



**BOARD OF POLICE COMMISSIONERS
MINUTES
August 21, 2017**

PRESENT: Commissioner Steve Craig, Chair
Commissioner Steve Graham, Vice-Chair
Commissioner Wayne Mason
Commissioner Carole McDougall

REGRETS: Commissioner Tony Mancini
Commissioner Sylvia Parris
Commissioner Carlos Beals

STAFF: Jacques Dubé, Chief Administrative Officer
Chief Jean-Michel Blais, Halifax Regional Police
Chief Superintendent Lee Bergerman, Halifax District Detachment, RCMP
Inspector Robert Doyle, Halifax District Detachment, RCMP
Superintendent Colleen Kelly, Halifax Regional Police
Kathleen Patterson, Policy and Business Initiatives Coordinator, Halifax Regional Police
Craig Horton, Financial Coordinator, Halifax Regional Police
Cathi Mullally, Director, Human Resources/Office of Diversity & Inclusion
Katherine Salsman, Solicitor, HRM Legal Services
Jennifer Weagle, Legislative Assistant

The following does not represent a verbatim record of the proceedings of this meeting.

*The agenda, supporting documents, and information items circulated to the Board are available online:
halifax.ca.*

The meeting was called to order at 12:30 p.m., and at 1:55 p.m. the Board moved into an In Camera (In Private) session. The public session reconvened at 2:51 p.m. the Board adjourned at 2:52 p.m.

1. CALL TO ORDER

The meeting was called to order at 12:30 p.m.

2. APPROVAL OF MINUTES – June 19, 2017

MOVED by Commissioner Graham, seconded by Commissioner McDougall

THAT the minutes of June 19, 2017 be approved as presented.

MOTION PUT AND PASSED.

3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS

Additions:

11.1.3 In Camera –HRPA/HRM Interest Arbitration Update

MOVED by Commissioner Mason, seconded by Commissioner McDougall

THAT the agenda be approved as amended.

Two-third majority vote required.

MOTION PUT AND PASSED.

4. BUSINESS ARISING OUT OF THE MINUTES - NONE

5. CALL FOR DECLARATION OF CONFLICT OF INTERESTS - NONE

6. CONSIDERATION OF DEFERRED BUSINESS – NONE

7. CORRESPONDENCE, PETITIONS & DELEGATIONS

7.1 Correspondence - None

7.2 Petitions - None

7.3 Presentation

7.3.1 Overview of the Draft Public Safety Strategy – Ted Upshaw, HRM Public Safety Advisor

The following information was before the Board:

- Presentation “Public Safety Strategy” dated August 21, 2017

Ted Upshaw, HRM Public Safety Advisor, presented an overview of the draft public safety strategy to the Board, including the background, purpose, framework, priorities and next steps of this initiative.

The presenter responded to questions from the Board, noting that this is an organization wide initiative, involving all HRM business units in terms of daily activity and annual planning.

The Chair thanked Ted Upshaw for the presentation.

8. INFORMATION ITEMS BROUGHT FORWARD – NONE

9. REPORTS

9.1 STAFF

9.1.1 HRM Policing Services Quarterly Financial Reporting Templates

The following information was before the Board:

- 2017/18 Halifax Regional Police Operating Financials (based on 3 of 12 months as of June 30, 2017)
- 2017/18 Halifax District RCMP Budget (based on 3 of 12 months as of June 30, 2017)

Chief Blais indicated that these financial reporting templates are being presented as per a motion by the Board requesting quarterly financial reporting. The Chief noted that the document is a draft template with numbers based on the first quarter, and reviewed the format of the documents.

Chief Superintendent Bergerman noted that the RCMP document follows the template of the HRP document, although it only covers the costs that the Halifax District has direct control over, including maintenance, overtime, and operating costs, and excluding wages.

Commissioner Mason noted that this information is good as a benchmark, but is missing historical data. Chief Blais noted that if the Board wants further information, it can be provided and the template can be adjusted as required.

The Chair asked that the HRP and RCMP templates use common terminology.

MOVED by Commissioner Mason, seconded by Commissioner McDougall

That the Board of Police Commissioners adopt the HRM Policing Services Quarterly Financial Reporting Templates, as presented.

MOTION PUT AND PASSED.

9.1.2 Drug Exhibit Audit Update

The following information was before the Board:

- Estimated Timeline and Follow-up from Drug Exhibit Inventory dated August 15, 2017

Chief Blais reviewed the update of August 15, 2017, noting his intent to return with further updates in October, November, December and January. Chief Blais responded to questions of clarification.

The Chair noted that the intent is for the end of the calendar year, to have completed the reconciliation, identified any process improvements, implemented checks and controls for the drug locker, the hiring of a records management clerk, implementation of annual audits and reconciliations. Chief Blais confirmed this direction.

9.1.3 Update - Street Checks Data – Halifax Regional Police collaboration with Nova Scotia Human Rights Commission

Chief Blais provided a brief update on the Halifax Regional Police collaboration with the Nova Scotia Human Rights Commission on street checks data, referring to page 3 of Information Item No. 3, "Information Report to the Board from the Chief of Halifax Regional Police".

9.1.4 Nomination of Board Representative to the Management Employee Relations Committee

The following information was before the Board:

- Memorandum from the Legislative Assistant dated August 17, 2017
- March 9 and May 3, 2017 Management Employee Relations Committee minutes.

The Chair called for nominations of a Board of Police Commissioners representative to the Management Employee Relations Committee.

The Chair called three times for any further nominations. There being none it was:

MOVED by Commissioner Mason, seconded by Commissioner Graham

THAT Carole McDougall be nominated as Board of Police Commissioners representative to the Management Employee Relations Committee.

MOTION PUT AND PASSED.

9.2 MEMBERS OF BOARD OF POLICE COMMISSIONERS - NONE

9.3 COMMISSIONER UPDATES

9.3.1 Board of Police Commissioners Work Plan Update – Commissioner Graham

Commissioner Graham advised that the working group met and will be putting together a policy working group and an audit and finance working group, to determine implementation of the work plan.

Commissioners that indicated interest in taking part were Commissioners Mancini, Mason, McDougall, Graham, Beals, Parris, and Craig.

Commissioner Graham noted that another working group meeting will be scheduled for early September.

9.3.2 Updates from the Canadian Association of Police Governance Conference – Montreal – July 13-16, 2017 – Commissioners Mason, Graham, Beals and McDougall

Commissioners McDougall, Mason and Graham provided updates to the Board from the recent Canadian Association of Police Governance Conference.

9.3.3 Update - Nova Scotia Association of Chiefs of Police / Nova Scotia Association of Police Governance Fall Conference, Pictou Lodge, September 27 - 29, 2017– Commissioner Graham

Commissioner Graham updated the Board on planning details for the upcoming Nova Scotia Association of Chiefs of Police / Nova Scotia Association of Police Governance Fall Conference, Pictou Lodge, September 27 - 29, 2017.

Commissioner Graham encouraged representation from the Board at the Conference. The Legislative Assistant invited any members that are interested in attending to advise the Clerk's Office for registration.

9.4 HRP/RCMP CHIEF UPDATES

Chief Blais and Chief Superintendent Bergerman reviewed updates outlined in their monthly information reports circulated to the Board (Information Items 3 and 4).

10. ADDED ITEMS - NONE

11. IN CAMERA (IN PRIVATE)

MOVED by Commissioner Mason, seconded by Commissioner McDougall

THAT the Board of Police Commissioners convene In Camera (In Private) to discuss the following In Camera matters.

MOTION PUT AND PASSED.

The Board recessed to convene an In Camera (In Private) session at 1:55 p.m.

11.1 Personnel Matters

A matter pertaining to an identifiable individual or group.

11.1.1 Chief of Police Performance Evaluation – Board Consultation

This matter was discussed during an In Camera session. No action required.

11.1.2 Extension of Chief of Police Term

This matter was discussed during an In Camera session. No action required.

11.2 Contract Negotiations

11.2.1 HRP/HRM Interest Arbitration Update

This matter was discussed during an In Camera session. No action required.

The public session reconvened at 2:51 p.m.

12. DATE OF NEXT MEETING – September 18, 2017

13. ADJOURNMENT

The meeting adjourned at 2:52 p.m

Jennifer Weagle
Legislative Assistant