



# Block Party

## Application Form

Applicant Information			
Applicant Name:			
E-mail:			
Phone:			
Address:			
Event Details			
Date of Event:		Rain Date:	
Start Time:		Finish Time:	
<i>Please indicate which block(s) you wish to close:</i>			
Street Name:			
From (cross street):		To (cross street):	
<i>Is this a new block party?</i>			
<input type="checkbox"/> New <input type="checkbox"/> Repeat (event occurred in previous year)			

Applicant Signature: \_\_\_\_\_

Date of Application: \_\_\_\_\_

By signing above, the applicant hereby confirms that all information included in this application is, to the best of their knowledge, correct at the time of submission and that the applicant/event organizer shall comply with the requirements outlined in this application. If, after the applicant has signed this document, there is any change in the information provided then the applicant will provide an immediate update to HRM.

**Please note that all Municipal and Provincial By-Laws and Statutes will apply, including but not limited to: noise control, no open liquor, and no dogs off leash. Attendees are also expected to comply with any Public Health Orders that may be in effect.**

**For NEW block parties, applicants will be required to notify affected residents about the upcoming event.**

A table has been provided on Page 3 to help you track your progress with notifications, and additional pages can be printed as required.

*See the next page for information about borrowing and setting up barricades for your event...*

Submit completed application forms to:

**HRM Right of Way Services**

E-mail: [rowpermits@halifax.ca](mailto:rowpermits@halifax.ca)

Mail: PO Box 1749 Halifax, NS B3J3A5

## ***Borrowing Municipal Barricades for Block Parties***

### **After receiving your approval letter**

you or your designate can arrange to pick up and drop off municipal barricades at **3825 MacKintosh Street** in Halifax **Tuesday to Thursday from 10:00AM to 2:00PM**.

Please call **902-490-3263** at least one business day in advance for scheduling.

Please park in front of the “City Field” building and then **call again** to advise you are present to pick up (or drop off) the barricades for your block party. You can then use the marked crosswalk to make your way over to the Sign Shop.



#### **Please note that:**

- Barricades must be signed in and out by Sign Shop staff for tracking purposes.
- Barricades must be **returned no later than 3 business days after** your event. Promptly returning the barricades ensures that they are available free of charge for the future events.
- Citizens will be responsible for loading and unloading the barricades from their vehicles.
- Failure to comply with the requirements described in this document could result in a rejected application for future block party requests.

### ***Setting up Municipal Barricades for Block Parties***



Each **Municipal Barricade** is comprised of three main parts:

**A)** One (1) wooden rail marked with alternating orange and black stripes.

**B)** Two (2) A-frame wooden legs to support the rail.

**C)** One (1) plastic sign (Street Closed Local Traffic Only). *Fasteners are not provided.*

Barricades are to be placed at either end of the closure **near the intersection** so that it is clear to motorists that the street is closed to vehicular traffic.

Access for emergency vehicles must be maintained at all times.



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Questions? Contact us at:

**We the undersigned acknowledge that we have been notified of the above event and hold no objection to the proposed street closure associated with the event:**

[illegible]