



**ACTIVE TRANSPORTATION ADVISORY COMMITTEE  
MINUTES  
April 19, 2018**

PRESENT: David Jackson, Vice Chair  
Ella Dodson  
Elizabeth Pugh  
Ian Watt  
Jillian Banfield  
Councillor Sam Austin  
Councillor Lindell Smith

REGRETS: Eliza Jackson, Chair  
Lindsay Slade  
Peter Fritz  
Emily Miller  
Ben Buckwold  
Kelsey Lane  
Councillor Tim Outhit

STAFF: Sheilagh Edmonds, Legislative Assistant  
David MacIsaac, Active Transportation Program Supervisor

*The following does not represent a verbatim record of the proceedings of this meeting.*

*The agenda, reports, supporting documents, and information items circulated are online at [halifax.ca](http://halifax.ca).*

**1. CALL TO ORDER**

The Chair called the meeting to order at 4:02 p.m.

The Chair introduced and welcomed Jillian Banfield, the Committee's new Accessibility Advisory Committee representative.

**2. APPROVAL OF MINUTES – February 15, 2018**

MOVED by Councillor Smith, seconded by Ella Dodson

**THAT the minutes of February 15, 2018 be approved.**

**MOTION PUT AND PASSED.**

**3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS**

There were no additions or deletions to the agenda.

MOVED by Ella Dodson, seconded by Councillor Smith

**THAT the agenda be approved as presented.**

**MOTION PUT AND PASSED.**

**4. BUSINESS ARISING OUT OF THE MINUTES - NONE****5. CALL FOR DECLARATION OF CONFLICT OF INTERESTS - NONE****6. CONSIDERATION OF DEFERRED BUSINESS - NONE****7. CORRESPONDENCE, PETITIONS & DELEGATIONS - NONE****8. REPORTS/ UPDATES/ DISCUSSION****8.1 Discussion - None****8.2 Updates:****8.2.1 Staff – Update on Planning for AT Plan and IMP Implementation**

David MacIsaac provided a presentation on staff's approach to infrastructure and planning processes.

David reviewed in detail the key steps, noted as follows:

- 1<sup>st</sup> step - Projects have to be embedded in one of the two plans, i.e. Active Transportation Priorities Plan or the Integrated Mobility Plan (IMP)
- 2<sup>nd</sup> - Functional Planning stage – the goal is to get the project ready for detailed design, i.e. get to 30% design, evaluate options, Council approval, confirm budget, know the property implications and understand what the costs will be at a general level.
- 3<sup>rd</sup> - Preliminary and detailed design stage – active transportation staff are in a supporting role at this step.
- 4<sup>th</sup> - Construction
- 5<sup>th</sup> - Operation and Maintenance

The Committee engaged in a brief discussion with David responding to questions.

David then provided the following updates on projects staff are currently working on:

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- Halifax Regional Trails Association is receiving \$160,000 for maintenance funding (request was \$230,000)
  - There is \$500,000 in the AT Capital Budget that will be granted to groups this year
  - Staff are preparing for next year's maintenance and capital funding requests
  - A project is underway to update the community development model with the Halifax Regional Trails Association
  - Staff are supporting a group on the Eastern Shore who have received a letter of authority from the Province for a segment of Rails for Trails facilities; and another group in Musquodoboit Harbour is just about to get their letter of Authority. Staff's role is to support these groups and link them to resources.
  - Working on the missing segment of the Dartmouth Harbourfront Greenway; staff will be designing a retaining wall and designing a safer crossing of Parker Street.
  - Working with community groups in Lucasville and North Preston on planning studies
  - Staff is working with colleagues on detailed design and property permissions for the Penhorn Greenway.
  - Working on the bike and greenway map; almost finished the functional plan for Allan Oak/ Vernon Seymour
  - Issued a Request for Proposals this week for a functional plan for the north end local street bikeway and west end local street bikeway
  - Finishing up South Park and the downtown bikeway lanes
  - Working on a design for barriers for the South Park and Rannie drive bike lanes
  - Finalizing the Almon Street design planning.

Jillian Banfield, Committee member representing the Accessibility Advisory Committee, invited David Jackson to attend the Accessibility Committee meetings to share current Active Transportation initiatives with this group as well.

#### **8.2.2 Committee Member Updates:**

There were no committee member updates.

#### **9. ADDED ITEMS - NONE**

**10. DATE OF NEXT MEETING** – May 17, 2018

#### **11. ADJOURNMENT**

The meeting adjourned at 4:45 a.m.

Sheilagh Edmonds  
Legislative Assistant