

2023-24 Grants to Professional Arts Organizations - Operating Assistance

HALIFAX

We are piloting this online application form to gather the general information about your application. Your Written Responses and Financial Documents will still be submitted by email. If you have any questions about this process please feel free to reach out. You will receive a notification by email that your application form has been received. Once you send your additional documents by email you will receive a second confirmation. Please only submit once. If you do not receive confirmation on both of these submissions please contact us.

New this year

- New online application form for general application information.
- Once you submit your form you are given the option to download a PDF copy of your answers. We strongly suggest that you do so.

Before you begin

- Read through the Application Guidelines and Application checklist available at <https://www.halifax.ca/parks-recreation/arts-culture-heritage/opportunities-artists-halifax>
- Detailed requirements for the Written Responses and Financial Information section can be found in the Application Guidelines and Application Checklist document.
- Your Written Responses will be submitted by email. Work on your answers to the questions "offline" in a separate document before sending in this form or your email.
- Follow the suggested wordcounts
- You can view a preview of this form at <https://www.halifax.ca/parks-recreation/arts-culture-heritage/opportunities-artists-halifax>

NOTE: This form is only one of several required documents. Please refer to the Application Checklist section in the Application Guidelines document.

Deadline to submit

March 31, 2023, 5pm AST*

Program Officer

Lindsay Cory

Community Developer - Public Art

lindsay.cory@halifax.ca

902-456-8384

Please contact us if you have any difficulties with the application form or have any questions as you complete the questions.

* Required

Contact Information

1. Name of organization *

2. Non-Profit registration # *

3. Date of incorporation *

4. Charitable organization CRA # (if applicable)

5. Contact for this application *

6. Contact email for this application *

Applicants will be notified of the results of this assessment via the contact email provided. Please ensure that this information has been entered accurately.

7. Contact phone number for this application *

We usually correspond via email but if we need to contact you about this application by phone please provide the best number to call you at.

8. Chairperson name and email contact *

9. Executive director or primary staff person and email contact (if applicable)

10. Mailing address of organization *

11. Website (if applicable)

12. Social media (if applicable)

Feel free to include links to multiple platforms.

Organizational Information

13. Organization type/primary community of service *

Select the one that most represents your organization or provide an other option if you don't see your organization represented in the list below.

- ☐ Dance
- ☐ Film
- ☐ Interdisciplinary
- ☐ Literary Arts
- ☐ Music
- ☐ Theatre
- ☐ Visual Art
- ☐ Media Arts
- ☐ Other

14. Please indicate your organization's primary function *

- ☐ Presenter
- ☐ Producer
- ☐ Service Organization

15. Total annual operating expenses *

16. Amount requested with this application *

Organizations in good standing with HRM are eligible for three-year funding agreements. You will be awarded the same amount each year for three years without re-applying.

17. Organization's fiscal year *

18. Do you currently receive Operating Assistance from HRM *

☐ Yes

☐ No

Required Documents

The following documents should be emailed to artgrants@halifax.ca. Please check off each document you will send. More information about each document can be found in the Application

19. I will submit the following to artgrants@halifax.ca following the guidelines provided in the Application Guidelines Document and Application Checklist section where the Written Response requirements are detailed.

Check off each document you will send.

- ☐ Organizational profile
- ☐ Programs and services (including past, present and future programming)
- ☐ Organizational development, community relationships and impact (including audience development, marketing and promotion, DEI initiatives, collaborations and partnerships and community impact)
- ☐ Organizational standing (DEI initiatives as it relates to administration and governance, roles of board members, strategic planning)
- ☐ Financial Information (including financial stewardship information)
- ☐ Financial statements from your most recently completed fiscal year
- ☐ Budget projections

Declaration

By clicking the Submit button below, I declare that all the information provided is complete and true to the best of my knowledge.

You will be prompted to print a copy of your application after you submit. We highly recommend doing this in case you wish to refer back to this application in the future.

This content is neither created nor endorsed by Microsoft. The data you submit will be sent to the form owner.



Microsoft Forms