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**Item No. 10.1**  
**Heritage Advisory Committee**  
**October 25, 2017**

**TO:** Chair and Members of the Heritage Advisory Committee

*Original signed*

**SUBMITTED BY:**

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Kelly Denty, Acting Director, Planning and Development

**DATE:** September 27, 2017

**SUBJECT:** Heritage Incentive Program Funding - 2146 Brunswick Street, Halifax

**ORIGIN**

On April 1, 2014, Regional Council approved Administrative Order Number 2014-002-ADM respecting the Heritage Incentives Program. Applications for financial assistance through this program were received for the 2017-2018 fiscal year from January 1, 2017 to March 1, 2017. Grant applications were evaluated by staff and Regional Council approved the recommended grants on May 9, 2017.

Following the recent forfeiture of an approved grant, staff are submitting for the Heritage Advisory Committee and Regional Council an application from the owners of 2146 Brunswick Street for funding under the provisions of the Administrative Order.

**LEGISLATIVE AUTHORITY**

*Heritage Property Act, R.S.N.S., 1989, c. 199, section 22:*

Financial Assistance

22(1) The Minister, subject to the approval of the Governor in Council, may provide financial assistance in respect of provincial heritage property and the council may provide financial assistance in respect of municipal heritage property or property located in a heritage conservation district to any person to assist in the restoration or renovation of such property upon such terms and conditions as the Minister or the council, as the case may be, deems fit.

Administrative Order Number 2014-002-ADM, Respecting the Heritage Incentives Program

**RECOMMENDATION**

It is recommended that the Heritage Advisory Committee recommend that Halifax Regional Council:

Approve the recommended grant of 50% of eligible costs, to a maximum of \$7,233, for 2146 Brunswick Street, conditional upon the applicants' compliance with Sections 29 through 35 of Administrative Order Number 2014-002-ADM.

## **BACKGROUND**

The Halifax Regional Municipality supports the conservation, preservation and promotion of municipally registered heritage properties through the Heritage Property Program. In April of 2014, Regional Council approved Administrative Order Number 2014-002-ADM, which sets out the conditions under which matching grants of up to \$10,000 may be approved each year for exterior conservation work to registered heritage properties through the Heritage Incentives Program.

Applications to the Heritage Incentives Program for the 2017-2018 fiscal year were accepted from January 1, 2017 to March 1, 2017. An application package was submitted on March 1, 2017 for 2140 Brunswick Street and 2146 Brunswick Street to support proposed roof work. The properties are under separate ownership and represent two halves of a semi-detached dwelling. The application package included a signed application form for 2140 Brunswick Street, a signed application form for 2146 Brunswick Street, quotes for the work for 2140 Brunswick Street and photos of the two properties.

Section 12 of Administrative Order Number 2014-002-ADM outlines the application requirements for applications to the Heritage Property Program, which include:

- a) a completed application form;
- b) recent photographs of all sides of the building, with close-ups of the areas of work for which the grant is applied;
- c) two contractor estimates for the proposed work; and
- d) where the applicant is a condominium corporation, a copy of the board of director minutes approving the submission of the grant application.

The application form for 2146 Brunswick street was included with the package for the neighbouring property. Because the application did not include quotes for the work specific to 2146 Brunswick Street, it was considered incomplete under the program's application requirements. Section 13 of Administrative Order Number 2014-002-ADM states that "late or incomplete applications will not be reviewed or considered" and 2146 Brunswick Street was not approved for funding.

The application for 2140 Brunswick Street, which included quotes, was deemed complete and was evaluated under the Application Scoring Matrix for the Heritage Incentives Program. The application was approved by Regional Council at their meeting on May 9, 2017 for a grant to a maximum of \$7,233.

## **DISCUSSION**

On September 13, 2017 the owners of 2146 Brunswick Street contacted staff inquiring about the status of their application to the Heritage Incentives Program. Staff reviewed the file and determined that, because the applications for 2146 and 2140 Brunswick Street had been submitted as a single package and only one contained the required documentation, only the application for 2140 Brunswick Street was processed.

The applicants had indicated that because the buildings are mirrors of each other, they believed that this would be sufficient for their application to be considered for funding. Regardless of application details, as the rooves of these adjoining properties are connected, considerable cost is avoided through concurrent repair.

The budget for the Heritage Incentive Program of \$150,000 was approved by Regional Council for the 2017/18 fiscal year. Staff were notified on September 22, 2017 that an approved project will not be moving forward this year. As a result, the earmarked funding (\$10,000) for that project has been forfeited in this year's program. With no standby projects approved to receive unspent funding for the 2017/18 intake of the program there is an opportunity to fund this project.

Given the similarity in the scope and nature of the work between the neighbouring properties, staff recommend providing the same funding to 2146 Brunswick Street as was provided to the neighbouring property.

The roof work at 2146 Brunswick Street meets the intent of the Heritage Property Program and staff are satisfied that the applicants have made the necessary changes to their documentation to bring their application into conformance with the provisions of the Administrative Order. An information sheet on the subject property is included as Attachment A.

### **FINANCIAL IMPLICATIONS**

The recommended approval of a maximum grant of \$7,233 for 2146 Brunswick Street will be funded from the 2017-18 operating budget for cost centre C002 – Urban Design.

### **RISK CONSIDERATION**

There are no significant risks associated with the recommendations contained within this report. This application may be considered under existing HRM Heritage Property Program. The Heritage Advisory Committee has the discretion to make recommendations that are consistent with the HRM Heritage Property Program.

### **COMMUNITY ENGAGEMENT**

The administration of the heritage incentives program is an internal HRM process, which was adopted after a public consultation process consistent with the intent of the HRM Community Engagement Strategy. The level of community engagement was information sharing achieved through public accessibility to the required Heritage Advisory Committee meeting.

### **ENVIRONMENTAL IMPLICATIONS**

No implications have been identified.

### **ALTERNATIVES**

The Heritage Advisory Council could forward a negative recommendation with respect to the awarding of the grant.

### **ATTACHMENTS**

Attachment A Heritage Property Information

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A copy of this report can be obtained online at <http://www.halifax.ca/commcoun/index.php> then choose the appropriate Community Council and meeting date, or by contacting the Office of the Municipal Clerk at 902.490.4210, or Fax 902.490.4208.

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Report Approved by: Original signed  
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## Attachment A - Background Information on Applicant Property



2146 Brunswick Street (google)

**Address:** 2146 Brunswick Street

**Name:** West-Buley House

**Age:** 1878

**Proposed Work:** Reconstruct portions of roof structure, trim and flashing. Re-slate roof.

**Proposed Grant:** \$7,233

**Description:** The West-Buley House is valued as it is a rare example, in Nova Scotia, of the Gothic Revival style in brick masonry for terrace housing. It is also valued because of its importance to the heritage character of Brunswick Street.