

Zoning Letter fee: \$100.00 Non-refundable

(Cash, Debit, Visa, Master Card, or Cheque – made payable to Halifax Regional Municipality)

Type of License / Letter requested (Please check one of the following)

<input type="checkbox"/>	PROPERTY / BUILDING STATUS INQUIRY LETTER / LEGAL OCCUPANCY*
<input type="checkbox"/>	DAYCARE**
<input type="checkbox"/>	MOTOR VEHICLE DEALER'S LICENSES MVI REPAIR SHOP
<input type="checkbox"/>	BED AND BREAKFAST
<input type="checkbox"/>	RCMP OR MILITARY

* The municipality is only providing the zoning and legal use of a property and will no longer respond to matters concerning single unit dwellings.

** For daycare responses – the number of children and the age of the children is required.

A ZONING CONFIRMATION LETTER PROVIDES LIMITED INFORMATION REGARDING [LAND USE BY-LAW](#) REQUIREMENTS.

[BUILDING AND/OR DEVELOPMENT PERMITS](#) ARE REQUIRED FOR ALL NEW BUSINESSES, CHANGE OF USE, NEW CONSTRUCTION, OR RENOVATIONS TO THE PROPERTY.

SUBJECT PROPERTY: (CIVIC ADDRESS):		EXISTING USE OF PROPERTY	
NUMBER OF EXISTING RESIDENTIAL UNITS IN BUILDING?			
COMMERCIAL PROPERTIES- INCLUDE THE COMPANY NAME AND TYPE OF BUSINESS			
APPLICANT NAME (CONTACT PERSON)		APPLICANT COMPANY	
APPLICANT MAILING ADDRESS		PHONE	FAX
		EMAIL	
		HOW WOULD YOU LIKE TO RECEIVE THE LETTER	
		Mail	Fax
ADDITIONAL COMMENTS, QUESTIONS AND/OR INFORMATION REQUIRED			

Date: _____

Mail To:
PO Box 1749, Halifax, Nova Scotia B3J 3A5

Courier and Deliveries:
Halifax: 7071 Bayers Rd, Suite 2005, Halifax, NS
Dartmouth: 40 Alderney Drive, 2nd Floor, Dartmouth, NS

Contact:
Halifax: Telephone: 902-490-5650; Fax: 902-490-4645
Dartmouth: Telephone: 902-490-4490; Fax: 902-490-4661
Website: <http://www.halifax.ca/planning/applications>