

# HALIFAX

**Nomination  
Deadline: Wednesday  
December 29, 2021**

## Volunteer Awards 2022 ADULT Award Nomination Form

Each year the Halifax Regional Municipality, the Mayor and Regional Council recognize the extraordinary contributions of individuals and groups who volunteer their time and skills to provide services and programs in our communities.

\*Please read carefully before filling out your nomination\*

### **Nomination Criteria**

- Adult volunteers, who meet the following criteria, are eligible for a municipal Volunteer Award:
    - Demonstrates initiative, leadership and creativity in service to others;
    - Serves as a role model for others in their community;
    - Inspires others to engage in volunteer service;
    - Improves the overall quality of life of fellow citizens and the community as a whole.
  - Describe the impact the volunteer has had and include as much of the volunteer's history as possible.
  - This is a scored process. All areas of the nomination form must be completed. Nominations that are unclear, inaccurate, late or do not comply with the below criteria may not be accepted or impact your volunteer's score.
  - While we recognize some nominators like to surprise a volunteer with this recognition of their service, we highly recommend connecting with the volunteer prior to submitting this form to get a full picture of their volunteer experience. Requesting a copy of the volunteer's resume can also be a helpful tool in completing this nomination form.
  - Ensure the volunteer's efforts are voluntary and not paid. Paid work cannot be listed on the form. If you require any clarification please contact us at 902-456-9683.
  - Volunteer must be a resident of Halifax Regional Municipality.
  - Nominators may only nominate one person.
  - The volunteer cannot have received this award in the last 5 years. To find out if nominees have received the award in the past, please call 902-456-9683.
- Nomination Deadline: Wednesday, December 15, 2021

## **Nominator's Information**

Nominator's Name:

Address:

City:

Postal Code:

Nominator's Phone:(h)

(work or cell)

Email Address:

How did you hear about these awards?

Signature:

Date:

## **Volunteer's Information**

Volunteer's Name:

(as it will appear on certificate) \* Please ensure the spelling is correct and printed clearly.

Address:

City:

Postal Code:

Nominee's Phone: (h)

(work or cell)

Email Address:

I acknowledge that this information can be made public in whole or in part.

## Volunteer's Role & Organization information

Eg. Role: Treasurer

Organization: ABC Community Association

Purpose of Organization: To enhance, engage and represent our diverse neighbourhood, where we live, work and play, by facilitating partnerships, programs and services.

# of Years Volunteering With Organization: 20 years

1. Role:

Organization:

Purpose of Organization:

# of Years Volunteering with Organization:

2. Role:

Organization:

Purpose of Organization:

# of Years Volunteering with Organization:

3. Role:

Organization:

Purpose of Organization:

# of Years Volunteering with Organization:

4. Role:

Organization:

Purpose of Organization:

# of Years Volunteering with Organization:

5. Role:

Organization:

Purpose of Organization:

# of Years Volunteering with Organization:

6. Role:

Organization:

Purpose of Organization:

# of Years Volunteering with Organization:

**1. Volunteer’s Contribution (Please write in point form)**

A. Tell us about a time when the Volunteer demonstrated leadership?

B. Describe who benefitted from the nominee’s contributions (for example, individuals and/or specific groups). How many people were affected and how? Have their contributions expanded to benefit others?

If you need more space, please attach a sheet with this nomination form.

**2. Volunteer’s Impact (Please write in point form)**

A. How has this volunteer inspired others?

B. Describe how the volunteer has made a lasting impact in community.

C. What makes this Volunteer exceptional?

If you need more space, please attach a sheet with this nomination form.

3. **Brief Summary to be read at the ceremony: Provide - 1 -2 sentences that outline the nominee’s volunteer involvement, which can be read during the ceremony and used in the event program.**

Eg. Elizabeth has been a cornerstone at events for ABC Support Society. She keeps the onsite registration running smoothly, oversees volunteers and takes care of everyone. She has contributed well over 200 hours volunteering at this organization as well as with XYZ Children’s Centre and her Church. Her selfless hours of dedication make the jobs of others easier. She is an individual who honours the true essence of volunteerism.

If you need more space, please attach a sheet with this nomination form.

“In accordance with Section 485 of the Municipal Government Act (MGA), the personal information collected on this form will only be used for purposes relating to the Volunteer Award’s nomination, selection and announcement process or as otherwise consented to herein. If you have any questions about the collection and use of this information, please contact the municipal Access and Privacy Office at 902-490-4390 or [accessandprivacy@halifax.ca](mailto:accessandprivacy@halifax.ca) “

**Please submit your nomination by or on Wednesday, December 29, 2021.**

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İan David - [davidia@halifax.ca](mailto:davidia@halifax.ca) | 902.225.5806

### **Award Selection Process**

- All nominations are scored and awards are allotted in each of the 16 electoral districts.
- All nominees and award recipients are presented to Executive Standing Committee of Council for final approval.
- All nominees will receive a letter in March thanking them for their community contribution.
- Successful nominees will be invited to attend a ceremony and reception in April with the Mayor and members of Regional Council to receive their award
- Nominators will receive a letter in March informing them of the status of their nominee.
- Ten volunteers are selected to represent the municipality at the Provincial Volunteer Awards, receiving a second award.

On behalf of Halifax Regional Municipality we would like to thank you in advance for taking the time to nominate a deserving volunteer from your community.