## **Customer Portal**



## **Using Street Segments**

Street segments are added to a permit application by searching our GIS database by street and selecting the appropriate section from the returned results.



**Street Segments** 

## **Customer Portal**

1. On the permit application location page for ROW and D-ROW permits, opent he search window by clicking the [+ Street Segment] button.

📑 Right o	of Way Permit TPW-ROW-2021-05656 (Draft)
RIGHT OF WAY SEGN	IENTS
+ Street Segment	
Address	
Specific Location:	
OWNER/TENANT	
*Name:	
*Mailing Address:	
*City/Town:	
*State/Province:	×
*Zip/Postal Code:	
*Phone Number:	
Email Address:	
Back Next	

2. In the Pop-Up window, type the name of street only (do not include any suffix such as street, road etc.) and do not include the civic street number. Leave the segment section blank.

Example: enter Riverside, NOT 1122 Riverside Drive.

**Click Search** 

Street Segment Search Popup				
*Name:	ame: Riverside			
Left Address From:	to:			
Right Address From:	to:			
Hundred Block From:	to:			
Search				

**Street Segments** 

## **Customer Portal**



3. From the results, select the segment with the applicable civic number. Use the checkbox and click Select.

Street Segment Search Popup						
Display Format   RIVERSIDE AVE Left From:1 Left To: 39, Right From: 2 Right To: 40   RIVERSIDE AVE Left From:31 Left To: 59, Right From: 42 Right To: 60   RIVERSIDE AVE Left From:31 Left To: 99, Right From: 62 Right To: 100   RIVERSIDE DR Left From:31 Left To: 65, Right From: 2 Right To: 66   RIVERSIDE DR Left From:11 Left To: 65, Right From: 2 Right To: 100   RIVERSIDE DR Left From:1100 Left To: 1056, Right From: 1001 Right To: 1057   RIVERSIDE DR Left From:1104 Left To: 1102, Right From: 1105 Right To: 1103   RIVERSIDE DR Left From:1152 Left To: 1102, Right From: 1105 Right To: 1103   RIVERSIDE DR Left From:1152 Left To: 1168, Right From: 1151 Right To: 1169   RIVERSIDE DR Left From:1170 Left To: 1196, Right From: 1171 Right To: 1197   RIVERSIDE DR Left From:1244 Left To: 1272, Right From: 1197 Right To: 1273   RIVERSIDE DR Left From:1274 Left To: 1278, Right From: 1245 Right To: 1279   RIVERSIDE DR Left From:1300 Left To: 1342, Right From: 1301 Right To: 1343   RIVERSIDE DR Left From:1374 Left To: 1370, Right From: 1345 Right To: 1371   RIVERSIDE DR Left From:1374 Left To: 1370, Right From: 1345 Right To: 1373   RIVERSIDE DR Left From:1300 Left To: 1400, Right From: 1301 Right To: 1343   RIVERSIDE DR Left From:1372 Left To: 1400, Right From: 1373 Right To: 1373   RIVERSIDE DR Left From:1372 Left To: 1400, Right From: 1375 Right To: 1401   RIVERSIDE DR Left From:1402 Left To: 1400,						
Select Clear All Check All Refine Search						

4. The segment will populate in the address section of the page.

Right of Way Permit - Development GP-2021-00778 (Draft)							
+ Street Segment							
RIVERSIDE DR, LO	WER SACKVILLE, NS	×					
Specific Location:			1				

Continue with the application.



**Street Segments**