



**REGIONAL WATERSHEDS ADVISORY BOARD  
MINUTES  
January 10, 2018**

**PRESENT:** Kelly Schnare, Chair  
Jennifer Rocard, Vice Chair  
Rose Featherstone  
Tim Boudreau  
Derek Vallis  
Laura McCallum

**REGRETS:** Kevin Hooper  
Aaron Ezekiel (Leave of Absence)

**STAFF:** Shannon Miedema, Manager, Energy & Environment  
Cameron Deacoff, Environment Performance Officer, Energy & Environment  
Krista Vining, Legislative Assistant, Office of the Municipal Clerk  
Hannah Forsyth, Legislative Support, Office of the Municipal Clerk

*The following does not represent a verbatim record of the proceedings of this meeting.*

*The agenda, supporting documents, and information items circulated to the Committee are available online at [Halifax.ca](http://Halifax.ca)*

*The meeting was called to order at 5:00 p.m. and the Committee adjourned at 6:58 p.m.*

## **1. CALL TO ORDER**

Krista Vining, Legislative Assistant called the meeting to order at 5:00 p.m. at HEMDCC Meeting Space, Main Floor Alderney Gate, 60 Alderney Drive, Dartmouth.

## **2. ELECTION OF CHAIR AND VICE CHAIR**

The Legislative Assistant called for nominations for the position of Chair of the Regional Watersheds Advisory Board.

MOVED by Rose Featherstone, seconded by Derek Vallis

**THAT Kelly Schnare be nominated Chair of the Regional Watersheds Advisory Board.**

**MOTION PUT AND PASSED.**

There being no further nominations, Kelly Schnare was declared Chair of the Regional Watersheds Advisory Board.

The Legislative Assistant then called for nominations for the position of Vice Chair of the Regional Watersheds Advisory Board.

MOVED by Rose Featherstone, seconded by Derek Vallis

**THAT Tim Boudreau be nominated Vice Chair of the Regional Watersheds Advisory Board.**

**MOTION PUT AND PASSED.**

The Legislative Assistant called for any further nominations.

MOVED by Kelly Schnare, seconded by Derek Vallis

**THAT Jennifer Rocard be nominated Vice Chair of the Regional Watersheds Advisory Board.**

**MOTION PUT AND PASSED.**

There being no further nominations, a vote was taken by secret ballot, and Jennifer Rocard was declared the Vice Chair of the Regional Watersheds Advisory Board.

## **3. APPROVAL OF MINUTES – November 8, 2017**

MOVED by Tim Boudreau, seconded by Rose Featherstone

**THAT the minutes of November 8, 2017 be approved as amended.**

**MOTION PUT AND PASSED.**

## **4. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS**

Addition:

11.1 Review of Board's Terms of Reference

MOVED by Derek Vallis, seconded by Tim Boudreau

**THAT the agenda be approved as amended.**

**MOTION PUT AND PASSED.**

**5. BUSINESS ARISING OUT OF THE MINUTES**

A status update was requested on inviting the Oathill Lake Conservation Society to make a presentation to the Board on the work they have been doing. Staff would follow up with the Society to see if they could present at a future meeting.

**6. CALL FOR DECLARATION OF CONFLICT OF INTERESTS – NONE**

**7. CONSIDERATION OF DEFERRED BUSINESS – NONE**

**8. CORRESPONDENCE, PETITIONS & DELEGATIONS – NONE**

**9. INFORMATION ITEMS BROUGHT FORWARD – NONE**

**10. REPORTS/DISCUSSION**

**10.1 STAFF**

**10.1.1 Regional Watersheds Advisory Board Orientation**

Krista Vining, Legislative Assistant gave a presentation outlining the following: Role of Advisory Board and Committees, Terms of Reference/Duties of the Board, Role of the Chair, Meetings and Agenda, Conflict of Interest, What Happens at a Meeting, Diversity and Inclusion and Member Conduct.

**10.1.2 Proposed 2018 Regional Watersheds Advisory Board Meeting Schedule**

MOVED by Tim Boudreau, seconded by Laura McCallum

**THAT the Regional Watersheds Advisory Board approve the proposed 2018 meeting schedule as outlined in Attachment 1 of the staff report dated January 2, 2018.**

**MOTION PUT AND PASSED.**

**11. ADDED ITEMS**

**11.1 Review of Board's Terms of Reference**

The Board discussed having an agenda item for community announcements from Board members at the beginning of each meeting, to allow members to share information related to the planning and development near watersheds. Concerns was expressed that the Board's Terms of Reference may be too narrow and preventing new candidates from filing the vacant positions on the Board. The Board also considered the merits of having a councillor as part of their composition. Members agreed that before discussing their Terms of Reference further, they needed additional information on the background and history of its creation.

MOVED by Rose Featherstone, seconded by Laura McCallum

**THAT review of the Board's Terms of Reference be deferred to the next meeting.**

**MOTION PUT AND PASSED.**

**12. DATE OF NEXT MEETING – February 14, 2018**

**13. ADJOURNMENT**

The meeting adjourned at 6:58 p.m.

Hannah Forsyth  
Legislative Support