



**HALIFAX EXPLOSION 100<sup>TH</sup> ANNIVERSARY SPECIAL ADVISORY COMMITTEE  
MINUTES  
February 23, 2017**

**PRESENT:** Mr. Craig Walkington, Chair  
Ms. Pat Jessup, Vice Chair  
Ms. Marilyn Elliott  
Mr. Barry Cahill  
Mr. Dan O'Brien  
Mr. William Robinson-Mushkat  
Mr. David Sutherland

**REGRETS:** Ms. Renee Gruszecki

**STAFF:** Ms. Peta-Jane Temple, Team Lead, Grants & Contributions, Finance  
Mr. Peter Greechan, Community Developer, Grants & Contributions, Finance  
Ms. Jennifer Weagle, Legislative Assistant, Office of the Municipal Clerk

*The following does not represent a verbatim record of the proceedings of this meeting.*

*The agenda, supporting documents, and information items circulated to the Committee are available online: <http://www.halifax.ca/boardscom/explosion/170223heaac-agenda.php>*

*The meeting was called to order at 4:00 p.m. and the Committee adjourned at 5:06 p.m.*

**1. CALL TO ORDER**

The Chair called the meeting to order at 4:00 pm at the Nova Scotia Community College – IT Campus.

**2. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS**

Additions:

5. Discussion of Next Meeting Date

MOVED by Barry Cahill, seconded by Pat Jessup,

**THAT the agenda be approved as amended.**

Two-third majority vote required.

**MOTION PUT AND PASSED.**

**3. HALIFAX EXPLOSION 100<sup>TH</sup> ANNIVERSARY GRANTS PROGRAM RECOMMENDED AWARDS: FISCAL YEAR 2016**

The following was before the Committee:

- A staff recommendation report dated February 1, 2017
- A handout from the Chair comparing approved grants 2015 with recommended grants 2016

Peta Jane Temple, Team Lead Grants and Contributions, and Peter Greechan, Community Developer, Grants & Contributions, Finance & ICT, reviewed the staff recommendation report dated February 1, 2017 with the Committee, starting with a review of each of the Applications Not Recommended for Funding.

Ms. Temple noted a correction to page 12 of the report, where the header should read "Ineligible Organizations **and Projects**". The Ineligible Organizations and Projects were also reviewed with the Committee.

Ms. Temple and Mr. Greechan responded to questions from the Committee, noting the following:

- Some organizations will be eligible for the 2017 Community Grants Program, but not the Halifax Explosion Grants program. Staff will alert those organizations of the March 31 2017 deadline for the Community Grants Program and provide feedback on their applications.
- The Guidebook clearly states the ability to partner with other organizations. For unregistered or ineligible. Changes of applicants cannot be made after the deadline, in fairness to other applicants.

Ms. Temple discussed with the Committee the associated risk with providing funding, without assurance of full funding from all parties to ensure that an event would be able to proceed. She also discussed the ability to recommend the award of conditional grants.

David Sutherland declared a conflict of interest with regard to the Atlantic Book Awards Society application, as a volunteer member of the organization.

The Committee discussed with staff the application from the Atlantic Book Awards Society for incremental costs in relation to a spoken word commission for original work by HRM Poet Laureate Rebecca Thomas, authors' presentation, and video editing, in the amount of \$2-3,000, which is outlined on page 11 of the February 1, 2017 staff report.

Ms. Temple indicated that although some expenses listed in the application are ineligible, such as catering, staff could provide an itemized list of expenses eligible to the organization, and suggested that the award could be conditional upon confirmation of the participants being able to proceed.

MOVED by Pat Jessup, seconded by Dan O'Brien

**THAT the application from the Atlantic Book Awards Society, be recommended for award, in the amount of \$3,000 for incremental costs in relation to a spoken word commission for original work by HRM Poet Laureate Rebecca Thomas, authors' presentation, and video editing, conditional upon confirmation from the applicant on the ability to proceed**

**MOTION PUT AND PASSED.**

Mr. Sutherland abstained from the vote.

The Committee reviewed the Awards Recommended by staff.

Dan O'Brien declared a conflict of interest due to his volunteer involvement with Holy Cross Cemetery and the Fort Sackville Foundation. Mr. O'Brien indicated that he would abstain from comment and abstain from voting on the recommended awards.

The Committee discussed asking the St. Joseph's A. McKay Home and School Association for one of the clay tiles discussed in their application to possibly include in the time capsule.

MOVED by Barry Cahill, seconded by Will Robinson Mushkat

**The Halifax Explosion 100<sup>th</sup> Anniversary Special Advisory Committee recommend the HRM Grants Committee recommend Halifax Regional Council approve the ten (10) grants as detailed in the Discussion section of the February 1, 2017 staff report, plus the application from the Atlantic Book Awards Society, as outlined on page 11 of the staff report, for a total of eleven (11) grants with a combined total of \$76,480 from Account M311-8004.**

**MOTION PUT AND PASSED.**

Mr. Sutherland and Mr. O'Brien abstained from the vote.

Ms. Temple invited the Chair to join her at the March 6, 2017 Grants Committee meeting. She advised that progress reports of all successful grants will be shared with the Committee.

Ms. Temple indicated that staff plan to prepare an evaluation of the Halifax Explosion Grants program, and hope to get feedback from the Committee on the program before the Committee is disbanded.

**4. ADDED ITEMS**

**5. DATE OF NEXT MEETING – March 15, 2017, 3:00 pm, NSCC IT Campus**

MOVED by Barry Cahill, seconded by David Sutherland

**THAT the next meeting be moved from March 15<sup>th</sup> to Thursday, March 16<sup>th</sup>, 2017.**

**MOTION PUT AND PASSED.**

**6. ADJOURNMENT**

The meeting adjourned at 5:06 p.m.

Jennifer Weagle  
Legislative Assistant