



**YOUTH ADVISORY COMMITTEE  
MINUTES  
January 23, 2020**

**PRESENT:** Harrison Paul, Co-Chair  
Ellen Smith, Co-Chair  
Arthur Huang  
Jocelyn Paul  
Cheyenne Hardy

**REGRETS:** Alissa Provo  
Shelby Baxter  
Sabrina Hussein  
Chaz Garroway  
Nevell Provo  
Gracie (TJ) Hudson

**STAFF:** Lee Moore, Manager, Youth Live Program  
Brooke Neily, Community Recreation Coordinator, Parks & Recreation  
Josh Weagle, Aquatics Specialist, Recreation Programming  
Janine Rowlings, Youth Team Coordinator, Recreation  
Liam MacSween, A/Deputy Clerk  
Robyn Dean, Legislative Assistant

*The following does not represent a verbatim record of the proceedings of this meeting.*

*The agenda, reports, supporting documents, and information items circulated are online at [halifax.ca](http://halifax.ca).*

*The meeting was called to order at 5:23 p.m. and adjourned at 6:25 p.m.*

## **1. CALL TO ORDER**

Harrison Paul, Co-Chair called the meeting to order at 5:23 p.m. in the Youth Power House, 1606 Bell Road, Halifax.

- **Committee Member Check In**

Members of the Youth Advisory Committee provided updates on their activities since the November 21, 2019 meeting.

## **2. APPROVAL OF MINUTES – November 21, 2019**

This matter was deferred to the next meeting due to lack of quorum.

## **3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS**

This matter was deferred to the next meeting due to lack of quorum.

## **4. BUSINESS ARISING OUT OF THE MINUTES – NONE**

## **5. CALL FOR DECLARATION OF CONFLICT OF INTERESTS – NONE**

## **6. CONSIDERATION OF DEFERRED BUSINESS – NONE**

## **7. CORRESPONDENCE, PETITIONS & DELEGATIONS – NONE**

## **8. INFORMATION ITEMS BROUGHT FORWARD – NONE**

## **9. REPORTS**

### **9.1 STAFF**

#### **9.1.1 Staff Presentation – Youth Employment Opportunities with HRM**

Brooke Neily, Summer Manager, provided a brief presentation on youth employment opportunities in HRM, including a walk-through of how to apply for jobs through Halifax.ca as well as what types of jobs to apply for. Neily noted that in order to apply for employment through Halifax.ca, it is necessary to create a profile. It was further noted that when applying for a job within Recreation, it is helpful to type in “summer” to narrow the search criteria to seasonal opportunities. Neily also advised that the best jobs for students are seasonal positions such as Lifeguards, Day Camp Leaders, Summer Coordinators, Youth Leadership Coordinators, and Inclusion Support Workers.

Josh Weagle, Aquatics Specialist, elaborated on aquatic-related positions. Weagle noted that the main job opportunity in this unit is for a Lifeguard Instructor at one of the many beach locations within HRM. It was also noted that approximately 70 Lifeguard Instructors are employed seasonally, and each location hires between two (2) to three (3) staff per location. Neily noted that these positions will be posted on Halifax.ca on February 6, 2020 and that individuals will have until February 18, 2020 to apply.

Janine Rowling, Youth Team Coordinator, provided a brief explanation of the many employment opportunities with the Adventure Earth Centre. Rowling noted that with the Adventure Earth Centre, all programs are based outside and focus on the environment. The main opportunities for youth are Coordinator positions, Instructor positions, and Lifeguards. Rowling also noted that anyone with canoeing or lifeguarding experience would be a good fit with the Adventure Earth Centre. Neily noted that these positions will be posted on Halifax.ca on February 6, 2020 and that individuals will have until February 18, 2020 to apply.

Neily noted there are a number of “dry-land” positions including Civic Event Coordinators, Youth Live positions, Rec Van Coordinators, Rec Van Workers, and Day Camp Leaders at speciality camps for dance, skateboarding, and art.

Staff responded to questions from the Committee, specifically around the advertisement of positions as well as the pay range of the aforementioned positions. Neily noted that job advertisements would be placed on busses and on A-frame signage in front of recreational centres. It was also noted that staff is working on creating some kind of social media presence for advertisement. The Committee had a number of suggestions for advertisement, including putting posters up at ferry terminals, libraries, and including ads on social media platforms such as Instagram. Neily noted that the wage scale for youth employment opportunities are currently under review, however the current pay is as follows:

- Day Camp Leaders: minimum wage
- Coordinator positions: \$14-\$16
- Specialized Inclusion Support Workers: \$15-\$17
- Lifeguards: \$12.52 – capped at \$14
- Program Instructors: start at \$12

Neily also noted that employees receive a fifteen (15) percent discount on all programs (any program, gym membership, etc.).

## **9.2 COMMITTEE MEMBER UPDATES – NONE**

## **10. ADDED ITEMS**

### **10.1 2020 WORK PLAN**

Lee Moore, Manager, Youth Live Program, opened the floor for discussion of a 2020 work plan meeting. Moore noted that this meeting will be scheduled for March and will hopefully be held off-site. The Committee discussed potential work plan items such as a sub-committee to assist with the review of the Youth Services Plan, the creation of Committee social media accounts, a youth summit, and a presentation to the Executive Standing Committee.

## **11. DATE OF NEXT MEETING – February 20, 2020**

- **Committee Member Check Out**

Committee members discussed lessons learned from the presentations and agenda items discussed at the meeting.

## **12. ADJOURNMENT**

The meeting adjourned at 6:25 p.m. without quorum.

Robyn Dean  
Legislative Assistant