## Item No. 7.4

## Halifax Board of Police Commissioners Work Plan - 2020

	Action Items							
Objective		Planned Action	Timeframe	Responsible Lead				
1	Action Plan on Wortley Report Recommendations	<ul> <li>Develop and document an action plan with RCMP and HRP</li> <li>Monitor plan on a regular basis</li> <li>Collaborate with other stakeholders as required</li> </ul>		Commissioner Borden, Commissioner Smith Assisted by: Commissioner McDougall				
2	Review BOPC Governance, Roles and Responsibilities to identify opportunities	<ul> <li>Review Staff Report resulting from Governance Review</li> <li>Review the Police Act and By-Laws</li> <li>Review the BOPC budget to determine potential for additional resources/support</li> <li>Could external committees or advice support the BOPC work?</li> <li>Determine if the BOPC differs from other HRM council committees managed by the Clerk's office and what the impacts are (e.g., member recruitment).</li> </ul>		CAO and staff Assisted by: Commissioner McDougall				
3	Explore increasing public participation in meetings	<ul> <li>Board review of public participation</li> <li>Distribute report regarding regional processes for public participation</li> <li>Conduct more meeting in the community</li> <li>Develop recommendations for BOPC review</li> <li>Manage public expectations for off-site meetings (December 16, 2019)</li> <li>Look at opportunities for external BOPC advisory input</li> </ul>		Commissioner Smith Assisted by: Commissioner Mancini				
4	Engage with the Foundation	<ul> <li>Assist with member recruitment</li> <li>Recommend grant recipients</li> <li>Promote the work of the foundation</li> <li>BOPC representative participates in foundation meetings</li> </ul>		Commissioner Borden				
5	Provide training for BOPC members:	<ul> <li>Media training</li> <li>Financial literacy</li> <li>RCMP African Nova Scotian Experience</li> <li>Bias Awareness Training</li> </ul>		Commissioner Blackburn				

6	Determine Evaluation Process for Objectives	Establish a measurement for Transparency Trust BOPC function Public education and awareness	
7	Ongoing support for Commissioners	<ul> <li>Review the BOPC Policy Framework</li> <li>Establish exit interviews</li> <li>Implement a transition period for members (i.e., mentorship)</li> </ul>	Assisted by: Commissioner McDougall
8	Awareness of BOPC and its role	<ul> <li>Develop a Communications Plan for the BOPC</li> <li>Define collaboration with HRP and RCMP in communications</li> <li>Public education on and awareness of the role of the BOPC</li> </ul>	Assisted by: Commissioner McDougall

	Questions					
Question		Response				
1	Can BOPC meet in sessions other than the monthly meetings? Are all meetings required to be accessible to the public unless the topics are In Camera?	<ul> <li>The BOPC can arrange special meetings if necessary</li> <li>The BOPC can meet privately if quorum is not reached</li> </ul>				
2	How do we keep the communication link with Regional Council when the BOPC Chair is not a Councillor?	<ul> <li>The Legislative Assistant will be updated by the Council Coordinator if/when items relevant to the BOPC are discussed at Council, the Legislative Assistant will then pass that information forward to the BOPC</li> </ul>				
3	How do we ensure continuity/institutional memory when there is staff turnover in the Clerk's office?	<ul> <li>The Clerk's Office has an instructional guide prepared for the Legislative Assistant assigned to the BOPC should there be any staff turnover</li> </ul>				