

**GRANTS COMMITTEE  
MEETING  
DRAFT MINUTES  
September 20, 2021**

PRESENT: Councillor Cathy Deagle Gammon, Chair  
Councillor Trish Purdy  
Councillor Lindell Smith  
Councillor Lisa Blackburn  
Alex Handyside  
Leona Milne  
Emily Jackson  
Alana Baxter, Vice Chair  
Stefan Ludin

REGRETS: Joseph Allen

STAFF: Peta Jane Temple, Team Lead  
Jill McGillicuddy, Legislative Assistant

*These minutes are considered draft and will require approval by Grants Committee at a future meeting.*

*The following does not represent a verbatim record of the proceedings of this meeting.*

*The agenda, reports, supporting documents, information items circulated, and video (if available) are online at [halifax.ca](http://halifax.ca).*

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*The meeting was called to order at 10:02 a.m and adjourned at 10:56 a.m.*

## **1. CALL TO ORDER**

The Chair called the meeting to order at 10:02 a.m.

## **2. APPROVAL OF MINUTES – August 9, 2021**

MOVED by Stefan Ludin, seconded by Councillor Blackburn

**THAT the minutes of August 9, 2020 be approved as circulated.**

**MOTION PUT AND PASSED.**

## **3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS**

*Additions: None*

*Deletions: None*

MOVED by Councillor Purdy, seconded by Stefan Ludin

**THAT the agenda be approved as presented.**

**MOTION PUT AND PASSED.**

## **4. BUSINESS ARISING OUT OF THE MINUTES - NONE**

## **5. CALL FOR DECLARATION OF CONFLICT OF INTERESTS - NONE**

## **6 CONSIDERATION OF DEFERRED BUSINESS – NONE**

## **7. CORRESPONDENCE, PETITIONS & DELEGATIONS**

**7.1 Correspondence - None**

**7.2 Petitions - None**

**7.3 Presentations - None**

## **8. INFORMATION ITEMS BROUGHT FORWARD – NONE**

## **9. REPORTS**

### **9.1 STAFF**

**9.1. Tax Relief for Non-Profit Organizations: Fiscal Year 2021-2022 – Proposed Amendments to Administrative Order 2014-001- ADM Program Schedules and Policy**

The following was before the Grants Committee:

- A staff recommendation report dated July 22, 2021

MOVED by Councillor Blackburn, seconded by Alana Baxter

**THAT the Grants Committee recommend that Regional Council:**

- 1. Approve the addition of twelve properties to Administrative Order 2014-001-ADM as detailed in Table 1 and the Discussion section of this report at an estimated combined cost of \$126,240 from Operating Account M311-8006;**

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- 2. Approve a grant equivalent to the award previously received under the tax relief program to the Association of Special Needs Recreation, 82 Cobblestone Lane, Musquodoboit Harbour and the Sackville NS Lions Club, 101 Beaver Bank Road, Lower Sackville at an estimated combined cost of \$14,417 from Operating Account M311-8006;**
- 3. Approve a Grant of \$1,186 to the North End Community Health Association, \$2,295 to the Mi'Kmaq Native Friendship Society and \$1,287 to Adsum Women and Children from Operating Account M311-8006;**
- 4. Approve the removal of City of Halifax Non-Profit Housing 2415 Brunswick Street, 2461-2463 Brunswick Street and 2519-2523 Brunswick Street, Halifax and the Dartmouth Non-Profit Housing Society, 53 Ochterloney Street, Dartmouth and add these same properties to Schedule 30;**
- 5. Approve removal of Tawaak Housing Association, 6175 Lady Hammond Road, Halifax from Schedule 29 and add this same property to Schedule 30; The combined total of the grants is \$141,300; funded from Operating Account C801-8004.**
- 6. Approve removal of Affirmative Ventures Association, 66 Lake Crest Drive, Dartmouth and the Elizabeth Fry Society of Mainland Nova Scotia, 1 Tulip Street, Dartmouth from Schedule 30. and add these same properties to Schedule 27;**
- 7. Approve the removal of Halifax Haven Guest Home, 5897 Inglis Street, Halifax from Schedule 30 and add this same property to Schedule 28;**
- 8. Approve the removal of the Canadian Cancer Society, 5826 South Street, Halifax from Schedule 29 and add this same property to Schedule 28; and**
- 9. Adopt the amendments to Administrative Order 2014-001-ADM as set out in Attachment 2 of this report, including adopting Attachments A through E attached to Attachment 2 to repeal and replace Schedules 26, 27, 28, 29 and 30 of the Administrative Order.**

Peta Jane Temple, Team Lead responded to questions of clarification from the Grants Committee.

## **MOTION PUT AND PASSED.**

### **9.2 COMMITTEE**

#### **9.2.1 Impact/Executive Summary of Grants Submissions**

Committee members inquired if there was currently, a reporting procedure in place that provides the Committee with updates regarding past community grants that had been awarded. Staff advised there were reporting mechanisms in place so that Council is advised if the project proceeded and complied with the terms and conditions of funding.

Currently, the Committee is not advised of the timeline of various grant projects; however, previously, if an organization defaults and is non-responsive, staff will present this information to the Grants Committee.

The Committee requested they be provided with an overview of the number of projects that proceeded and complied with the terms and conditions of funding.

#### **9.2.2 Discussion on Funding Allocations**

Committee members asked for clarification regarding redistribution of remaining funds within a budget envelope. Peta Jane Temple, Team Lead advised that any remaining funding is potentially allocated in two ways:

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- Other grants that are comparable – There may be a request from an organization that does not fall within the Municipal Grants program, but is similar in nature so the staff recommendation may be to fund the project with the balance of the remaining funding;
- End of year surplus deficit – These funds are then allocated by Council to various reserves.

**10. ADDED ITEMS - NONE**

**11. DATE OF NEXT MEETING –October 18, 2021**

**12. ADJOURNMENT**

The meeting adjourned at 10:56 a.m.

Jill McGillicuddy  
Legislative Assistant