covesedge Court - This name was suggested by the property owner. This

name meets the street naming criteria laid out in the Policies.

Recommendation: In accordance with the By-law and Policies civic addressing staff recommends

that the un-named lane way, as shown in Map 3, be named Covesedge Court.

d) Everlina Lane, Private Lane Naming

Reason for This private lane was created through Development Agreement #15969. A map the naming:

of the proposed Everlina Lane is included as Map 4.

As per section 3(h) of the Civic Addressing By-law a private road means any Civic Addressing By-law/Policy:

street, road or travel way which serves three or more structures or facilities and is not owned by HRM or the Province of Nova Scotia. There will be three (3) structures accessed by this lane and in accordance with Policies, any lane providing access to three or more structures shall be named and the structures

addressed accordingly.

HRM Civic Addressing

Public Safety Committee:

The Committee does not provide recommendations on private lane

namings.

Proposed Name: Everlina Lane - This name was suggested by the property owner. This name

meets the street naming criteria laid out in the Policies.

In accordance with the By-law and Policies civic addressing staff recommends Recommendation:

that the un-named lane way, as shown in Map 4, be named Everlina Lane.

e) Ketchview Lane, Ketch Harbour, Private Lane Naming

Reason for the naming:

Due to a recent building permit the driveway to 6 and 10 Mountain Hill Road,
Ketch Harbour, will have a third structure accessing the same lane. A map of

the proposed Ketchview Lane is included as Map 5.

Civic Addressing By-law/Policy:

As per section 3(h) of the Civic Addressing By-law a private road means any street, road or travel way which serves three or more structures or facilities and is not owned by HRM or the Province of Nova Scotia. There will be three (3) structures accessed by this lane and in accordance with Policies, any lane providing access to three or more structures shall be named and the structures

addressed accordingly.

HRM Civic Addressing

Public Safety Committee: The Committee does not provide recommendations on private lane

namings.

<u>Proposed Name:</u> Ketchview Lane - This name was suggested by the property owners. This name

meets the street naming criteria laid out in the Policies.

Recommendation: In accordance with the By-law and Policies civic addressing staff recommends

that the un-named lane way, as shown in Map 5, be named Ketchview Lane.

f) Mast Lane, Porters Lake, Private Lane Naming

Reason for This private lane was created through subdivision #21657. A map of

the naming: the proposed Mast Lane is included as Map 1.

Civic Addressing
By-law/Policy:

As per section 3(h) of the Civic Addressing By-law a private road means any street, road or travel way which serves three or more structures or facilities and is not owned by HRM or the Province of Nova Scotia. There will be three (3) structures accessed by this lane and in accordance with Policies, any lane providing access to three or more structures shall be named and the structures

addressed accordingly.

HRM Civic Addressing

Public Safety Committee: The Committee does not provide recommendations on private lane

namings.

<u>Proposed Name:</u> Mast Lane - This name was suggested by the developer. This name meets the

street naming criteria laid out in the Policies.

Recommendation: In accordance with the By-law and Policies civic addressing staff recommends

that the un-named lane way, as shown in Map 1, be named Mast Lane.

g) Sailmaker Lane, Halifax, Private Lane Naming

Reason for This private lane is being named through a corrections exercise (Map 6) the naming: as there are three residences sharing a driveway (326, 328, 330 Purcells Cove

Road). A map of the proposed Sailmaker Lane is included as Map 6.

Civic Addressing
By-law/Policy:

As per section 3(h) of the Civic Addressing By-law a private road means any street, road or travel way which serves three or more structures or facilities and is not owned by HRM or the Province of Nova Scotia. There are three (3) structures on this lane and in accordance with Policies, any lane providing access to three or more structures shall be named and the structures addressed

accordingly.

HRM Civic Addressing

Public Safety Committee: The Committee does not provide recommendations on private lane

namings.

<u>Proposed Name:</u> Sailmaker Lane - This name was suggested by HRM staff. The property owners

were provided a time frame to suggest an alternative name. This name meets

the street naming criteria laid out in the Policies.

Recommendation: In accordance with the By-law and Policies civic addressing staff recommends

that the un-named lane way, as shown in Map 6, be named Sailmaker Lane.

h) Slipway Lane, Halifax, Private Lane Naming

Reason for This private lane is being named through a corrections exercise (Map 6) the naming: as there are three residences sharing a driveway (546, 548, 550 Purcells Cove

Road). A map of the proposed Slipway Lane is included as Map 7.

Civic Addressing
By-law/Policy:

As per section 3(h) of the Civic Addressing By-law a private road means any street, road or travel way which serves three or more structures or facilities and is not owned by HRM or the Province of Nova Scotia. There are three (3) structures on this lane and in accordance with Policies, any lane providing access to three or more structures shall be named and the structures addressed

accordingly.

HRM Civic Addressing

Public Safety
Committee:

The Committee does not provide recommendations on private lane

namings.

<u>Proposed Name:</u> Slipway Lane - This name was suggested by HRM staff. The property owners

were provided a time frame to suggest an alternative name. This name meets

the street naming criteria laid out in the Policies.

Recommendation: In accordance with the By-law and Policies civic addressing staff recommends

that the un-named lane way, as shown in Map 7, be named Slipway Lane.

i) Stables Run, Windsor Junction, Private Lane Naming

Reason for This private lane was created through Development Agreement #15969. A map

the naming: of the proposed Stables Run is included as Map 4.

<u>Civic Addressing</u> As per section 3(h) of the Civic Addressing By-law a private road means any street, road or travel way which serves three or more structures or facilities and

is not owned by HRM or the Province of Nova Scotia. There will be three (3) structures accessed by this lane and in accordance with Policies, any lane providing access to three or more structures shall be named and the structures

addressed accordingly.

HRM Civic Addressing The Committee does not provide recommendations on private lane

<u>Public Safety</u> namings. Committee:

Proposed Name: Stables Run - This name was suggested by the property owner. This name

meets the street naming criteria laid out in the Policies.

Recommendation: In accordance with the By-law and Policies civic addressing staff recommends

that the un-named lane way, as shown in Map 4, be named Stables Run

2. Private Street Renaming:

a) Shipside Lane, Halifax (renaming of Battery 18th Road)

Reason for This private lane is being named through a corrections exercise (Map 8)

the renaming:

The current lane name does not meet the civic addressing policies and two of

the properties on the lane are using Purcells Cove Road addresses (#505 & 509), only the HRM park is using a Battery 18th Road address (#15). As Purcells Cove Road is being renumbered in January 2019, this issue requires resolution.

<u>Civic Addressing</u> Policy A3 of the Civic Addressing Policies states that no name shall contain By-law/Policy: periods Policy A3 of the Civic Addressing Policies states that no name shall contain numbers, special characters, decimals, hyphens, apostrophes, periods

numbers, special characters, decimals, hyphens, apostrophes, periods or punctuation of any kind. Policy A4 of the Civic Addressing Policies does not allow for any double barreled names except for HRM place names listed in the

Nova Scotia Gazetteer or approved heritage names.

<u>Public Safety</u> Public Safety Committee does not provide recommendations on these types of renaming projects

<u>Proposed Name:</u> Shipside, Halifax – this name was suggested by HRM staff. Property owners

were provided a time frame to suggest an alternative name. This name meets

the street naming criteria laid out in the Policies.

Recommendation: In accordance with the By-law, Policies and Standard Procedures, civic

addressing staff recommends that Battery 18th Road, Halifax, as shown in Map

8, be renamed Shipside Lane and signed appropriately.

3. Public Street Naming:

a) Rosborough Loop, Halifax

Reason for the renaming:

This public street is being named through a corrections exercise (Map 9). The street was created when the Purcells Cove Road was realigned in the 1950s and this portion was not given a unique name at that time.

Civic Addressing By-law/Policy:

Halifax Regional Municipality's Charter allows for Regional Council to name and rename any street or private road in accordance with the Civic Addressing Policies as submitted through the subdivision process for new public streets and new private roads

HRM Civic Addressing
Public Safety
Committee:

In May 2018 the Committee confirmed with staff that this unnamed public loop required a name. The Committee directed staff to work with the property owners to name the loop road.

Proposed Name:

Rosborough Loop, Halifax – this name was suggested by the majority of the property owners. The Rosborough family have had a homestead on this loop road for many years. This name meets the street naming criteria laid out in the Policies.

Recommendation:

In accordance with the By-law, Policies and Standard Procedures, civic addressing staff recommends that the unnamed public street, as shown in Map 9, be named Rosborough Loop and signed appropriately.

Schedule A Street Naming Guidelines

General Principles

<u>Uniqueness</u> - there should be no duplication of names.

<u>Distinctiveness</u> - names that sound very similar should be avoided in order to avoid diction problems when people are making emergency calls under stress <u>Continuity</u> - a road running in one direction should have one name only and should have

the same name throughout its entire length.

Guidelines

Street Name Characteristics

- A1. No name shall be duplicated including similar names that are differentiated by street type.
- A2. No name shall sound like an existing name.
- A3. No name shall contain numbers, special characters, decimals, hyphens, apostrophes, periods, or punctuation of any kind.
- A4. No double barreled names shall be permitted except for HRM place names listed in the Nova Scotia Gazetteer or approved heritage names.
- A5. No streets names shall incorporate product, trademark or copyright names.
- A6. No name of more than 10 characters in length shall be permitted where the street type is more than 2 characters in length and no name of more than 11 characters in length shall be permitted where the street type is 2 characters in length except for HRM place names listed in the Nova Scotia Gazetteer or approved heritage names.

Street Type Definitions (new streets only)

A7. An appropriate street type shall be used as follows:

Street Type	Use Guideline currently under review	Primary Abbreviation (Database Application)	Secondary Abbreviation (Signage Application)	Notes
Avenue		AVE	AVE	
Boulevard		BLVD	BLVD	
Brae		BRAE	BR	No longer accepted
Circle		CIRC	CIR	
Close		CLOSE	CL	
Connector		CONN	CN	No longer accepted
Court		CRT	СТ	
Crescent		CRES	CR	
Crest		CREST	CRST	No longer accepted
Cross		CROSS	CRS	No longer accepted
Diversion		DIVRSN	DIV	No longer accepted
Drive		DR	DR	
East		EAST		No longer accepted
Extension		EXTN	EXT	No longer accepted
Gate		GATE	GT	
Gateway		GTWY	GWY	No longer accepted
Green		GREEN	GRN	
Grove		GROVE	GRV	
Hall		HALL	HL	No longer accepted
Heights		HTS	HTS	
Highway		HWY	HWY	
Hill		HILL	HL	
Street Type	Use Guideline currently under review	Primary Abbreviation (Database Application)	Secondary Abbreviation (Signage Application)	Notes

Landing	LNDG	LDG	
Lane	LANE	LN	
Loop	LOOP	LP	
Park	PARK	PK	
Parkway	PKY	PKY	
Path	РАТН	PTH	
Place	PLACE	PL	
Ramp	RAMP	RMP	
Ridge	RIDGE	RG	
Road	RD	RD	
Route	RTE	RTE	
Row	ROW	ROW	
Run	RUN	RUN	
Siding	SI	SI	No longer accepted
Square	SQR	SQ	No longer accepted
Street	ST	ST	
Terrace	TERR	TR	
Trail	TRL	TL	
Turn	TURN	TRN	No longer accepted
Walk	WALK	WK	
Water Access	WA		
Way	WAY	WAY	
West	WEST		No longer accepted
Woods	WOODS	WDS	No longer accepted

Italics indicates legacy street types that are no longer acceptable in HRM.

Street Network Considerations

- A8. Continuous streets shall have one name throughout their entire length.
- A9. No street name shall be continued through a right angle turn.
- A10. A continuous street intersecting the same collector road more than twice shall be given a different name.

- A11. The same name shall not be used at both ends of a loop road if the middle portion of the road has not been taken over by the Municipality.
- A12. A cul-de-sac shall have a different street name from its cross road.

Water Access

A13. Where access to a property is by water only, the street name shall be deemed to be the name of the island or waterbody as listed in the Nova Scotia Gazetteer.

Heritage Names

- A14. The use of heritage names shall be encouraged.
- A15. All street names for the community of Bedford (Municipal District 21) shall conform with the former Town of Bedford Street Naming Policy (1987)¹.

Theme Names

A16. Where street names in a neighbourhood are based on a specific theme, the name of all new street within the neighbourhood shall be consistent with the theme.

¹ This policy is currently administered by the Development Officer for the Central Region