

What is a Block Party?

A block party is an inclusive event appropriate for all ages that has been organized by community members for their neighbourhood. HRM will give permission for the organizer to close the street in order to provide partygoers with a public space to enjoy together.

How to apply for a Block Party:

STEP 1

At least **FOUR (4)** weeks before your event:

- Contact HRM Right of Way Services about your intent to host a block party and your preferred closure date. Staff will check to determine whether there are any conflicts with other planned events or construction projects.

STEP 2

At least **FOUR (4)** weeks before your event:

- Fill out the Halifax Block Party Application Form.
 - ❖ **New Events:** applicants will be required to collect signatures from property owners within the planned closure area as proof that they have been notified in advance of the block party. Signatures are to be submitted with the application form.
 - ❖ **Repeat Events:** block parties that were approved in the previous calendar year do not require signatures to be submitted with the application form; however, notification must still be provided to affected property owners at least one week before the event.

STEP 3

At least **TWO (2)** weeks before your event:

- Submit your completed application form to HRM Right of Way Services. If approved, staff will email you an approval letter within 5 business days.

STEP 4

At least **ONE (1)** week before your event:

- Schedule a time to pick up the municipal barricades at HRM's City Field depot in Halifax (3825 MacKintosh Street). Appointments must be scheduled in advance over the phone to ensure that staff are available.
 - ❖ HRM's City Field depot is open **Tuesday to Thursday** from **10:00AM until 2:00PM**.

STEP 5

Have your block party!

STEP 6

Within **THREE (3)** business days after your event:

- Schedule a time to return the municipal barricades to HRM's City Field depot in Halifax (3825 MacKintosh Street). Appointments must be scheduled in advance over the phone to ensure that staff are available.
 - ❖ HRM's City Field depot is open **Tuesday to Thursday** from **10:00AM until 2:00PM**.

Questions? Contact us at:

HRM Right of Way Services

E-mail: rowpermits@halifax.ca

Mail: PO Box 1749 Halifax, NS B3J3A5

Borrowing Municipal Barricades for Block Parties:

After receiving your approval letter...

you or your representative must arrange to pick up and drop off municipal barricades at HRM's City Field depot in Halifax (3825 MacKintosh Street) from **Tuesday to Thursday between 10:00AM and 2:00PM**.

Please call **902-220-4169** at least one week before your event to schedule a time for your arrival.

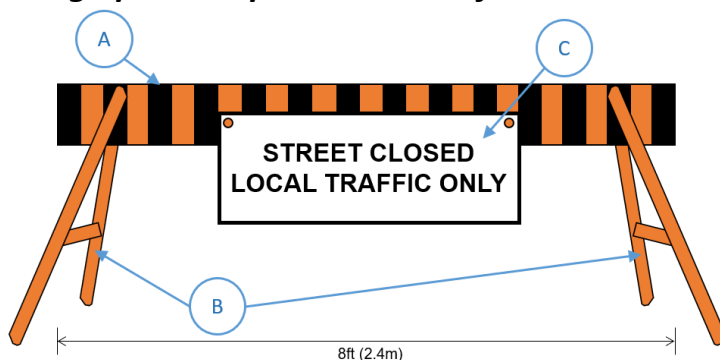
Please park in front of the "City Field" building and **call again** to advise you are present to pick up (or drop off) the barricades for your block party. You can then use the marked crosswalk to make your way over to the Sign Shop.



Please note that:

- **Streets cannot be closed for block parties without municipal barricades.**
- Pick-up / drop-off for barricades must be scheduled in advance to ensure staff availability.
- Barricades must be returned no later than 3 business days after your event. Promptly returning the barricades ensures that they are available free of charge for the future events.
- Residents will be responsible for loading and unloading the barricades from their vehicles.
- Failure to comply with the requirements described in this document could result in a rejected application for future block party requests.

Setting up Municipal Barricades for Block Parties:



Each **Municipal Barricade** is comprised of three main parts:

- A)** One (1) wooden rail marked with alternating orange and black stripes.
- B)** Two (2) A-frame wooden legs to support the rail.
- C)** One (1) plastic sign (Street Closed Local Traffic Only). *Fasteners are not provided.*

Barricades are to be placed at either end of the closure **near the intersection** so that it is clear to motorists that the street is closed to vehicular traffic.

Access for emergency vehicles must be maintained at all times.



HRM Right of Way Services

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Questions? Contact us at:

Applicant Information			
Applicant Name:			
E-mail:			
Phone:			
Address:			
Event Details			
Date of Event:		Rain Date:	
Start Time:		Finish Time:	
<i>Please indicate which block(s) you wish to close:</i>			
Street Name:			
From (cross street):		To (cross street):	
<i>Is this a new block party?</i>			
<input type="checkbox"/> New		<input type="checkbox"/> Repeat (event occurred last year)	

Applicant Signature: _____

Date of Application: _____

New Events: Applicants are required to collect signatures from property owners within the planned closure area as proof that they have been notified in advance of the block party.

Repeat Events: Events approved during the previous calendar year do not require signatures; however, notification must be provided to affected property owners at least one week before the event.

By signing above, the applicant confirms that all information included in this application is, to the best of their knowledge, correct at the time of submission and that the applicant/event organizer shall comply with the requirements outlined in this application. If, after the applicant has signed this document, there is any change in the information provided then the applicant will provide an immediate update to HRM.

Please note that all Municipal and Provincial By-Laws and Statutes will apply, including but not limited to: noise control, no open liquor, and no dogs off leash.

Attendees are also expected to comply with any Public Health Orders that may be in effect.

Submit completed application forms to:

HRM Right of Way Services

E-mail: rowpermits@halifax.ca

Mail: PO Box 1749 Halifax, NS B3J3A5

We the undersigned acknowledge that we have been notified of the above event and hold no objection to the proposed street closure associated with the event:

[illegible]