

P.O. Box 1749 Halifax, Nova Scotia B3J 3A5 Canada

Item No. 15.1.7
Halifax Regional Council
September 17, 2019

TO: Mayor Savage and Members of Halifax Regional Council

SUBMITTED BY: Original Signed by

Jane Fraser, A/Chief Administrative Officer

DATE: July 31, 2019

SUBJECT: Case CA0126: Proposed Amendments to Administrative Order 29,

Respecting HRM Civic Addressing Policies – Street Naming and Renaming

from May 1, 2019 – June 30, 2019

ORIGIN

Street naming and renaming requests submitted through new subdivision applications and development permits from May 1, 2019 – June 30, 2019.

LEGISLATIVE AUTHORITY

Halifax Regional Municipality Charter, s.323 "The Council may... (c): by policy, name or rename any street or private road;"

By-law C-300, Respecting Civic Addressing

Administrative Order #29, Respecting HRM Civic Addressing Policies

RECOMMENDATION

It is recommended that Halifax Regional Council approve the name Norma Eddy as an approved heritage name as shown on Attachment A.

It is recommended that Halifax Regional Council adopt the proposed amendments to Administrative Order 29 Respecting Civic Addressing Policies as set out in Attachment B of this report in order to approve:

- 1. the naming of five new private lanes as identified in Attachment B and Maps 1, 2, 3 and 4;
- 2. the naming of five public streets as identified in Attachment B and Map 2; and
- 3. the renaming of Brenton Place to Clyde Street, Halifax as identified in Attachment B and Maps 5 and 6.

BACKGROUND

The Halifax Regional Municipality Charter allows Regional Council to name and rename any street or private lane by policy. In accordance with the HRM Charter, Council has adopted Administrative Order 29, Respecting HRM Civic Addressing Policies and By-law C-300, Respecting Civic Addressing. Regional Council officially approves all new street names for public streets and private lanes.

Civic Addressing Policy and By-Law

The Civic Addressing By-Law (C-300) requires that all names must be approved in accordance with the Civic Addressing Policy. Schedule A of the Policy contains the guidelines that must be followed for all new street or lane names (see Attachment D). Names are required for those streets or lanes which are submitted through:

- a) the subdivision process for new public street and new private lane and;
- b) the application process for existing un-named private lanes.

The Civic Addressing By-law defines a private lane as any street, road or travel way which serves three or more structures or facilities and is not owned by Halifax Regional Municipality or the Province of Nova Scotia. Therefore, all private lanes providing access to three or more structures or facilities must be named.

Section A4 of the Street Name Guidelines (Schedule A of Admin Order 29) states that no double-barreled names shall be permitted except for HRM place names listed in the Nova Scotia Gazetteer or approved heritage names. Admin Order 46, Asset Naming Policies is the process by which public streets can be approved as heritage names. Private lane heritage names shall are evaluated using the criteria approved through Administrative Order 46 and approved by Regional Council as part of the street naming process.

DISCUSSION

The following list of street names have been reviewed in keeping with HRM's Civic Addressing Policies and By-law and staff advises that all the proposed names are consistent with the Policies and By-law. Attachment C provides a more detailed discussion on each recommendation, including an evaluation of the names in relation to the Policies and By-law. Therefore, it is recommended that Regional Council approve all names, as contained in Attachment B.

Proposed Street Naming's

1. Private Lane Naming

Proposed Name	Community	Origin	Мар	Rationale for Naming
Broadleaf Lane	Beaver Bank	Development Permit	1	Lane services at least 3 structures or facilities
Brownstone Way	Bedford	Sub #21853	2	Lane services at least 3 structures or facilities
Dacosta Row	Halifax	Corrections Project	3	Lane services at least 3 structures or facilities
Equestrian Lane	Upper Hammonds Plains	Sub #22206	4	Lane services at least 3 structures or facilities
Norma Eddy Lane	Halifax	Corrections Project	3	Lane services at least 3 structures or facilities

2.Public Street Naming

Proposed Name	Community	Origin	Мар	Admin Order Criteria
Bristolton Avenue	Bedford	Subdivision #21853 & 21854	2	All public streets shall be named
Brookline Drive	Bedford	Subdivision #21853 & 21854	2	All public streets shall be named
Elizabeth Doane Drive	Bedford	Subdivision #21854	2	All public streets shall be named
Helen Creighton Court	Bedford	Subdivision #21854	2	All public streets shall be named
Shirley Elliot Court	Bedford	Subdivision #21854	2	All public streets shall be named

3. Public Street Re-Naming

Proposed Name	Community	Origin	Мар	Admin Order Criteria
Clyde Street	Halifax	Brenton Place	5&6	Continuous streets shall have one name throughout their length

FINANCIAL IMPLICATIONS

The costs associated with the Administration of the HRM's Civic Addressing By-law and Administrative Order can be accommodated within the 2019-2020 operating budget for C420 Land Development and Subdivision.

RISK CONSIDERATION

There are no significant risks associated with the recommendations contained within this report.

COMMUNITY ENGAGEMENT

The community engagement process is consistent with the intent of the HRM Community Engagement Strategy. The level of community engagement was notification and/or consultation with affected property owners in accordance with the HRM Civic Addressing By-law [Section 4(2)]. As per the standard consultation process all relevant property owners were notified and/or consulted.

ENVIRONMENTAL IMPLICATIONS

No environmental implications were identified.

ALTERNATIVES

Regional Council may choose not to approve some, or all the street namings and renamings as contained in Attachment B. This alternative is not recommended as these street names meet the street naming criteria set out in HRM's Civic Addressing Policies (Administrative Order 29).

ATTACHMENTS

Map 1: Broadleaf Lane, Beaver Bank

Map 2: Brownstone Way, Bristolton Avenue, Brookline Drive, Elizabeth Doane Drive, Helen

Creighton Court & Shirley Elliot Court, Bedford

Map 3: Dacosta Row & Norma Eddy Lane, Halifax Map 4: Equestrian Lane, Upper Hammonds Plains

Map 5: Brenton Place/Clyde Street Current
Map 6: Brenton Place/Clyde Street Proposed

Attachment A: Norma Eddy Biography

Attachment B: Amending Administrative Order #29
Attachment C: Project Details of Proposed Naming

Attachment D: Administrative Order #29 Schedule A - Street Naming Guidelines

A copy of this report can be obtained online at halifax.ca or by contacting the Office of the Municipal Clerk at 902.490.4210.

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Report Approved by:

Original Signed

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Original Signed

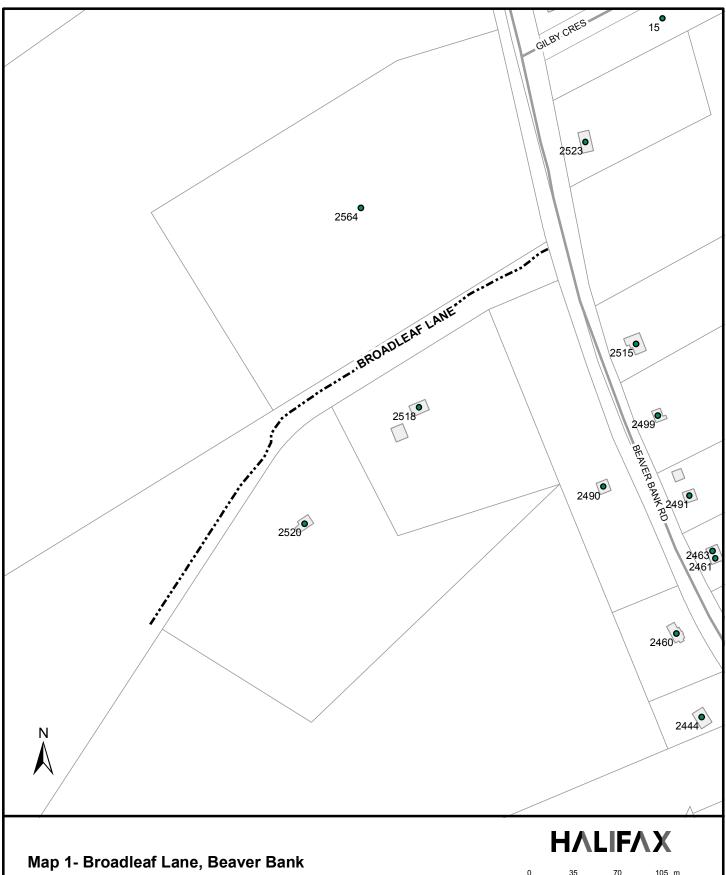
Report Approved by:

Financial Approval by:

Bruce Fisher, Acting Director of Finance, Asset Management and ICT/CFO, 902.490.4630

Original Signed

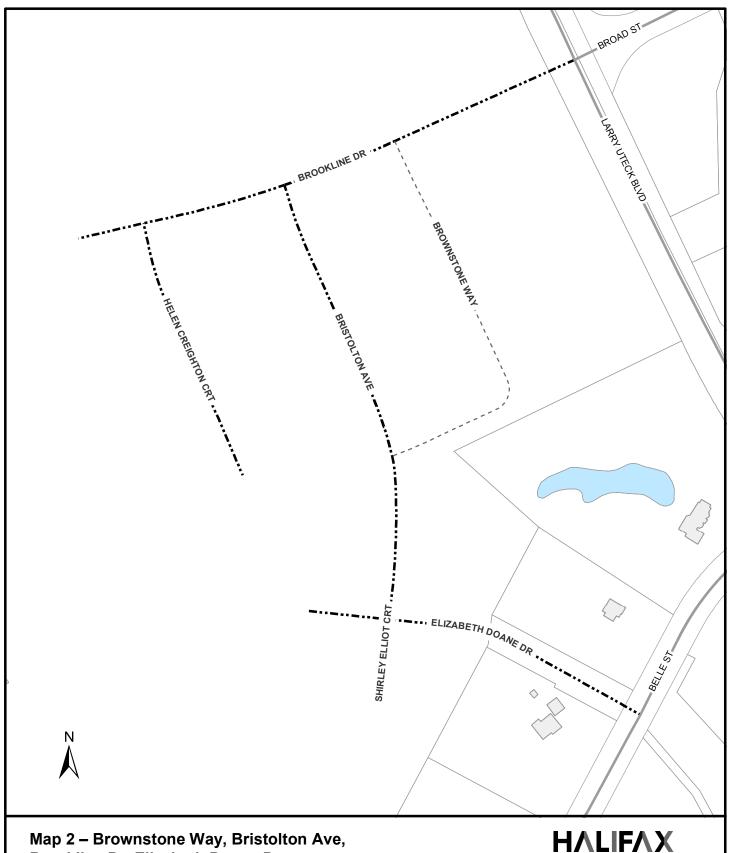
Eric Lucic, Acting Director, Planning and Development 902.430.3954



--- NEW PRIVATE ROAD



This map was compiled by the staff of the Civic Addressing Program. Halfax Regional Municipality Civic Addressing takes responsibility only for civic address information portrayed in the map and does not guarantee the accuracy of any representation on this plan.



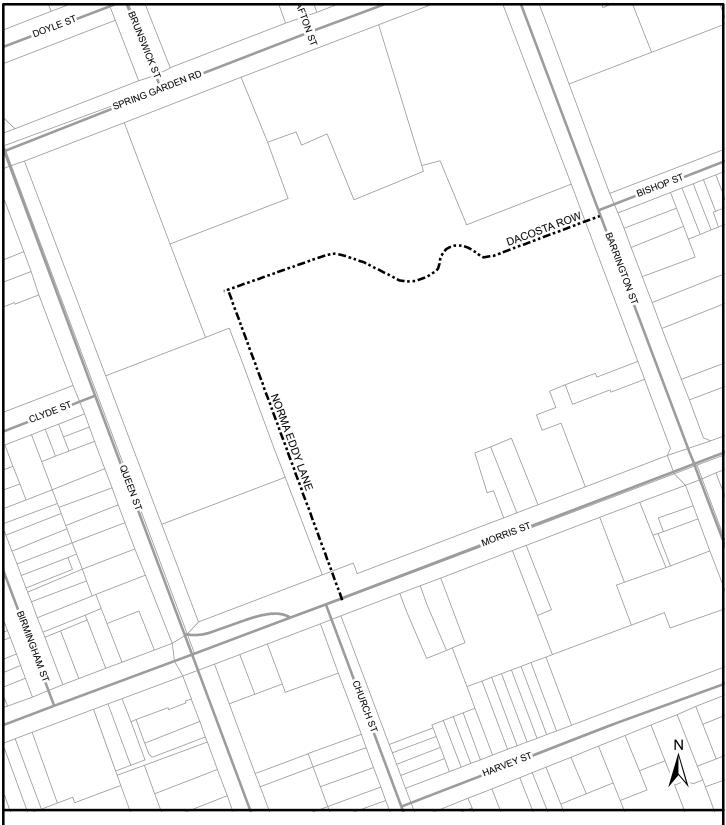
Map 2 – Brownstone Way, Bristolton Ave, Brookline Dr, Elizabeth Doane Dr, Helen Creighton Crt, Shirley Elliot Crt, Bedford

0 35 70 105 1

---- NEW PRIVATE ROAD

--- NEW PUBLIC STREET

This map was compiled by the staff of the Civic Addressing Program. Halifax Regional Municipality Civic Addressing takes responsibility only for civic address information portrayed in the map and does not guarantee the accuracy of any representation on this plan.



Map 3 - Dacosta Row , Norma Eddy Lane, Halifax

--- NEW PRIVATE ROAD

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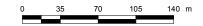
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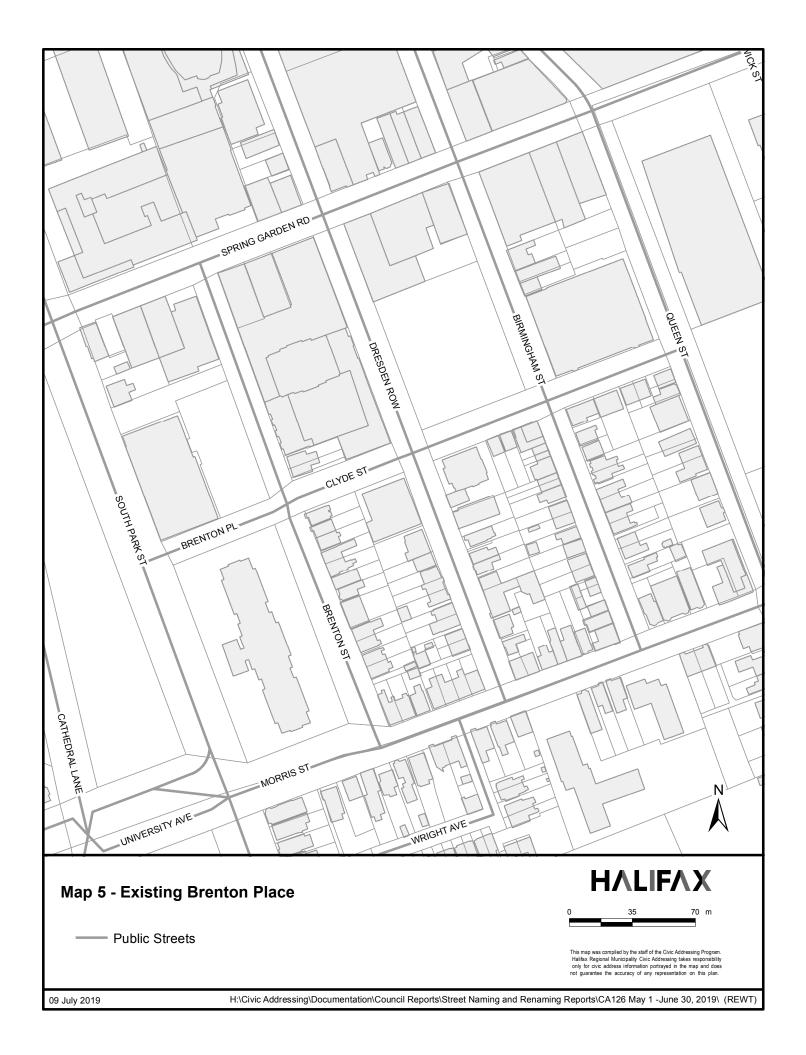
Map 4- Equestrian Lane, Upper Hammonds Plains

---- NEW PRIVATE ROAD

H\LIF\



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Map 6 - Proposed renaming of Brenton Place to Clyde Street

--- CLYDE ST

H\LIF\



This map was compiled by the staff of the Civic Addressing Program. Halfax Regional Municipality Chic Addressing takes responsibility only for civic address information portrayed in the map and does not guarantee the accuracy of any representation on this plan.

Attachment A – Norma Eddy Biography

Norma Eddy

Request

-Street (private)

Geographic Location

-Halifax (Dalhousie University, Sexton Campus)

Request to be considered under the following criteria

- requested name is historically significant to the development of HRM, NS and/or Canada
- requested name reflects the history and or culture of HRM's culturally diverse communities

Biography (as provided by the applicant)

Norma Ann Marion Eddy, originally from Bathurst, New Brunswick, entered Dalhousie University in 1953 and graduated in 1956 with a degree in Engineering. She went on to be the first woman accepted at the Technical College of Nova Scotia (TUNS) and graduated with a Chemical Engineering degree in 1958, which was also a first in Nova Scotia. Norma passed away in September 2001. Today, 23 percent of engineering students are women. In recognition of equity and inclusion, the street name Norma Eddy Lane is proposed.

Attachment B:

(Amending Administrative Order #29)

HALIFAX REGIONAL MUNICIPALITY ADMINISTRATIVE ORDER 29 RESPECTING HRM CIVIC ADDRESSING POLICIES

BE IT RESOLVED that Administrative Order 29, Respecting HRM Civic Addressing Policies, is further amended as follows:

1. Schedule C is amende the row starting "Broad":	d by adding	the following row after the row	starting "Brightside" and before
BRISTOLTON	AVENUE	BEDFORD	Date of Council Approval
2. Schedule C is amended row starting "Brodick":	by adding t	ne following row after the row s	tarting "Broad" and before the
BROADLEAF	LANE	BEAVER BANK	Date of Council Approval
Schedule C is further am before the row starting "Brunell		dding the following rows after th	ne row starting "Brook" and
BROOKLINE	DRIVE	BEDFORD	Date of Council Approval
BROWNSTONE	WAY	BEDFORD	Date of Council Approval
before the row starting "Daisyw	rood":	adding the following row after t	
DACOSTA	ROW	HALIFAX	Date of Council Approval
5. Schedule C is further am before the row starting "Elkridg		dding the following row after the	e row starting "Eliza Ritchie" and
ELIZABETH DOANE	DRIVE	BEDFORD	Date of Council Approval
6. Schedule C is further am before the row starting "Ernie":	ended by a	dding the following row after the	e row starting "Equine" and
EQUESTRIAN	LANE	UPPER HAMMONDS PLAINS	Date of Council Approval
7. Schedule C is further am before the row starting "Helpare		dding the following row after the	e row starting "Heddas" and
HELEN CREIGHTON	COURT	BEDFORD	Date of Council Approval
	•	,	,,

8. Schedule C is further amended by adding the following row after the row starting "Norbec" and before the row starting "Norms":

NORMA EDDY	LANE	HALIFAX	Date of Council Approval
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9. Schedule C is further amended by adding the following row after the row starting "Shirley" and before the row starting "Shoal Bay":

SHIRLEY ELLIOT	COURT	BEDFORD	Date of Council Approval

10. Schedule D is amended by adding the following row after the row starting "Cliffview" and before the row starting "Coastal":

CLYDE STREET	HALIFAX	BRENTON PLACE	Date of Council Approval
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Attachment C: Project Details of Proposed Street Renaming and Naming

1. Private Lane Namings:

a) Broadleaf Lane, Beaver Bank, Private Lane Naming

This private lane was created through a development permit. A map of Reason for

the naming: the proposed Broadleaf Lane is included as Map 1.

Civic Addressing As per section 3(h) of the Civic Addressing By-law a private road means any By-law/Policy:

street, road or travel way which serves three or more structures or facilities and is not owned by HRM or the Province of Nova Scotia. There will now be three (3) structures accessed by this lane and in accordance with Policies, any lane providing access to three or more structures shall be named and the structures

addressed accordingly.

HRM Civic Addressing The Committee does not provide recommendations on private lane

Public Safety namings.

Committee:

Proposed Name: Broadleaf Lane - This name was suggested by Civic Addressing Staff. This

name meets the street naming criteria laid out in the Policies.

In accordance with the By-law and Policies civic addressing staff recommends Recommendation:

that the un-named lane way, as shown in Map 1, be named Broadleaf Lane.

b) Brownstone Way, Bedford, Private Lane Naming

This private lane was created through Subdivision #21853. A map of Reason for

the naming: the proposed Brownstone Way is included as Map 2.

Civic Addressing As per section 3(h) of the Civic Addressing By-law a private road means any By-law/Policy:

street, road or travel way which serves three or more structures or facilities and is not owned by HRM or the Province of Nova Scotia. There will now be three (3) structures accessed by this lane and in accordance with Policies, any lane providing access to three or more structures shall be named and the structures

addressed accordingly.

HRM Civic Addressing The Committee does not provide recommendations on private lane

Public Safety namings. Committee:

Proposed Name: Brownstone Way - This name was suggested by the developer. This name

meets the street naming criteria laid out in the Policies.

Recommendation: In accordance with the By-law and Policies civic addressing staff recommends

that the un-named lane way, as shown in Map 2, be named Brownstone Way.

c) Dacosta Row, Halifax, Private Lane Naming

Reason for This private lane was created through a corrections project. A map of

<u>The naming:</u> proposed Dacosta Row is included as Map 3.

<u>Civic Addressing</u> As per section 3(h) of the Civic Addressing By-law a private road means any street, road or travel way which serves three or more structures or facilities and

is not owned by HRM or the Province of Nova Scotia. There will be at least three (3) addresses assigned to this lane and in accordance with Policies, any lane providing access to three or more structures or facilities shall be named and the

structures addressed accordingly.

HRM Civic Addressing The Committee does not provide recommendations on private lane

naminas.

Public Safety
Committee:

Proposed Name: Dacosta Row – This name was suggested by Dalhousie University. This name

meets the street naming criteria laid out in the Policies.

Recommendation: In accordance with the By-law and Policies civic addressing staff recommends

that the un-named lane way, as shown in Map 3, be named Dacosta Row.

d) Equestrian Lane, Upper Hammonds Plains, Private Lane Naming

Reason for This private lane was created through Subdivision #22206. A map of

the naming: the proposed Equestrian Lane is included as Map 4.

<u>Civic Addressing</u> As per section 3(h) of the Civic Addressing By-law a private road means any street, road or travel way which serves three or more structures or facilities and

street, road or travel way which serves three or more structures or facilities and is not owned by HRM or the Province of Nova Scotia. There will be four (4) structures and 8 units accessed by his lane and in accordance with Policies, any lane providing access to three or more structures shall be named and the

structures addressed accordingly.

HRM Civic Addressing The Committee does not provide recommendations on private lane

<u>Public Safety</u> namings.

Committee:

Proposed Name: Equestrian Lane - This name was suggested by the property owner. This name

meets the street naming criteria laid out in the Policies.

Recommendation: In accordance with the By-law and Policies civic addressing staff recommends

that the un-named lane way, as shown in Map 4, be named Equestrian Lane.

e) Norma Eddy Lane, Halifax, Private Lane Naming

Reason for This private lane was created through a corrections project. A map of

The naming: proposed Norma Eddy Lane is included as Map 3.

Civic Addressing As per section 3(h) of the Civic Addressing By-law a private road means any street, road or travel way which serves three or more structures or facilities and By-law/Policy:

is not owned by HRM or the Province of Nova Scotia. There will be at least three (3) addresses assigned to this lane and in accordance with Policies, any lane providing access to three or more structures or facilities shall be named

and the structures addressed accordingly.

The Committee does not provide recommendations on private lane HRM Civic Addressing

Public Safety Committee:

Proposed Name: Norma Eddy Lane – This name was suggested by Dalhousie University, the full

> biography can be found in Attachment A. If approved as a heritage name by Regional Council, this name meets the street naming criteria laid out in the

Policies.

naminas.

Recommendation: In accordance with the By-law and Policies civic addressing staff recommends

that the un-named lane way, as shown in Map 3, be named Norma Eddy Lane.

3. Public Street Naming:

a) Bristolton Avenue, Bedford

This public street is being named through subdivision #21853 & 21854. A Reason for

map of the proposed Bristolton Avenue is included as Map 2. the renaming:

Civic Addressing Halifax Regional Municipality Charter allows for Regional Council to name By-law/Policy: and rename any street or private road in accordance with the Civic Addressing

Policies as submitted through the subdivision process for new public streets and

new private roads

The Committee does not provide recommendations on public street HRM Civic Addressing

Public Safety Committee:

namings.

Proposed Name: Bristolton Avenue, Bedford – this name was suggested by the developer. This name meets the street naming criteria laid out in the Policies.

Recommendation: In accordance with the By-law, Policies and Standard Procedures, civic

addressing staff recommends that the unnamed public street, as shown in Map

2, be named Bristolton Avenue and signed appropriately.

b) Brookline Drive, Bedford

This public street is being named through subdivision #21853 & 21854. A Reason for

the renaming: map of the proposed Brookline Drive, Bedford is included as Map 2.

Civic Addressing Halifax Regional Municipality Charter allows for Regional Council to name By-law/Policy: and rename any street or private road in accordance with the Civic Addressing

Policies as submitted through the subdivision process for new public streets and

new private roads

HRM Civic Addressing

Public Safety Committee:

The Committee does not provide recommendations on public street

namings

<u>Proposed Name:</u> Brookline Drive, Bedford – this name was suggested by the developer. This

name meets the street naming criteria laid out in the Policies.

Recommendation: In accordance with the By-law, Policies and Standard Procedures, civic

addressing staff recommends that the unnamed public street, as shown in Map

2, be named Brookline Drive and signed appropriately.

c) Elizabeth Doane Drive, Bedford

Reason for the renaming: This public street is being named through subdivision # 21854. A map of the proposed Elizabeth Doane Drive is included as Map 2.

Civic Addressing
By-law/Policy:

Halifax Regional Municipality Charter allows for Regional Council to name and rename any street or private road in accordance with the Civic Addressing Policies as submitted through the subdivision process for new public streets and

new private roads

HRM Civic Addressing

Public Safety Committee:

The Committee does not provide recommendations on public street

namings.

<u>Proposed Name:</u> Elizabeth Doane Drive, Bedford – This name was approved through the Asset

Naming Policy by Regional Council on July 23, 2013. This name meets the

street naming criteria laid out in the Policies.

Recommendation: In accordance with the By-law, Policies and Standard Procedures, civic

addressing staff recommends that the unnamed public street, as shown in Map

2, be named Elizabeth Doane Drive and signed appropriately.

d) Helen Creighton Court, Bedford

Reason for the renaming:

This public street is being named through subdivision # 21854. A map of the proposed Helen Creighton Court is included as Map 2.

Civic Addressing By-law/Policy:

Halifax Regional Municipality Charter allows for Regional Council to name and rename any street or private road in accordance with the Civic Addressing Policies as submitted through the subdivision process for new public streets and

new private roads

HRM Civic Addressing

Public Safety Committee: The Committee does not provide recommendations on public street namings.

<u>Proposed Name:</u> Helen Creighton Court, Bedford – This name was approved through the Asset

Naming Policy by Regional Council on July 23, 2013. This name meets the

street naming criteria laid out in the Policies.

Recommendation: In accordance with the By-law, Policies and Standard Procedures, civic

addressing staff recommends that the unnamed public street, as shown in Map

2, be named Helen Creighton Court and signed appropriately.

e) Shirley Elliot Court, Bedford

This public street is being named through subdivision # 21854. A Reason for

the renaming: map of the proposed Shirley Elliot Court is included as Map 2.

Halifax Regional Municipality Charter allows for Regional Council to name Civic Addressing and rename any street or private road in accordance with the Civic Addressing By-law/Policy:

Policies as submitted through the subdivision process for new public streets and

new private roads

HRM Civic Addressing The Committee does not provide recommendations on public street

Public Safety namings.

Committee:

Proposed Name: Shirley Elliot Court, Bedford - This name was approved through the Asset

Naming Policy by Regional Council on July 23, 2013. This name meets the

street naming criteria laid out in the Policies.

Recommendation: In accordance with the By-law, Policies and Standard Procedures, civic

addressing staff recommends that the unnamed public street, as shown in Map

2, be named Shirley Elliot Court and signed appropriately.

4. Public Street Re-Naming:

a) Clyde Street, Halifax

Committee:

The demolition of a building on Brenton Place has resulted in the retirement Reason for of all the Brenton Place civic numbers (Map 5). Brenton Place and Clyde Street the renaming:

are currently a continuous road changing names at the intersection of Brenton

Street.

Policy A8 of the Civic Addressing Policies states that continuous streets shall Civic Addressing

By-law/Policy: have one name throughout their entire length.

HRM Civic Addressing The Committee confirmed at their April 10, 2017 meeting that it was an

Public Safety opportune time to rename Brenton Place to Clyde Street.

Clyde Street – as Clyde Street is the adjacent street that continues to Brenton Proposed Name:

Place the name will be extended to South Park Street (Map 6).

In accordance with the By-law, Policies and Standard Procedures, civic Recommendation:

addressing staff recommends that Brenton Place as shown on Map 5 be

renamed Clyde Street and signed appropriately.

Schedule A Street Naming Guidelines

General Principles

<u>Uniqueness</u> - there should be no duplication of names.

<u>Distinctiveness</u> - names that sound very similar should be avoided in order to avoid diction problems when people are making emergency calls under stress <u>Continuity</u> - a road running in one direction should have one name only and should have

the same name throughout its entire length.

Guidelines

Street Name Characteristics

- A1. No name shall be duplicated including similar names that are differentiated by street type.
- A2. No name shall sound like an existing name.
- A3. No name shall contain numbers, special characters, decimals, hyphens, apostrophes, periods, or punctuation of any kind.
- A4. No double barreled names shall be permitted except for HRM place names listed in the Nova Scotia Gazetteer or approved heritage names.
- A5. No streets names shall incorporate product, trademark or copyright names.
- A6. No name of more than 10 characters in length shall be permitted where the street type is more than 2 characters in length and no name of more than 11 characters in length shall be permitted where the street type is 2 characters in length except for HRM place names listed in the Nova Scotia Gazetteer or approved heritage names.

Street Type Definitions (new streets only)

A7. An appropriate street type shall be used as follows:

Street Type	Use Guideline currently under review	Primary Abbreviation (Database Application)	Secondary Abbreviation (Signage Application)	Notes
Avenue		AVE	AVE	
Boulevard		BLVD	BLVD	
Brae		BRAE	BR	No longer accepted
Circle		CIRC	CIR	
Close		CLOSE	CL	
Connector		CONN	CN	No longer accepted
Court		CRT	СТ	
Crescent		CRES	CR	
Crest		CREST	CRST	No longer accepted
Cross		CROSS	CRS	No longer accepted
Diversion		DIVRSN	DIV	No longer accepted
Drive		DR	DR	
East		EAST		No longer accepted
Extension		EXTN	EXT	No longer accepted
Gate		GATE	GT	
Gateway		GTWY	GWY	No longer accepted
Green		GREEN	GRN	
Grove		GROVE	GRV	
Hall		HALL	HL	No longer accepted
Heights		HTS	HTS	
Highway		HWY	HWY	
Hill		HILL	HL	
Street Type	Use Guideline currently under review	Primary Abbreviation (Database Application)	Secondary Abbreviation (Signage Application)	Notes

Landing	LNDG	LDG	
Lane	LANE	LN	
Loop	LOOP	LP	
Park	PARK	PK	
Parkway	PKY	PKY	
Path	РАТН	PTH	
Place	PLACE	PL	
Ramp	RAMP	RMP	
Ridge	RIDGE	RG	
Road	RD	RD	
Route	RTE	RTE	
Row	ROW	ROW	
Run	RUN	RUN	
Siding	SI	SI	No longer accepted
Square	SQR	SQ	No longer accepted
Street	ST	ST	
Terrace	TERR	TR	
Trail	TRL	TL	
Turn	TURN	TRN	No longer accepted
Walk	WALK	WK	
Water Access	WA		
Way	WAY	WAY	
West	WEST		No longer accepted
Woods	WOODS	WDS	No longer accepted

Italics indicates legacy street types that are no longer acceptable in HRM.

Street Network Considerations

- A8. Continuous streets shall have one name throughout their entire length.
- A9. No street name shall be continued through a right angle turn.
- A10. A continuous street intersecting the same collector road more than twice shall be given a different name.

- A11. The same name shall not be used at both ends of a loop road if the middle portion of the road has not been taken over by the Municipality.
- A12. A cul-de-sac shall have a different street name from its cross road.

Water Access

A13. Where access to a property is by water only, the street name shall be deemed to be the name of the island or waterbody as listed in the Nova Scotia Gazetteer.

Heritage Names

- A14. The use of heritage names shall be encouraged.
- A15. All street names for the community of Bedford (Municipal District 21) shall conform with the former Town of Bedford Street Naming Policy (1987)¹.

Theme Names

A16. Where street names in a neighbourhood are based on a specific theme, the name of all new street within the neighbourhood shall be consistent with the theme.

¹ This policy is currently administered by the Development Officer for the Central Region