

Estimated Timeline- Follow-up from Drug Exhibit Inventory

Priorities

The team has been assigned to investigate the whereabouts of the identified exhibits in the following order:

- 1) Cash seizures
- 2) Large drug amounts and all Fentanyl seizures
- 3) Smaller drug amounts
- 4) Other items and paraphernalia

\*Note that no firearms have been identified as unaccounted for. Consequently, this item is no longer listed above.

Staffing

- The Review Team consists of a sergeant, a seconded constable, and two police members on modified duties.

Current Status

Members have been working on the cash and large drug discrepancies between evidence and Versadex records. As of October 9, 2017:

- There is \$42,861.62 yet to be reconciled. The recently added cash was identified while inputting small drug and miscellaneous items into a spreadsheet. The team noted cash items that were categorized under “articles” or “miscellaneous” when they are supposed to be entered as “security”, therefore they were not picked up in the original reports. These exhibits totalled \$33,392.25. These items are being researched using the same methods. These are not new issues, they are in keeping with what was discovered during the initial 2016 audit.

**(Note: \$19,000.00 of additional cash has been located as of 11 October 2017.)**

Members are planning for the 2017 inventory of the drug vault. A new hand held scanner that is integrated with the RMS has been procured to assist with accuracy and ease of reporting. The team will compare the 2016 inventory results with this year’s inventory. The below statistics show where we started and the work completed to date.

- Two drug sergeants have conducted two exhibit destructions this year at the proper facility:
  - Burn 1 – June 2017, 250kg (3,238 items) destroyed. This burn included the backlog items that were identified in the first physical inventory. A file in RMS is created for each burn with a full printed report of the items destroyed and all documents are scanned to the digital file. This is then audited by the Staff Sergeant in SES.
  - Burn 2 – August 2017, 220kg (725 items) destroyed.

- Total items in the money vault:
  - 295 items during 2016 inventory totalling \$422,491.88
  - 142 items as of 2017-10-02 totalling \$233,849.27. The majority of this cash is still required for court.
  - 153 items totalling \$188,642.61 have been actioned, either returned to owner or forfeited to SPMD.
- The Credit Union bank account:
  - The account still exists, however no new money has gone into the account since the beginning of 2016.

To date the Review Team has completed:

- A spreadsheet of the cash and large drug items to be reconciled.
- A digital review (Versadex, JEIN, texts on file, etc.) of the files involving cash and large drug items to be reconciled.
- Requested files from the Records section / Municipal Records Centre (MRC) for the cash and large drug files.
- Met with the Halifax Provincial Court Administrative Supervisor to coordinate a plan for items that may be in the Dartmouth or Halifax Provincial Courts.
- A spreadsheet of small drug items.
- A spreadsheet of miscellaneous items / paraphernalia.
- Files have been requested from Records and the Municipal Records Centre for the newly added cash files.
- The review team has now placed a text on every file since 2005 where SPMD has received the cash.

In-progress:

- Still waiting for a reply from the Supreme court with regards to the large drug file request. The team has been checking weekly for a status update.
- The backlog of forfeiture orders have been actioned. While reviewing the SPMD received cash report, the team has identified files where reconciliation with SPMD is required. This is required to ensure that we reconcile our RMS properly. Reconciliation is underway.
- Annual drug / money inventory was delayed due to the new device arriving later than expected. Inventory setup with the new device is being pushed a week as a result.

#### **Review Team's Updated Projected Time Line**

**Next 2 months (from October 15<sup>th</sup> to December 31st, 2017):**

- Complete research on large drug items and cash.
- Confirm all exhibits currently housed in Supreme court

- Complete annual physical drug vault inventory.
- Audit the 2017 K-drive files to test the new measures that have been implemented.
- Compare results with the original inventory with the SES supervisor and address any issues.
- This comparison will identify any outstanding gaps that will be addressed.
- Report on results of review including trends identified that led to discrepancies in records
- Report to the Board of Police Commissioners on next steps.