

## Community Events Budget Example

(this pdf is to demonstrate as an example of level of minimum detail expected - contact staff if you wish for the spreadsheet xls file)

**Organization Name:**

**Event Name:**

### Notes:

\* In-Kind value equals the estimated value of goods or services provided in lieu of money

Revenue	\$ Value	In-Kind Value
<i>(Categories listed are not exhaustive)</i>		
Halifax Regional Municipality		
Provincial Government		
Federal Government		
Sponsorship		
Donations		
Fundraising		
Tickets/ Gate		
Other:		
Other:		
<b>Sub-Total</b>	\$ -	\$ -
<b>Total Revenue</b>	\$ -	

Expenses	\$ Value	In-Kind Value
<i>(Categories listed, for those not identified add under other)</i>		
Programming/ Artists		
Venue(s)		
Rentals (tents, equipment, etc)		
Production (sound, lights, etc)		
Municipal Fees		
Marketing		
Advertising		
Volunteers		
Accessibility		
Insurance		
Staff (F/T, P/T, contracts)		

Honourariums		
Other:		
Other:		
<b>Sub-Total</b>	\$ -	\$ -
<b>Total Expenses</b>	\$ -	

<b>Event Surplus/ Deficit</b>	\$ -	
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