



**COMMUNITY DESIGN ADVISORY  
COMMITTEE MINUTES  
November 27, 2019**

PRESENT: Fred Morley, Chair  
Gaynor Watson-Creed, Vice Chair  
Eric Burchill  
Christopher Daly  
William Book  
Reg Manzer  
Dale Godsoe  
Councillor Sam Austin  
Councillor Lindell Smith  
Councillor Waye Mason

REGRETS: Rima Thomeh  
Jenna Khoury-Hanna  
Councillor Richard Zurawski  
Councillor Shawn Cleary

STAFF: Eric Lucic, Manager of Regional Planning  
Kasia Tota, Principal Planner  
Robyn Dean, Legislative Assistant

*The following does not represent a verbatim record of the proceedings of this meeting.*

*The agenda, reports, supporting documents, and information items circulated are online at [halifax.ca](http://halifax.ca).*

*The meeting was called to order at 11:36 a.m. and the Committee adjourned at 12:40 p.m.*

## **1. CALL TO ORDER**

The Chair called the meeting to order at Halifax Hall, City Hall, 1841 Argyle Street, Halifax.

## **2. APPROVAL OF MINUTES – October 23, 2019**

MOVED by William Book, seconded by Christopher Daly

## **3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS**

The agenda was accepted as distributed.

## **4. BUSINESS ARISING OUT OF THE MINUTES – NONE**

## **5. CALL FOR DECLARATION OF CONFLICT OF INTERESTS – NONE**

## **6. CONSIDERATION OF DEFERRED BUSINESS – NONE**

## **7. CORRESPONDENCE, PETITIONS & DELEGATIONS – NONE**

## **8. REPORTS/DISCUSSION**

### **8.1 Proposed 2020 Community Design Advisory Committee Meeting Schedule**

The following was before the Committee:

- A staff recommendation report dated November 14, 2019

The Chair went over the dates with the Committee members and requested that meeting invites be sent out upon approval. The Legislative Assistant noted that there will be no meeting in October 2020 due to the planned election.

MOVED by Dale Godsoe, seconded by Christopher Daly

**THAT the Community Design Advisory Committee approve the proposed 2020 meeting schedule as outlined in Attachment 1 of the staff report dated November 14, 2019.**

**MOTION PUT AND PASSED.**

### **8.2 Memorandum dated November 7, 2019 re: Committee Appointments Expiring November 30, 2019**

The following was before the Committee:

- A memorandum dated November 7, 2019 re: Committee Appointments Expiring November 30, 2019

The Chair advised of the expiring terms and of the need to reapply.

### **8.3 Update on Provincial Review**

Kasia Tota, Principal Planner, updated the Committee on the progress of the provincial review and noted that Package A received unanimous support and provincial approval on November 1, 2019. Package A comes into effect on November 30, 2019.

## **8.4 Regional Centre Package B – Community Engagement Plan & Timelines**

The following was before the Committee:

- A staff report entitled “Regional Centre Package B – Community Engagement Plan”
- A presentation entitled “Centre Plan Package B Engagement Plan”

Tota provided a presentation on the Regional Centre Package B. Tota began the discussion with an update on Package A and went on to outline the Community Engagement Plan (Package B). The following points were noted:

- Package B implements the 2015 Centre Plan Community Engagement Strategy
- Package B is framed by the 2017 framework
- Package B builds on previous engagements
- Package B tailors engagement opportunities to the different stakeholders
- Package B provides many different opportunities input and engagement

Tota further outlined engagement tools and techniques and gave the following examples:

- HRM websites
- Social media
- Email and phone responses
- Pre-consultations
- Pop-ups
- Stakeholder meetings
- Public consultation meetings
- Stakeholder days (by appointment).

The Chair facilitated a discussion on the consultation timelines with the rest of the Committee. Tota responded to questions concerning community engagement and consultation timelines. The Committee agreed that pop-ups are good engagement tools and that consultations should occur in various locations. It was also noted that voluntary surveys should be incorporated to encourage a different type of approach.

## **8.5 Water Lot Infilling Clarification**

The following was before the Committee:

- A memorandum dated November 20, 2019 re: Centre Plan Package B Community Engagement Plan and Timelines: Harbour Water Lot Policy Clarification

Tota gave an overview of the memorandum on Harbour Water Lot Policy Clarification. It was noted that Water Access Zoning was adopted by Halifax Regional Council in 2007 to limit residential development and protect the character of the Northwest Arm. Tota confirmed the following points with respect to Harbour Water Lots:

- There is a lack of consistent approach in current plans (some are zoned, some are not)
- A significant number of lots are owned by government institutions and Crown corporations and may have strategic importance
- The predominant zoning of water lots or adjacent parcels is:
  - Halifax: C-5, C-2, DH-1, RPK, P
  - Dartmouth: I-3, I-2, CDD, C2-R4, W, M, DN
  - Addressed by a provision in the Land Use By-law that the adjacent zone extends over infilled water lots

**9. DATE OF NEXT MEETING – January 22, 2019 at Duke Tower, 3rd Floor Boardroom, 5251 Duke Street, Halifax**

## **10. ADJOURNMENT**

The meeting adjourned at 12:40 p.m.

Robyn Dean  
Legislative Assistant