



**BOARD OF POLICE COMMISSIONERS
MINUTES
November 19, 2018**

PRESENT: Commissioner Steve Craig, Chair
Commissioner Carole McDougall, Vice-Chair
Commissioner Tony Mancini
Commissioner Lindell Smith
Commissioner Carlos Beals
Commissioner Natalie Borden

REGRETS: Commissioner Anthony Thomas

STAFF: Jacques Dubé, Chief Administrative Officer
Chief Jean-Michel Blais, Halifax Regional Police
Superintendent Colleen Kelly, Halifax Regional Police
Inspector Robert Doyle, Halifax District Detachment, RCMP
Martin Ward, Solicitor, HRM Legal Services
Duncan Read, Solicitor, HRM Legal Services
David Perusse, Legislative Assistant

The following does not represent a verbatim record of the proceedings of this meeting.

*The agenda, supporting documents, and information items circulated to the Board are available online:
www.halifax.ca*

The meeting was called to order at 12:33 p.m., and moved into an In Camera (In Private) session at 2:43 p.m. The Board reconvened in public session at 3:30 p.m. and adjourned at 3:31 p.m.

1. CALL TO ORDER

The Chair called the meeting to order at 12:33 p.m.

1.1 Swearing in of Commissioner Lindell Smith

Lindell Smith was sworn-in as Commissioner of the Halifax Board of Police Commissioners.

2. APPROVAL OF MINUTES – October 15, 2018

Commissioner McDougall noted a correction to the spelling of their name.

MOVED by Commissioner Mancini, seconded by Commissioner Smith

THAT the minutes of October 15, 2018 be approved as amended.

MOTION PUT AND PASSED.

3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS

MOVED by Commissioner Smith, seconded by Commissioner Mancini

THAT the agenda be approved as presented.

MOTION PUT AND PASSED.

4. BUSINESS ARISING OUT OF THE MINUTES - NONE

5. CALL FOR DECLARATION OF CONFLICT OF INTERESTS -NONE

6. CONSIDERATION OF DEFERRED BUSINESS – NONE

7. CORRESPONDENCE, PETITIONS & DELEGATIONS

7.1 Correspondence - None

7.2 Petitions - None

7.3 Presentations - None

8. INFORMATION ITEMS BROUGHT FORWARD - NONE

9. REPORTS

9.1 STAFF

9.1.1 Public Complaints Process - Update

The following was before the Board:

- Staff presentation titled “Police Complaints Communication & Public Education Plan”

Inspector Robert Doyle, Halifax District Detachment, RCMP, and Superintendent Colleen Kelly, Halifax Regional Police, provided the Board with a presentation and update on the Police Complaints

Communication and Public Education Plan. Doyle noted that intake staff for both HRP and RCMP, Halifax District, will be provided with additional training to be better equipped to address questions regarding public complaints, and the process for filing complaints streamlined. Doyle further noted that the Board will be provided with regular updates on public complaints as part of the updated Action Plan.

Commissioners McDougall and Mancini suggested that this information also be made available at the Municipality's services and information phone line, 311, as well as the Province's 211 line. Commissioner Smith suggest that the information brochures on the public complaints process be made available at Community Centres and Public Libraries throughout the Municipality.

The Chair thanked Inspector Doyle and Superintendent Kelly for the presentation.

9.1.2 HRP Strategic Plan Refresh 2018 - Update

Carole Lee Reinhardt, Policy & Business Coordinator, Halifax Regional Police, provide the Board with an update on the HRP Strategic Plan Refresh, noting that members of the Board had taken part in a refresh session on October 19, 2018. They noted that HRP is on track with their implementation of the strategic plan.

Commissioner Mancini noted that they would like to see the HRM Public Safety Strategy referenced in the HRP Strategic Plan.

The Chair thanked Reinhardt for the update.

9.1.3 Police Services Review - Update

Jacques Dubé, Chief Administrative Officer, provided the Board with an update on the Police Services Review, noting that Perivale & Taylor Consulting has been awarded the contract to undertake the review, with their work being well underway. They noted that many HRP staff and Commissioners have already met with the consulting firm for interviews. The review will soon be moving toward completing a comparative analysis.

The Chair requested that the Project Charter for the Police Services Review be shared with the Board.

The Chair thanked Dubé for the update.

9.1.4 HRP Chief of Police Recruitment – Update

Jacques Dubé, Chief Administrative Officer, provided the Board with an update on the HRP Chief of Police Recruitment Project, noting that Knightsbridge Robertson Surette has been awarded the contract to assist in the recruitment of the next Chief of HRP. They noted that the consulting firm is scheduled to meet with the Steering Committee on November 24, 2018 to sign off on the final job description and discuss interviews. They noted that they are currently aiming to have selected candidates forwarded to the Board for February or March of 2019, at which time it will be asked that the Board makes its recommendation, which will then be forwarded to Regional Council.

Chief Jean-Michel Blais, Halifax Regional Police, noted to the Board that they will be forwarding a request for secondary employment for the next regular meeting of the Board.

The Chair thanked Dubé for the update.

9.1.5 HRM Citizen Survey - Update

Dr. Christopher Giacomantonio, Research and Development Specialist, Halifax Regional Police, provided the Board with an update on the HRM Citizen Survey as it relates to the HRP and policing services within the Municipality. Giacomantonio noted that the survey included questions regarding police services and public safety within the Municipality. They noted that overall, the results were fairly positive. One particular area of concern, however, related to a question where members of the public were asked whether they believe that police give the same quality of services to all citizens, with less than a majority responding positively. They further noted that the HRP has not had a police specific survey conducted since 2014, and they are working on developing one.

That Chair noted that the Board will be consulted and engaged in the development of the upcoming police survey.

The Chair thanked Giacomantonio for the update.

9.1.6 HRM Budget Planning Process and Parameters for 2019/20

The following was before the Board:

- Staff presentation titled “Year 1 of the Multi-Year Budget – HRM Police Commission”

Jerry Blackwood, Acting Chief Financial Officer, provided the Board with a presentation giving an overview of the HRM Budget Planning Process and Parameters for 2019/20. They noted that the Municipality is entering the second cycle of the two-year budget planning process. Speaking to factors and risks identified for budget planning, they noted fiscal pressures arising from collective agreements, fuel prices, commercial assessments, and approved service increases, citing the full year cost of six (6) RCMP officers approved in the 2018-2019 budget.

Blackwood noted that Police and Fire Services are currently scheduled to present their proposed 2019/2020 budget to Regional Council on January 23, 2019.

Responding to questions from members of the Board, Blackwood noted that there is approximately \$60 million set out in the ten (10) year Capital Plan for new police facilities. However, this is not currently in the three (3) year capital plan, indicating that it is likely further down the road. Dubé added that it is unlikely that the Municipality will see a new police headquarters until 2025/2026 at the earliest.

The Chair thanked Blackwood for the presentation.

9.1.7 Review of Halifax Regional Police Operating Budget 2019/20

The following was before the Board:

- Draft proposed 2019/20 & 2020/2021 HRP Operating Budget Situation (Summary)

Chief Blais, Halifax Regional Police, provided the Board with an overview of the draft proposed 2019/20 & 2020/2021 HRP Operating Budget Situation (Summary), requesting that Commissioners take time to

examine the document for further discussion at December 10, 2018 special meeting of the Board, at which time a more detailed and update budget situation summary will be provided.

For the benefit of new Commissioners who have not gone through the HRP budget approval process before, the Chair noted that the Board must make a recommendation on a proposed budget for Regional Council's approval. Regional Council can only approve or reject the proposed budget recommended by the Board.

Commissioner Borden requested that the Board be provided with an overview and explanation of the funding arrangement for the RCMP, Halifax District Detachment.

The Chair thanked Chief Blais for the overview.

9.1.8 Board of Police Commissioners 2019 Meeting Schedule

The following was before the Board:

- Staff recommendation report dated November 7, 2018

MOVED by Commissioner McDougall, seconded by Commissioner Beals

THAT the Board of Police Commissioners approve the 2019 meeting schedule as outlined in Attachment 1 of the staff report dated November 6, 2018.

MOTION PUT AND PASSED.

9.2 MEMBERS OF BOARD OF POLICE COMMISSIONERS - NONE

9.3 COMMISSIONER UPDATES

9.3.1 Management Employee Relations Committee - Update

Commissioner Borden provided the Board with an update on the Management Employee Relations Committee, noting that they had attended their first meeting as the Board's representative.

The Chair thanked Commissioner Borden for the update.

9.3.2 Canadian Association of Police Governance Board – Update

Commissioner McDougall provided the Board with an update on the Canadian Association of Police Governance Board, noting that they will be taking part in a conference call with the National Board on November 20, 2018, and will come back with an update for the next Board meeting.

The Chair thanked Commissioner McDougall for the update.

9.3.3 Nova Scotia Association of Police Governance Board – Update

Commissioner McDougall provided the Board with an update on the Nova Scotia Association of Police Governance Board, noting that the Provincial Board will be holding a meeting on November 26, 2018, and that they would come back with an update for the Board at the next meeting.

The Chair thanked Commissioner McDougall for the update.

9.4 HRP/RCMP CHIEF UPDATES

Inspector Robert Doyle, RCMP, Halifax District Detachment, provided the Board with an update, noting that RCMP, Halifax District Detachment, were successful in holding their first African Canadian Experience Course training session for RCMP staff members, which was well received by participants. They further noted that they hope to have the facilitators for the course come to a future Board meeting.

Doyle further updated the Board that a traditional sweat lodge has been constructed on the RCMP property in Burnside, noting that it is the first of its kind constructed on RCMP property in Canada. Doyle further invited members of the Board to come and partake in the sweat lodge.

Doyle additionally spoke to the Board about the Pink Tape campaign; an initiative started by Cst. Blair Dole seeking to raise awareness of bullying among youth. Doyle noted that the initiative has been adopted by Hockey Nova Scotia.

Chief Jean-Michel Blais, Halifax Regional Police, provided the Board with an update for the HRP, noting that the HRP Cadet Recruitment Campaign is narrowing down to the final selection process after receiving a significant amount of applications.

Blais further noted that HRP staff will be returning to the Board in the future to provide an update on the progress of the implementation of the KPMG report recommendations.

Commissioner Borden requested that the Board receive a presentation from HRP Victim Services in the future.

The Chair thanked Inspector Doyle and Chief Blais for the updates.

10. ADDED ITEMS - NONE

11. IN CAMERA (In Private)

The Board of Police Commissioners may rise and go into an In Camera (In Private) session, in accordance with Section 51 of the Nova Scotia Police Act.

11.1 Approval of In Camera (In Private) Minutes – October 15, 2018

The Board agreed to address this item in public session.

MOVED by Commissioner Borden, seconded by Commissioner Mancini

THAT the Board of Police Commissioners approve the October 15, 2018 In Camera (In Private) minutes as presented.

MOTION PUT AND PASSED.

The Board moved into an In Camera (In Private) session at 2:43 p.m. to deal with the following:

11.2 Personnel Matter - Update

A matter pertaining to an identifiable individual or group.

The following matter was dealt with In Camera (In Private), and no further action was required.

11.3 Personnel Matter - Update

A matter pertaining to an identifiable individual or group.

The following matter was dealt with In Camera (In Private), and no further action was required.

12. NOTICES OF MOTION - NONE

13. DATE OF NEXT MEETING

- **December 10, 2018 (Special Meeting);**
- **December 17, 2018 (Regular Meeting)**

14. ADJOURNMENT

The meeting adjourned at 3:31 p.m.

David Perusse
Legislative Assistant