## **Halifax Board of Police Commissioners Work Plan - 2020**

Action Items							
Objective		Planned Action	Timeframe	Responsible Lead			
1	Action Plan on Wortley Report Recommendations	<ul> <li>Develop and document an action plan with RCMP and HRP</li> <li>Monitor plan on a regular basis</li> <li>Collaborate with other stakeholders as required</li> </ul>		Commissioner Borden, Commissioner Smith  Assisted by: Commissioner McDougall			
2	Review BOPC Governance, Roles and Responsibilities to identify opportunities	<ul> <li>Review Staff Report resulting from Governance Review</li> <li>Review the Police Act and By-Laws</li> <li>Review the BOPC budget to determine potential for additional resources/support</li> <li>Could external committees or advice support the BOPC work?</li> <li>Determine if the BOPC differs from other HRM council committees managed by the Clerk's office and what the impacts are (e.g., member recruitment).</li> </ul>		CAO and staff  Assisted by: Commissioner McDougall			
3	Explore increasing public participation in meetings	<ul> <li>Board review of public participation</li> <li>Distribute report regarding regional processes for public participation</li> <li>Conduct more meeting in the community</li> <li>Develop recommendations for BOPC review</li> <li>Manage public expectations for off-site meetings (December 16, 2019)</li> <li>Look at opportunities for external BOPC advisory input</li> </ul>		Commissioner Smith  Assisted by: Commissioner Mancini			
4	Engage with the Foundation	<ul> <li>Assist with member recruitment</li> <li>Recommend grant recipients</li> <li>Promote the work of the foundation</li> <li>BOPC representative participates in foundation meetings</li> </ul>		Commissioner Borden			
5	Provide training for BOPC members:	<ul> <li>Media training</li> <li>Financial literacy</li> <li>RCMP African Nova Scotian Experience</li> <li>Bias Awareness Training</li> </ul>		Commissioner Blackburn			

6	Determine Evaluation Process for	Establish a measurement for	
	Objectives	Transparency	
		Trust	
		BOPC function	
		<ul> <li>Public education and awareness</li> </ul>	
7	Ongoing support for	Review the BOPC Policy Framework	
	Commissioners	Establish exit interviews	
		Implement a transition period for members (i.e.,	Assisted by:
		mentorship)	Commissioner McDougall
8	Awareness of BOPC and its role	Develop a Communications Plan for the BOPC	
		Define collaboration with HRP and RCMP in	
		communications	
		Public education on and awareness of the role of the	Assisted by:
		BOPC	Commissioner McDougall

	Questions					
Question		Response				
1	Can BOPC meet in sessions other than the monthly meetings? Are all meetings required to be accessible to the public unless the topics are In Camera?	<ul> <li>The BOPC can arrange special meetings if necessary</li> <li>The BOPC can meet privately if quorum is not reached</li> </ul>				
2	How do we keep the communication link with Regional Council when the BOPC Chair is not a Councillor?	The Legislative Assistant will be updated by the Council Coordinator if/when items relevant to the BOPC are discussed at Council, the Legislative Assistant will then pass that information forward to the BOPC				
3	How do we ensure continuity/institutional memory when there is staff turnover in the Clerk's office?	The Clerk's Office has an instructional guide prepared for the Legislative Assistant assigned to the BOPC should there be any staff turnover				