



PO Box 1749  
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## **Waiving of Municipal Fees Related to Construction for Residential Developments by Non-Profit or Charitable Organizations**

On November 10, 2020 Regional Council approved amendments to several By-laws and Administrative Order 15 to waive the majority of municipal fees related to construction for residential developments by registered non-profit or charitable organizations subject to the following criteria:

- upon the date of application, the applicant must be a registered not-for-profit or registered charity for at least 1 year;
- the provision of affordable housing must be included in the mandate or programs and activities of the registered non-profit or charity (this can be found on the website for the Canadian Revenue Association or on the provincial application for registering as a non-profit);
- a minimum of 60% of the development must be for housing\*;
- the property that is the subject of the application is solely owned by one, or a combination of the following: the applicant, the Municipality, the Provincial Government, the Federal Government, or an agent of the Provincial or Federal Government; and
- upon the date of application, the applicant must have fully paid all taxes owing, or all installments or all interim payments due to the Municipality.
  - \* - where the application is for the development of a building(s), a minimum of 60% of the total gross floor area the development must be for a residential use, or;
  - where the application is for the subdivision of land, a minimum of 60% of:
    - (A) the lots created through the subdivision, or
    - (B) the lands subject to the subdivision,must be in a zone, or subject to a development agreement, that would permit a residential use.

Should your proposed development meet the above criteria, please provide a completed copy of the form below when applying for your building permit.

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Application #: \_\_\_\_\_ Application Type: \_\_\_\_\_

Name of Organization: \_\_\_\_\_

Address of Organization: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Contact Information: \_\_\_\_\_

Federal Charity Number OR Name of Act under which the organization is incorporated as a non-profit OR registration number for a not-for-profit under Act Industry Canada:

\_\_\_\_\_

Property Owner: \_\_\_\_\_

Property Location (civic address/PID): \_\_\_\_\_

Property Assessment Number: \_\_\_\_\_

Description of Project (including the percentage of housing – see above):

\_\_\_\_\_

Please include the following supporting information with this form:

- ☐ Proof of current registration as a non-profit organization, certificate number from the Registrar of Joint Stocks, federal charitable registration number through Canada Customs and Revenue Agency, or not-for-profit corporation under Industry Canada.

AND

- ☐ Copy of the programs and activities for the organization as listed on the Canadian Revenue Agency website or copy of the programs and activities as listed on the provincial application for registering as a non-profit.

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