



**BOARD OF POLICE COMMISSIONERS
SPECIAL MEETING MINUTES
March 1, 2017**

PRESENT: Commissioner Steve Craig, Chair
Commissioner Tony Mancini
Commissioner Sylvia Parris
Commissioner Ed MacMaster

REGRETS: Commissioner Stephen Graham, Vice Chair
Commissioner Waye Mason
Commissioner Jeff Mitchell

STAFF: Chief Jean Michel Blais, Halifax Regional Police
Chief Superintendent Lee Bergerman, Halifax District RCMP
Dr. Chris Giacomantonio, Research Coordinator, Halifax Regional Police
Monica Jodrey, Acting Inspector, Management & Admin Services Officer,
Halifax District RCMP
Sheila Serfas, Crime Analyst, Halifax District RCMP
Martin Ward, Q.C., General Counsel, HRM Legal Services
Katherine Salsman, Solicitor, HRM Legal Services
Darren Hirtle, HRM Community Developer, Parks and Recreation
Jennifer Weagle, Legislative Assistant, Office of the Municipal Clerk

The following does not represent a verbatim record of the proceedings of this meeting.

*The agenda, supporting documents, and information items circulated to the Board are available online:
<http://www.halifax.ca/boardscom/bpc/170301bopc-agenda.php>*

The meeting was called to order at 1:00 p.m., and recessed at 2:20 p.m. The Board reconvened at 2:30 p.m. and adjourned at 3:22 p.m.

1. CALL TO ORDER

The meeting was called to order at 1:10 p.m. at the Fairbanks Centre, 54 Locks Road, Dartmouth. Commissioner Mancini provided introductory comments.

2. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS

The agenda was accepted as presented.

3. BOARD OF POLICE COMMISSIONERS WORK PLAN DEVELOPMENT – 2017/18
(continued from February 23, 2017)

Commissioner Mancini and Darren Hirtle, Community Developer, thanked the group for returning to continue work on the work plan started on February 23, 2017, and advised that the afternoon would follow the following format:

- Welcome and Housekeeping
- SMART Goals (**S**pecific, **M**easurable, **A**ction, **R**ealistic, **T**ime limited)
- Review Past Work
- Break
- Action Planning
- Next Steps – How do we resource the actions

Individual groups continued work on the Action Plans started at the February 23' 2017 session, under the categories of Public Consultation, Policy, and Data and Communication.

The group recessed at 2:20 p.m., reconvening at 2:30 p.m.

The groups worked on Action Plans for the categories of Roles & Responsibilities and Audit & Finance.

The Chair left the meeting at 3:03 p.m.

The groups discussed next steps, in particular how to get the work in the action plans completed, including:

- Time frames
- Who is responsible
- Resources

The group as a whole discussed resources required to carry out items in the Work Plan. Martin Ward, HRM Legal Services, indicated that resources may depend on options that will come out of the governance review underway by Legal Services.

The Chief noted concerns with the whether the Board has enough time to undertake the actions being discussed in the work plan, noting that number of meeting hours regularly dedicated to board meetings throughout the year is limited. He discussed either adding meetings or streamlining meetings further to make the best use of the Board's time.

Mr. Ward suggested setting up subcommittees with outside sources to work on action plan matters.

It was noted that the Chair suggested inviting former Commissioners Fred Honsberger and Michael Moreash to get involved.

**Board of Police Commissioners Special Meeting Minutes
March 1, 2017**

The group as a whole agreed that the Work Plan should be a regular monthly meeting agenda item, to keep track of progress, and that the Work Plan in its current state be included on the March 20th agenda for further discussion and ratification.

Mr. Hirtle offered for future reference, he as a Community Developer would be able to help design a community consultation process with the Board.

The group thanked Mr. Hirtle for his assistance with the Work Plan to date.

4. DATE OF NEXT MEETING – March 20, 2017

5. ADJOURNMENT

The meeting adjourned at 3:22 p.m.

Jennifer Weagle
Legislative Assistant