



**BOARD OF POLICE COMMISSIONERS
SPECIAL MEETING MINUTES
February 5, 2019**

PRESENT: Commissioner Steve Craig, Chair
Commissioner Carole McDougall, Vice-Chair
Commissioner Lindell Smith
Commissioner Tony Mancini
Commissioner Natalie Borden

REGRETS: Commissioner Carlos Beals
Commissioner Anthony Thomas

STAFF: Chief Jean-Michel Blais, Halifax Regional Police
Inspector Robert Doyle, Halifax District Detachment, RCMP
Jane Fraser, Chief Financial Officer
Craig Horton, HRP Financial Coordinator
Duncan Read, Solicitor, HRM Legal Services
David Perusse, Legislative Assistant

The following does not represent a verbatim record of the proceedings of this meeting.

*The agenda, supporting documents, and information items circulated to the Board are available online:
www.halifax.ca*

The meeting was called to order at 12:33 p.m. and adjourned at 1:00 p.m.

1. CALL TO ORDER

Commissioner Steve Craig, Chair, called the meeting to order at 12:33 p.m. in Halifax Hall, 2nd Floor City Hall, 1841 Argyle Street, Halifax.

2. APPROVAL OF THE ORDER OF BUSINESS

MOVED by Commissioner McDougall, seconded by Commissioner Borden

THAT the agenda be approved as presented.

MOTION PUT AND PASSED.

3. CALL FOR DECLARATION OF CONFLICT OF INTERESTS - NONE

4. Fees for Criminal Record Checks 2019/2020 Halifax Regional Police Budget

The following was before the Board:

- A draft information report from the Board of Police Commissioners titled "Fees for Criminal Record Checks"

MOVED by Commissioner Mancini, seconded by Commissioner Smith

THAT the Board of Police Commissioners:

- 1. Approve the draft staff information report on Fees for Criminal Record Checks as presented at the February 5, 2019 meeting of the Board of Police Commissioners; and**
- 2. Direct that the approved staff information report on Fees for Criminal Record Checks be forwarded to the Budget Committee.**

Chief Jean-Michel Blais, Halifax Regional Police, spoke to the Board about the draft information report. They noted one outstanding modification to the draft report, being the addition of figures reflecting a four (4) year average on the amount of volunteer criminal record checks. They noted that the four (4) year average amounts to 11,700 total volunteer checks for the period, with the Halifax District RCMP accounting for approximately one fourth (1/4) of the checks, and the Halifax Regional Police making up the remainder.

Chief Blais further noted that finger print technology will soon become a mandatory part of criminal record checks, which will result in an additional \$25 fee for all checks.

MOTION PUT AND PASSED.

The Chair thanked Chief Blais for the overview.

5. Halifax Regional Police Alternative 2019/20 Proposed Operating Budget

The following was before the Board:

- A revised draft proposed 2019/20 & 2020/2021 HRP Operating Budget Situation (Summary)

MOVED by Commissioner Mancini, seconded by Commissioner McDougall

THAT the Board of Police Commissioners:

- 1. Approve an alternative Halifax Regional Police proposed operating budget for 2019/2020 consistent with a 1.9% tax increase, as set out in the revised Halifax Regional Police Proposed 2019/20 and 2020/21 Operating Budget Situation Summary, dated January 30, 2019; and**
- 2. Direct that the approved alternative Halifax Regional Police proposed 2019/2020 operating budget be forwarded to the Budget Committee.**

Chief Blais, HRP, and Craig Horton, HRP Financial Coordinator, provided the Board with an overview of the draft proposed alternative 2019/20 & 2020/2021 HRP Operating Budget Situation (Summary). The draft proposal indicated a proposed 2019/2020 net budget of \$89,270,000, representing a 1.9% tax increase.

Further speaking to the 1.9% budget scenario, as compared to the 2.9% scenario, Chief Blais noted the following:

- **A4 Biological Casework Analysis Agreement** – Budget pressure reduced to \$9,400;
- **A7 Removal of Secondment for 6 Months Related to International Missions** – The secondment would proceed, and the budget pressure would be removed;
- **C2 Miscellaneous Cost Recovery Increases** – Increases resulting from additional amounts received for 911 services through Integrated Emergency Services, in airport policing and extra duty assignments. This amount was increased to \$283,900;
- **C4 Vacancy Management** – This amount was increased to \$323,100 as a result of an anticipated increase of the vacancy rate;
- **C5 Outside Policing** – Credited amount based on an examination of a downward trend in expense in past years. This amount was increased to \$83,600;
- **C6 External DNA Analysis** – Credited amounts based on an examination of a downward trend in expense in past years. This amount was increased to \$50,000;
- **C7 Police Specific Software Licensing and Maintenance** – Credited amounts based on an examination of a downward trend in expense in past years. This amount was increased to \$18,000;
- **C8 Security (Access Control/CCTV/Cameras, etc.)** – Credited amounts based on an examination of a downward trend in expense in past years. This amount was increased to \$59,100;
- **C9 Equipment Repairs & Maintenance** – Credited amounts based on an examination of a downward trend in expense in past years. This amount was increased to \$40,000.

Chief Blais further noted that this scenario results in no changes to HRP personnel or the overall services that are provided. Based on a 1.9% scenario, the proposed net budget for 2019/2020 would be \$89,270,000.

MOTION PUT AND PASSED.

The Chair thanked Chief Blais and Horton for the overview.

6. DATE OF NEXT MEETING

- February 11, 2019
- March 18, 2019

7. ADJOURNMENT

The meeting adjourned at 1:00 p.m.

David Perusse
Legislative Assistant