



**GRANTS COMMITTEE  
MINUTES  
December 10, 2018**

**PRESENT:** Councillor Russell Walker, Chair  
Sara Colburne, Vice Chair  
Councillor David Hendsbee  
Councillor Steve Streach  
Myles McCormick  
Janice Kenney  
Linda MacKay

**REGRETS:** Councillor Lindell Smith  
Georgina Fitzpatrick  
Crystal Saulnier

**STAFF:** Peta-Jane Temple, Team Lead – Tax, Grants & Special Projects  
Liam MacSween, Legislative Assistant

*The following does not represent a verbatim record of the proceedings of this meeting.*

*The agenda, reports, supporting documents, and information items circulated are online at [halifax.ca](http://halifax.ca).*

*The meeting was called to order at 1:05 p.m. and adjourned at 2:01 p.m.*

**1. CALL TO ORDER**

Councillor Russell Walker, Chair called the meeting to order in the Harbour East-Marine Drive Community Council meeting room, 60 Alderney Drive, Dartmouth.

**2. APPROVAL OF MINUTES – November 5, 2018**

MOVED by Councillor Streach, seconded by Janice Kenney

**THAT the minutes of November 5, 2018 be approved as presented.**

**MOTION PUT AND PASSED.**

**3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS**

Additions: None

The Grants Committee agreed by consensus to move agenda Item No. 11.1 – Election of Vice Chair to the next regular meeting of the Committee.

MOVED by Councillor Sara Colburne, seconded by Councillor Streach

**THAT the agenda be approved as amended.**

Two-third majority vote required.

**MOTION PUT AND PASSED.**

**4. BUSINESS ARISING OUT OF THE MINUTES – NONE**

**5. CALL FOR DECLARATION OF CONFLICT OF INTERESTS – NONE**

**6. CONSIDERATION OF DEFERRED BUSINESS – November 5, 2019**

**6.1. 2019 Grants Committee Meeting Schedule**

The following was before the Committee:

- A staff recommendation report dated October 29, 2018

The Grants Committee agreed by consensus to make the following amendments to the proposed 2019 meeting schedule:

- Delete the proposed January 7, 2019 meeting
- Delete the proposed October 7, 2019 meeting
- Reschedule the proposed June 3, 2019 meeting to June 10, 2019.

MOVED by Janice Kenney, seconded by Sara Colburne

**THAT the Grants Committee approve the proposed 2019 meeting schedule as outlined in the attached staff report dated October 29, 2018 as amended.**

**MOTION PUT AND PASSED.**

**7. CORRESPONDENCE, PETITIONS & DELEGATIONS – NONE**

## 8. INFORMATION ITEMS BROUGHT FORWARD – NONE

## 9. REPORTS

### 9.1 STAFF

#### 9.1.1 Opportunities for Coordination of Municipal Grant Programs

The following was before the Committee:

- A staff memorandum dated November 3, 2018
- A staff presentation dated December 10, 2019

Peta-Jane Temple provided a presentation to the Committee respecting Opportunities for Coordination of Municipal Grants Programs. Highlights of the presentation and discussion include:

- Proposed enhancements to the online presence of all HRM Grant Programs including improvements to the user interface and accessibility enhancements.
- The Strategic scheduling of Grants Committee meetings to gain efficiencies, assist in reporting to Regional Council, alleviate issues with respect to achieving quorum, and to better align with grant intakes.
- A coordinated review among business units of grant program reporting timelines and the report approval process to achieve efficiencies and reduce the frequency of special meetings of the Grant Committee.
- The modification of some Grant programs to include a multi-year element or category, such as volunteer search and rescue grants.
- An annual listing of all HRM Grants programs including a common/combined advertising campaign coordinated with HRM Corporate Communications to achieve compliance with section 79(2) of the HRM Charter and enhance the accessibility of the programs to the public/non-profit sector.
- A potential community engagement partnership with Halifax Public Libraries to showcase HRM's Community Grants program and to provide access community/non-profit organizations.
- The development of an annual report which summarizes all Community Grants distributed by HRM that can be published online and shared with Community Organizations.

MOVED by Sara Colburne, seconded by Councillor Streach

**THAT the Grants Committee endorse the direction proposed by staff with respect to the Coordination of Municipal Grant Programs.**

**MOTION PUT AND PASSED.**

## 10. ADDED ITEMS – NONE

## 11. ELECTION OF VICE CHAIR

This matter was deferred to the next meeting of the Grants Committee. Please refer to page 2.

**12. DATE OF NEXT MEETING – February 4, 2019 – Halifax Hall, 2<sup>nd</sup> Floor City Hall, 1841 Argyle Street, Halifax – 1:00 p.m.**

## 13. ADJOURNMENT

The meeting adjourned at 2:01 p.m.

Liam MacSween  
Legislative Assistant