## HALIFAX

# **Customer Contact Centers Customer & Corporate Services**

Kim Jollimore Director

#### Overview...

Customer Contact Centres is made up of two distinct customer service channels; the Corporate 311 Contact Centre and three in-person Customer Service Centres.

- One location is dedicated to the Corporate Customer Contact Centre (311).
- Two other locations are designated as full service in-person Customer Service Centres.
- One location provides reduced in-person services and is managed by Recreation.



#### **Customer Contact Center...**

Customer Contact Centres provide customers with easy access to information on municipal services by phone, inperson, or on-line.

- > 311 is the single point of contact for customer inquiries regarding Halifax Municipal information and services.
- The Customer Contact Centre is currently open 7 days a week: Monday to Friday 8am-8pm
  - Saturday and Sunday 9am-5:30pm
- 311 is currently only closed two days of the year;
  December 25<sup>th</sup> and January 1<sup>st</sup>.
- After-hour "Urgent" calls are directed to our After-hours outsourced answering service partner



#### **Customer Contact Center...**

- Through a partnership with a language services vendor, the centre is able to support customer inquiries in over 150 languages.
- November 25, 2020 Telephony Email was implemented to enable 311 Agents to deliver services more effectively to meet the diverse needs and expectations of customers, including accessibility enhancements
- TTY capability currently exists (902-490-6645)
  however we are researching the future addition
  of Canada Video Relay Service and or Chat to
  further enhance accessibility service



### **Customer Service Centres...**

- > The two full service and one satellite centre are located at:
  - 1. Alderney Gate, 40 Alderney Drive, Dartmouth
  - 2. Bayer's Road, 7071 Bayer's Road, Halifax
  - 3. Satellite office:

Musquodoboit Harbour, Hwy 107 & East Petpeswick Rd

- Customer Service Centres are open Monday Friday8:30 am 4:30 pm.
- > All centres accommodate accessibility needs.

