



**GRANTS COMMITTEE
MINUTES
November 5, 2018**

PRESENT: Councillor Russell Walker, Chair
Sara Colburne, Vice Chair
Councillor David Hendsbee
Councillor Lindell Smith
Myles McCormick
Janice Kenney
Linda MacKay

REGRETS: Councillor Steve Streach
Georgina Fitzpatrick
Crystal Saulnier

STAFF: Peta-Jane Temple, Team Lead – Tax, Grants & Special Projects
Liam MacSween, Legislative Assistant

The following does not represent a verbatim record of the proceedings of this meeting.

The agenda, reports, supporting documents, and information items circulated are online at halifax.ca.

The meeting was called to order at 1:06 p.m. and adjourned at 1:49 p.m.

1. CALL TO ORDER

Councillor Russell Walker, Chair, called the meeting to order in Duke Boardroom 1, 3rd Floor Duke Tower 5251 Duke Street, Halifax.

2. APPROVAL OF MINUTES – June 11 & September 25, 2018 (Special Meeting)

Janice Kenny noted corrections to both sets of minutes indicating regrets for both the June 11 and September 25 meetings.

MOVED by Sara Colburne, seconded by Councillor Hendsbee

THAT the minutes of June 11 & September 25, 2018 (Special Meeting) be approved as amended.

MOTION PUT AND PASSED.

3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS

Additions:

Item No. 10.1 Update - Community Grants Program 2019 (Staff Memorandum)

MOVED by Myles McCormick, seconded by Sara Colburne

THAT the agenda be approved as amended.

Two-third majority vote required.

MOTION PUT AND PASSED.

4. BUSINESS ARISING OUT OF THE MINUTES – NONE

5. CALL FOR DECLARATION OF CONFLICT OF INTERESTS

6. CONSIDERATION OF DEFERRED BUSINESS – NONE

7. CORRESPONDENCE, PETITIONS & DELEGATIONS – NONE

8. INFORMATION ITEMS BROUGHT FORWARD – NONE

9. REPORTS

9.1 STAFF

9.1.1 Business Improvement District (BID) Contribution Fund 2018 Recommended Awards

The following was before the Committee:

- A staff recommendation report dated September 10, 2018

Peta-Jane Temple, Team Lead – Tax, Grants & Special Projects provided an overview of the September 10, 2018 staff report.

MOVED by Sara Colburne, seconded by Myles McCormick

THAT the Grants Committee recommends that Halifax Regional Council approve the eight (8) awards as detailed in Attachment 1 of the September 10, 2018 staff report for a combined total of \$107,000 from operating account C771-6919.

MOTION PUT AND PASSED.

9.1.2 Interim Community Museums Grants Program: Recommended Awards Fiscal Year 2018

The following was before the Committee:

- A staff recommendation report dated October 12, 2018

MOVED by Councillor Hendsbee, seconded by Linda MacKay

THAT the Grants Committee recommends that Regional Council approve ten (10) operating grants and one (1) project grant as detailed in Attachment 1 of the staff report dated October 12, 2018 at a combined cost of \$100,000 in fiscal year 2018-19 from Operating Account M310-8004.

Peta-Jane Temple, Team Lead – Tax, Grants & Special Projects responded to questions from the Committee with respect to the scoring criteria applied to Community Museum Grants which is based on size, financial needs, business planning and funding provided from other levels of government. Temple provided further information respecting the reporting requirements for community museum grant recipients.

MOTION PUT AND PASSED.

9.1.3 2019 Grants Committee Meeting Schedule

The following was before the Committee:

- A staff recommendation report dated October 29, 2018

The Committee discussed the proposed 2019 meeting schedule.

Peta-Jane Temple, Team Lead – Tax, Grants & Special Projects suggested that the Committee consider deferring the approval of the 2019 meeting schedule to its next meeting as staff will be bringing forward an item respecting the coordination of Municipal Grants programs. Temple advise that 2019 meeting schedule could be coordinated to correspond with grant intake periods.

MOVED by Sara Colburne, seconded by Linda MacKay

THAT consideration of the October 29, 2018 staff report be deferred to the next regular meeting of the Grants Committee.

MOTION TO DEFER PUT AND PASSED.

10. ADDED ITEMS

10.1 Update - Community Grants Program 2019 (Staff Memorandum)

The following was before the Committee:

- A staff recommendation report dated August 30, 2018

Peta-Jane Temple, Team Lead – Tax, Grants & Special Projects provided an overview of the staff Memorandum dated August 30, 2018.

In response to questions from the Committee, Temple provided clarification on the proposed merger of the Neighbourhood Safety and Emergency Assistance categories noting that the proposed changes will be well documented and communicating. Temple further advised of the types of applications that are typically received under those categories.

MOVED by Sara Colburne, seconded by Councillor Smith

THAT the Grants Committee accept the Community Grants Update Memorandum dated August 30, 2018 as submitted.

MOTION PUT AND PASSED.

11. DATE OF NEXT MEETING – December 10, 2018

12. ADJOURNMENT

The meeting adjourned at 1:49 p.m.

Liam MacSween
Legislative Assistant

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