

NAME OF MOBILE HOME PARK:		TOTAL LOTS IN PARK:	
LOCATION:		TOAL UNITS IN PARK:	
MOBILE HOME PARK OWNER:		CONTACT NAME:	
OWNER MAILING ADDRESS:		CONTACT PHONE:	

INSPECTION REQUIREMENTS:

An on-site inspection of the park will be completed by Municipal Staff prior to issuance of a Mobile Home Park Operating Permit or License. This is an exterior inspection, and does not involve entering any homes in the Mobile Home Park. This will be scheduled once we have received your application.

ELECTRICAL SERVICING REQUIREMENTS

All Mobile Home Parks are required to provide electrical service to all homes. For properties regulated by the former City of Dartmouth By-law Respecting Mobile Homes and Mobile Home Parks (By-law M-200), each home must be provided with at least a 100-amp service connection.

Please indicate how the Mobile Home Park is serviced with electricity, and provide the required documentation as indicated.

Servicing Method	Additional information required
<input type="checkbox"/> Electrical distribution system owned and maintained by Nova Scotia Power (customers directly connected to Nova Scotia Power)	- No additional information required
<input type="checkbox"/> Private electrical distribution system within Mobile Home Park	- Provide a copy of your most recent inspection report through the Nova Scotia Power Annual Inspection Program

SANITARY SERVICING REQUIREMENTS

All Mobile Home Parks are required to provide adequate sanitary sewage disposal for each home.

Please indicate how the Mobile Home Park is serviced with sanitary sewage disposal, and provide the required documentation as indicated.

Servicing Method	Additional information required
<input type="checkbox"/> Connected to central sewage system (Halifax Water)	- Indicate below if there are any known issues with the private collection system within the Mobile Home Park, including connections to individual homes.
<input type="checkbox"/> Private sewage treatment plant	- Provide a copy of the current STP Operating Approval issued by Nova Scotia Environment and Climate Change - Indicate below if there are any known issues with the sewage treatment plant - Indicate below if there are any known issues with the private collection system within the Mobile Home Park, including connections to individual homes
<input type="checkbox"/> On-site septic system	- Indicate below if there are any known issues with the disposal field or septic system - Indicate below if there are any known issues with the private collection system within the Mobile Home Park, including connections to individual homes

Please indicate if there are any known issues:

WATER DISTRIBUTION SYSTEM REQUIREMENTS	
All Mobile Home Parks are required to provide an accessible, adequate, and safe supply of potable water to each home. For properties regulated by the Halifax County Mobile Home Park By-law (By-law 29), the water distribution system must be capable of providing minimum water pressure of 25 PSI to each home. For properties regulated by the former City of Dartmouth By-law Respecting Mobile Homes and Mobile Home Parks (By-law M-200), the water distribution system must be capable of providing at least 150 gallons of water per day to each home.	
Is the water distribution system capable of providing the required flows as indicated above? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Please indicate how the Mobile Home Park is serviced with potable water, and provide the required documentation as indicated.	
Servicing Method	Additional information required
<input type="checkbox"/> Connected to central water system (Halifax Water)	- Indicate below if there are any known issues with the private distribution system within the Mobile Home Park, including connections to individual homes.
<input type="checkbox"/> Registered water supply	- Provide a copy of the Facilities Registration Letter from Nova Scotia Environment and Climate Change - Provide a copy of most recent sampling results conducted by an approved laboratory confirming that the water meets Canadian drinking water quality guidelines, as required by Nova Scotia Environment and Climate Change - Indicate below if there are any known issues with the water supply quality or quantity - Indicate below if there are any known issues with the private distribution system within the Mobile Home Park, including connections to individual homes
<input type="checkbox"/> Other (please specify below)	- Indicate below if there are any known issues with the disposal field or septic system - Indicate below if there are any known issues with the private collection system within the Mobile Home Park, including connections to individual homes
Please indicate if there are any known issues: _____ _____ _____ _____ _____	

I declare that all of the above information is true and accurate and has the same force and effect as if made under oath. If application is being signed by someone other than the property owner, I certify that I am submitting this application, including all of the required supporting documentation, with the consent of the owner(s) of the subject property(s).

Signature of Park Owner: _____ Date: _____

In accordance with Section 485 of the Municipal Government Act (MGA), the personal information collected on this form will only be used by municipal staff and, if necessary, individuals under service contract with the Halifax Regional Municipality for purposes relating to the administration of the Mobile Home Park Operating Permit/License Application. If you have any questions about the collection and use of this personal information, please contact the Access and Privacy Office at 902-490-4390 or accessandprivacy@halifax.ca.