

## Temporary Sign License Application

Name of Applicant: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Cell Phone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_ E-mail: \_\_\_\_\_

Site/Property Location: \_\_\_\_\_

Business Name and Owner Address: \_\_\_\_\_

**Sign Type:**     Mobile     Sandwich Board     Banner     Box     Inflatable  
                   Community Events     Multiple Resident     Multi Special Event

**Is the sign on HRM land, ie. park:**     Yes     No

**Is the sign in the Right of Way:**     Yes     No

**Is the sign illuminated:**     Yes     No

**Is this a variable message sign:**     Yes     No

If yes, please visit the variable message sign guidelines located at: <https://www.halifax.ca/sites/default/files/documents/business/bizpal-permits-licensing/variable-message-sign-guidelines.pdf>

**Is this sign currently licensed?:**     Yes     No    If yes, provide:

Current license # \_\_\_\_\_ Sign message \_\_\_\_\_

No other documentation is required.

**Duration of Placement:**    Start and end date: \_\_\_\_\_

**Please check Yes or No if the following documents are attached for a new sign request:**

**Insurance (if required)**     Yes     No

Sandwich Board signs in the street right of way or Community Event sign on HRM Parkland require proof of insurance \$2,000,000 coverage (Certificate of Insurance naming Halifax Regional Municipality Additionally Insured)

**Site Plan**     Yes     No

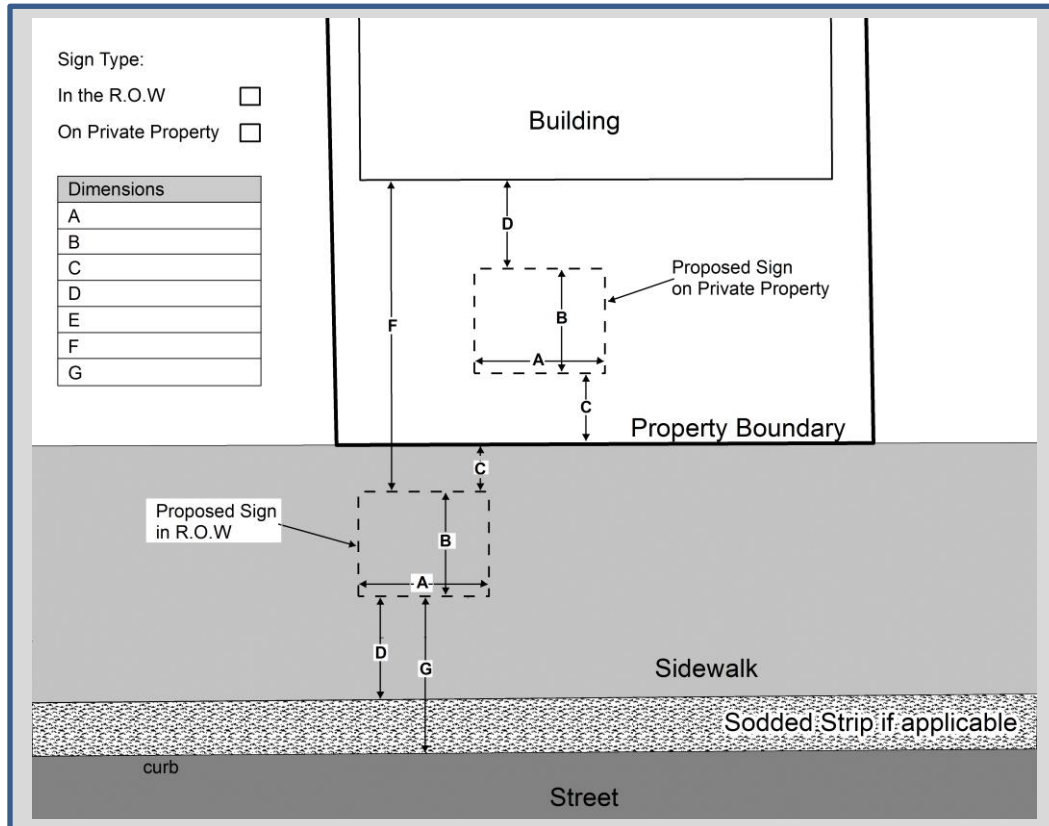
**Graphic Design Plan**     Yes     No

**Are you the property owner**     Yes     No    If no, written permission must be provided by the property owner or management group

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

### Example Site Plan



### Example Graphic Design

