



**HERITAGE ADVISORY COMMITTEE
MINUTES
February 28, 2018**

PRESENT: Iona Stoddard, Acting Chair
Councillor David Hendsbee
Councillor Richard Zurawski
Janet Morris
Dylan Ames
William Breckenridge
Melanie Baker
Sandi Stewart
Jenny Lugar
Paul Cole
Derek Bellemore

REGRETS: Blair Philbey

STAFF: Aaron Murnaghan, Principle Planner, Heritage Planning
Seamus McGreal, Heritage Planner
Kathleen Fralic, Heritage Planner
David Perusse, Legislative Assistant

The following does not represent a verbatim record of the proceedings of this meeting.

The agenda, reports, supporting documents, and information items circulated are online at halifax.ca.

The meeting was called to order at 3:04 p.m., and adjourned at 4:37 p.m.

1. CALL TO ORDER

The Acting Chair called the meeting to order at 3:04 p.m.

2. APPROVAL OF MINUTES – January 24, 2018

Iona Stoddard requested that the draft minutes for the January 24, 2018 be revised to note that they were Acting Chair for the meeting, rather than being listed as Vice-Chair.

MOVED by Councillor Zurawski, seconded by Dylan Ames

THAT the minutes of January 24, 2018 be approved as amended.

MOTION PUT AND PASSED.

3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS

MOVED by Iona Stoddard, seconded by Councillor Zurawski

THAT the agenda be approved as presented.

MOTION PUT AND PASSED.

4. BUSINESS ARISING OUT OF THE MINUTES

Councillor Hendsbee provided the Committee with an update on Item 9.1 on the January 24, 2018 agenda, being; "Case H00454: Request to Include the United Memorial Church, 5375 Kaye Street, Halifax in the Registry of Heritage Property for the Halifax Regional Municipality." Councillor Hendsbee noted that the Heritage Advisory Committee's recommendation came before Regional Council on February 27, 2018. Council approved a motion to set a date for a Heritage Hearing to consider the inclusion of 5375 Kaye Street in the registry of heritage properties for the Halifax Regional Municipality. Councillor Hendsbee further noted that Council also received a letter from the property owner objecting to the registration.

The Acting Chair thanked Councillor Hendsbee for the update.

5. CALL FOR DECLARATION OF CONFLICT OF INTERESTS - NONE

6. CONSIDERATION OF DEFERRED BUSINESS – NONE

7. CORRESPONDENCE, PETITIONS & DELEGATIONS

7.1 Correspondence - None

7.2 Petitions - None

7.3 Presentation - None

8. INFORMATION ITEMS BROUGHT FORWARD – NONE

9. REPORTS

9.1 HRM Boards and Committees Staff Orientation Presentation

The following was before the Committee:

- *Staff Presentation titled, "Advisory Board and Committees: Heritage Advisory Committee Orientation."*

David Perusse, Legislative Assistant, provided the Committee with an orientation presentation on the roles and responsibilities of HRM Advisory Boards and Committees.

The Acting Chair thanked David Perusse for the presentation.

Councillor Zurawski left the meeting at 3:25 p.m.

Paul Cole joined the meeting at 3:30 p.m.

9.2 Heritage Advisory Committee Staff Orientation Presentation

The following was before the Committee:

- Staff presentation titled "Heritage Advisory Committee Orientation," dated February 28, 2018;
- Standards and Guidelines for the Conservation of Historic Places in Canada, second edition.

Aaron Murnaghan, Principle Planner, Kathleen Fralic, Heritage Planner, and Seamus McGreal, Heritage Planner, provided the Committee with a presentation on the mandate and responsibilities of the Heritage Advisory Committee.

Kathleen Fralic walked members through reference materials for the Heritage Advisory Committee. Specifically, the NS *Heritage Property Act*, By law-H-200 (Heritage Advisory Committee Terms of Reference), the Heritage Property Registry as of February 28, 2018, Heritage Application Flow Charts, the Heritage Property Evaluation Criteria, and Administrative Order 2014-002-ADM respecting the Heritage Incentive Program.

Seamus McGreal provided the Committee with an overview of the Standards and Guidelines for the Conservation of Historic Places in Canada. They noted that most Provinces have formally adopted these standards, with HRM adopting them in 2014. They suggested that Committee members familiarize themselves with the Guidelines, and use the language in the Guidelines when discussing matters before the Committee as well as when making recommendations to Council.

The Acting Chair thanked Aaron Murnaghan, Kathleen Fralic, and Seamus McGreal for the presentation.

10. ANNUAL ELECTION OF HERITAGE ADVISORY COMMITTEE CHAIR

The Acting Chair turned over the meeting to the Legislative Assistant.

The Legislative Assistant called for nominations for the position of Chair of the Heritage Advisory Committee.

MOVED by Councillor Hendsbee, seconded by Paul Cole

THAT Iona Stoddard be nominated for Chair of the Heritage Advisory Committee.

MOTION PUT AND PASSED.

The Legislative Assistant called for any further nominations.

MOVED by William Breckenridge, seconded by Jenny Lugar

THAT William Breckenridge be nominated for Chair of the Heritage Advisory Committee.

MOTION PUT AND PASSED.

The Legislative Assistant called for any further nominations.

MOVED by Iona Stoddard, seconded by Melanie Baker

THAT Janet Morris be nominated for Chair of the Heritage Advisory Committee.

MOTION PUT AND PASSED.

The Legislative Assistant called three times for any further nominations. There being none, it was:

MOVED by Councillor Hendsbee, seconded by Jenny Lugar

THAT nominations for the position of Chair be closed.

MOTION PUT AND PASSED.

With there being three (3) nominations for the position of Chair, the Legislative Assistant proceeded to conduct a vote by way of secret paper ballot.

The Legislative Assistant collected the ballots from the Committee members, and then counted the ballots privately away from the meeting table. After counting the votes, the Legislative Assistant declared Iona Stoddard as the Chair of the Heritage Advisory Committee.

With Iona Stoddard's election to the position of Chair, the position of Vice-Chair of the Heritage Advisory Committee became vacant. Committee members agreed to immediately proceed with the election for the position of Vice-Chair of the Heritage Advisory Committee.

The Legislative Assistant called for nominations for the position of Vice-Chair of the Heritage Advisory Committee.

MOVED by Iona Stoddard, seconded by Paul Cole

THAT Janet Morris be nominated for Vice-Chair of the Heritage Advisory Committee.

MOTION PUT AND PASSED.

The Legislative Assistant called for any further nominations.

MOVED by Jenny Lugar, seconded by Dylan Ames

THAT Jenny Lugar be nominated for Vice-Chair of the Heritage Advisory Committee.

MOTION PUT AND PASSED.

The Legislative Assistant called for any further nominations.

MOVED by Councillor Hendsbee, seconded by Iona Stoddard

THAT William Breckenridge be nominated for Vice-Chair of the Heritage Advisory Committee.

MOTION PUT AND PASSED.

The Legislative Assistant called three times for any further nominations. There being none, it was:

MOVED by Councillor Hendsbee, seconded by Dylan Ames

THAT nominations for the position of Vice-Chair be closed.

MOTION PUT AND PASSED.

There being three (3) nominations for the position of Vice-Chair, the Legislative Assistant proceeded to conduct a vote by way of secret paper ballot.

The Legislative Assistant collected the ballots from the Committee members, and then counted the ballots privately away from the meeting table. After counting the votes, the Legislative Assistant declared Jenny Lugar as the Vice-Chair of the Heritage Advisory Committee.

11. MOTIONS

11.1 Janet Morris

TAKE NOTICE that, at the March 28, 2018 meeting of the Heritage Advisory Committee, I will move the following motion:

It is moved that the Heritage Advisory Committee recommend that the Community Planning and Economic Development Standing Committee request a staff report on the inclusion of provisions in the Centre Plan restricting the demolition of any properties that pre-date 1918, whether the properties are registered heritage properties or otherwise. The intent is to ensure that there are appropriate safeguards to protect current and potential heritage properties in the area covered by the Centre Plan, and to ensure that any demolition process for these properties is given proper oversight.

12. HALIFAX CONSERVATION DISTRICT STAKEHOLDER STEERING COMMITTEES UPDATES (VERBAL) - NONE

13. ADDED ITEMS - NONE

14. DATE OF NEXT MEETING – March 28, 2018

15. ADJOURNMENT

The meeting adjourned at 4:37 p.m.

David Perusse
Legislative Assistant